HSLIC Executive Board Meeting Minutes
October 14, 2016
Augusta, VA Maine Healthcare System

In Attendance:  Chris Fleuriel, Chair, VA Maine Healthcare System  
Barbara Bartley, Professional Development, Kennebec Valley Community College  
Greg Curtis, Treasurer/Membership, University of Maine  
Sofia Birden, Online Services, University of Maine at Fort Kent  
Carin Dunay, Publicity, Southern Maine Community College  
Shelly Davis, Archives, St. Joseph’s College  
Megan McNichol, Resource Sharing, Eastern Maine Medical Center  
Beth Dyer, NAHSL (North Atlantic Health Science Libraries), University of New England

Secretary’s Report (Matthew Revitt)
- Matthew was absent from the meeting and approval of the minutes from the May meeting was suspended until copies of the minutes are distributed.

Treasurer’s Report (Greg Curtis)
- Report from the Spring meeting was off. The current report is correct. (attached to end of minutes)
- Greg will send out a preliminary proposed 2017 budget draft for the Board to look over before it is presented to the membership at the Fall Meeting.
- 2016 payments have been received from all institutional members.
- Some colleges have expressed interest in joining HSLIC in the coming year. Greg will touch base with them.
- The directory is up to date, including new Husson University Library director.
- An invoice from Husson for facility rental and food for the Spring meeting was never received. Greg and Barbara will work on getting this straightened out.

Committee Reports

HLAG (Christie Stuntz)
- Christie reported that there is no report because HLAG has not met.
- Christie has resigned from her job at MidCoast Parkview to accept a position at Bowdoin College.

Maine InfoNet (Doug Macbeth)
- No report

Maine Library Commission (Cora Damon)
- Cora will be resigning from the Commission in preparation of her retirement.
- Jamie Ritter is interested in bringing in more non-librarians to the Commission to broaden the message and create more partnerships with communities.
- If anyone is interested in joining the Commission, they can contact Jaime or Cora but they should begin the process now because it takes time to get approved.

NAHSL (Beth Dyer)
- Beth provided a written report and it is attached to these minutes.

Online Services (Sofia Birden)
- No report but if anyone is having problems with the listserv, they should contact her.

Professional Development (Barbara Bartley)
- The fall meeting will be held in Brunswick at the Midcoast Campus of SMCC.
- Possibility for the spring meeting is EMMC in Bangor.
- Barbara will post to the listserv for ideas for education topics for next year’s meetings.
- There is still scholarship money left for this year.

Publicity (Carin Dunay)
- Carin discovered a google map of HSLIC libraries on the libguide. Sofia will look into the possibility of updating it and moving it to another page on the libguide.
- Carin asked if the Cook Book order form can be taken down and Chris approved this.
- Chris is going to talk to the Vice Chair about taking over the responsibility of posting the announcement about the Cairn’s award recipients.

Resource Sharing (Megan McNichol)
- Everything is on track for the NEJM renewal.
- The Mid Atlantic Group Resource Sharing is planning on expanding with the help of the RML. The specifics are yet to be determined and Megan will report back when she learns more.

Old Business
Logo Design
• Judy Moreno has a faculty member working on it and she hopes to have the final product ready to show at the Fall Meeting.

New Business
Retirement Gifts for Amy Averre & Cindy White
• A gift cards will be purchased and a card will be passed around at the Fall Meeting for people to sign.

Web Glitch – pictures not rotating
• Sofia will fix this.