CONNEC
TICU
CT ASSOCIATION OF HEALTH SCIENCES LIBRARIANS
EXECUTIVE BOARD - MEETING MINUTES
December 20, 2017 – Old Post Tavern, Fairfield CT

PRESIDING: Lisa Adriani

PRESENT: Donna Belcinski, Marissa Gauthier, Jeannine Gluck, Alyssa Grimshaw, Jen Martin, Jessica Patterson

<table>
<thead>
<tr>
<th>AGENDA</th>
<th>DISCUSSION</th>
<th>DECISIONS/ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to Order</td>
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<td>The meeting was called to order by Lisa at 11:39 AM.</td>
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<td>Reading and Approval of Minutes</td>
<td>One edit to minutes- in the NAHSL Report, the NAHSL Conference was in Waltham, not Woods Hole.</td>
<td>Minutes from September 20, 2017 were reviewed. Motion made by Donna and seconded by Jen to approve minutes with the one discussed change. Motion carried. Marissa will communicate change to Kathleen Crea.</td>
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<td>President</td>
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<td>Lisa Adriani</td>
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<td>Treasurer’s Report</td>
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<td>Donna Belcinski</td>
<td>Donna reported that current CAHSL balance as of December 20 2017 is $2,934.23 (see report).</td>
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<td>Programming</td>
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<td>Discussed possible programming for June meeting: presentation on using books as medicine in WWI.</td>
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| **Jessica Patterson** | Presentation done recently at Bridgeport Hospital by PhD student.  
CAHSL Book Club- October book was World War Z by Max Books, next is When Breath Becomes Air by Paul Kalanithi. Date for next discussion will be in late January, exact date and time TBD. | Lisa will follow up with Todd Lane to ask about program and contact information.  
Jeannine and Jessica will set up next book discussion. |
| **Membership**  
Anne-Marie Kaminsky | Anne-Marie was not in attendance but gave report to Lisa.  
Still waiting on membership renewals which are due at end of year.  
Discussed and agreed to make Kathy Stemmer-Frumento an Emeritus CAHSL Members and award her with this at June Meeting. | Anne-Marie will send out more email reminders for membership renewals. |
| **Bylaws**  
Maryrose Keenan | Maryrose could not attend and had nothing to report.  
Discussed whether to add a new membership category for unemployed CAHSL members. Membership fee would be waived for one year. Discussed that there were two ways to propose this- as either a case-by-case basis for the board to vote on when it arose, or to change the bylaws. Decided it would be best to change the bylaws. Was brought to Business Meeting for further discussion. | Lisa will bring up the discussion at the Business Meeting. |
| **Website/New Technology**  
Jeannine Gluck | Jeannine reported that everything with website is going well. |  |
| **Archives**  
Alyssa Grimshaw | Alyssa met with Laura Smith from Dodd Center and Connecticut Digital Archive. Has been uploading test | Alyssa will fill out Point of Contact Designation Form and Memorandum of Understanding with |
documents and would like to go forward with adding all CAHSL materials to CTDA. Has had the assistance of student workers for uploading, but would like assistance from CAHSL members to help identify people in older photos. | Lisa’s help and get back to Laura Smith about moving forward.

| **NAHSL Report**  
Wendy Urciuoli | Wendy could not attend but submitted a written report on Maine Special Interest Group (SIG) activities with NAHSL. |  

| **Announcements** | Jen Martin has a new position as the VSN1 Library Supervisor. Will still be working out of West Haven but now oversees all VA libraries in New England region. |  

| **Adjournment** | A motion was made to adjourn Jeannine by and seconded by Donna to adjourn at 12:02 pm. Motion carried. |  

| **Next meeting: June 2018 TBA**  
Minutes submitted by Marissa Gauthier, Vice President/President-Elect (proxy for Secretary Kathleen Crea) |  |