Executive Summary

On October 20th, 2017 NAHSL held its first, and very successful, one-day annual conference themed “Blazing the Trail,” in anticipation of future one-day and three-day alternating conference format cycles. It is hoped that this format will minimize cost and time away to increase attendance. The day featured well-known keynote speakers, poster and member presentations, discussion breakout sessions and lively, productive networking. NAHSL professional development funds were awarded to 5 members to attend the meeting. Outgoing (past) Chair, Debra Berlanstein passed the gavel to Incoming, (current) Chair Ellen Brassil during the chapter’s first one day annual conference and business meeting, kicking off the 2017-2018 year, and expressing hopes for a fruitful and busy year ahead that will conclude with the semi-annual 3-day conference.

SIG Pilot. A task force was newly-formed subsequent to a motion having passed in 2017 by the Executive Board, to conduct a year-long pilot to explore a special interest group (SIG) to potentially replace the current state group for Maine, HSLIC (Maine’s Health Sciences Libraries & Information Consortium).

Appointments. Vacancies and new appointments to Committees have been filled for 2018, and the Board will ultimately be voting on a new slate of officers in the summer and preparing for new committee appointments for fall 2018. Committee Chairs asked to recommend adding members where needed.

Membership Shifts. NAHSL recognizes an emerging interest in membership from non-traditional groups such as agencies, public libraries and institutions of higher education that might not be affiliated with either a hospital or a medical school per se but that offer health related services or curriculum in nursing and allied health fields, and thus have the potential to offset the drop in membership due to hospital mergers and library closings. State representatives will be newly charged with reaching out to prospective new members.

NAHSL Strategic Plan. At the first meeting of the Executive Board, it was noted that the current, three-year strategic plan expires in 2018. The draft of a new, three year strategic plan has been proposed and accepted by the Executive Board, along with the understanding that this will become a regularly recurring process. A more efficient timeline for the strategic plan will involve deleting objectives met, and adding new content. Each plan would still cover a three year time span, overseen by the NAHSL Chair-Elect.

NAHSL Conference Proceedings. Lisa Palmer of UMASS has created a mockup of the conference proceedings interface. The Conference Planning Committee and NAHSL Chair have unanimously decided to move forward with one particular design. The repository will be available for use for ALL NAHSL conference going forward, with its own template for proceedings. Benefits were noted such as elaborating on oral presentations and increased visibility, and to stimulate research and scholarship.
especially at phases of research with minimal data. The formatting would allow for branding and customization, peer review and embedded videos.

**NAHSL Achievement Award.** The 2017 NAHSL Achievement Award was presented at the fall conference to outgoing NAHSL Treasurer, Anne Fladger in recognition of her many years of outstanding service to the chapter in a variety of leadership roles.

**The Jay Daly Technology Award** went to Debra Berlanstein for high tech monitors with touch screen capability to be stationed at visible reference locations and facilitate interaction and engagement.

**2018 Conference Preparation.** 2018 Conference Chair, Heather Johnson, invited members to plan on participating in the 2018 annual conference scheduled for October 28 – 30th in Manchester, New Hampshire with the theme of “Remaining Strong in an Ever-Changing Landscape.”

**NAHSL Narratives.** The Chair proudly submitted a formal letter to MLA endorsing the NAHSL Narratives for consideration as a possible Majors/MLA Chapter Project of the Year Award. Launched in 2016, the series of videotaped oral histories and ongoing member conversations present personal testimony and achievements that reflect a broad unity of commitment and conviction that’s sure to inspire and ensure our viability in a complex health environment. NAHSL’s Marketing Committee submitted a project description to the MLA News and plan to oversee continuation of the NAHSL Narratives into the future.

**LibGuide Upgrade.** The Technology Support Committee guided the successful transition of the chapter’s website, migrating from version 1 to the version 2.0 system. The committee chair solicited input from committees and asked them to review their content for possible changes and enhancements for implementation before the upgraded site went live in the early part of 2018, and reviewed the site’s adherence to Web accessibility guidelines.

**Bylaws and Handbook.** New procedural details not requiring a vote of the Board or membership will be identified, formalized and added to the NAHSL Executive Board Handbook, to be expanded into a Policy & Procedure Manual as a resource for membership-at-large. The Bylaws Committee has asked committees to review length of terms and other procedural details needing updates, and anticipates streamlining the bylaws to align with future versions of MLA’s model Chapter Bylaws.

**Archives Move.** The NAHSL Archives that have been physically kept at Harvard will need to be house elsewhere. Funds will be budgeted for the possible new expense of moving and housing the archives in new space accommodations.

**CE.** The NAHSL Education Committee has approved a few new CE events for the coming year, including program offerings developed by membership.

**Scholarship support.** The Chapter has 5 applications for the 2018 MLA Meeting Scholarship, is considering possible conditions for making tuition contributions for students attending this summer’s MLA Research Training Institute.

**Group Strategic Plan**

**2018 Strategic Plan (Pending).** The NAHSL Executive Board has accepted the first, 3-page draft of the next 3-year strategic plan, for 2018 – 2021, which will be sent to membership for review and comments, with a final version to be voted on at the next meeting in June, 2018. Important procedural changes will include establishing timelines, ongoing review as current goals are accomplished and replaced with ones
that address new issues that arise. Procedural description and details for the process and scope will be outlined and added to the NAHSL Handbook. A condensed outline follows that is greatly expanded in the draft of the new strategic plan:

**Mission:** In concert with the larger aims of MLA, NLM and NN/LM, provide a hub for opportunities for health sciences librarians in the North Atlantic region.

**Broad Priority Areas:**
1. Promote health sciences libraries and librarianship through a commitment to collaboration, outreach and professional development
   - Fund professional development
   - Offer professional development programs
   - Engage with our community
2. Sustain membership
   - Retain current membership
   - Recruit new members
3. Improve NAHSL’s internal structure to better serve its constituency
   - Adapt NAHSL practices to reflect current fiscal and organizational realities faced by members
   - Improve information and knowledge management within NAHSL and NAHSL members’ organizations
   - Integrate strategic plan into NAHSL operations


**MLA Strategic Plan**

N/A

**Facts & Data**

Annual Conference: October 20th, 2017, Waltham Massachusetts. Total income: $30,932
Continuing Education Income: $545
Our August webinar on Institutional repositories was postponed indefinitely (at least 6 months) as the instructor retools it to reflect major changes in the environment
Membership: 136 as follows: 128 regular members, 8 retired members and no student members
Professional development awards given to members so far this year totaling $2,000 (Jay Daly) with additional $5,000 pending (MLA Annual Meeting Scholarship)

**People Update**

**Election Results:**
Chair-Elect 2018-2019: Jeannine Gluck, Middlesex Hospital, Middletown, CT
Nominee to the Nominating Committee: Holly Grossetta Nardini, Cushing/Whitney Medical Library, Yale

**Committee Chairs:**
Gary Atwood - Government Relations
Valori Ann Banfi - Membership
Jessie Casella - Marketing Chair
Chelsea Delnero Contrada – Conference 2019
Tess Grynoch – Technology Support
Heather Johnson - Conference 2018
Heather Johnson – Professional Development
Rachel Lerner – Finance
Jessica Patterson - Bylaws
Rebecca Reznik-Zellen – Archives
Meredith Solomon – Education

Liaisons and Appointed Representatives:
Martha Meacham – NN’LM, NER
Meredith Solomon – Credentialing Chair

State Representatives:
ARIHSL (RI) - William Anger
CAHSL (CT) - Wendy Urciuoli
HSLIC (ME) - Beth Dyer
MAHSLIN (MA) - Meredith Solomon
NH/VT – Maureen Dunn

Leadership Roster

Ellen Brassil – Chair
Debra Berlanstein – Past Chair
Jeannine Gluck – Chair-Elect
Rachel Lerner – Treasurer
Lori Bradshaw – Secretary
Janene Batten – Chapter Council Representative
Dina McKelvy – Chapter Council Alternate

Action Required by the Board
No – this report is informational and requires no action by the Board