HSLIC Fall Meeting  
November 13, 2015  
Kennebec Valley Community College, Fairfield

Present: Barbara Bartley, KVCC; Sofia Birden, UMFK; Susan Bloomfield, SMHC; Janet Bolduc, CMMC; Jeff Christiansen, CMMC; Margo Coletti, BIDMC; Wanda Cote, Rumford Hospital; Greg Curtis, UMO; Cora Damon, MGMC; Carin Dunay, SMCC; Beth Dyer, UNE; Chris Fleuriel, VA Maine Healthcare System; Ann Jordan, Jackson Lab; Rebecca Jordan, Redington Fairview General Hospital; Heather Kemp, MMC; Doug Macbeth, Jackson Lab; Dina McKelvy, MMC; Linda Menard, TAMC; Judi Moreno, CMCC; Mary Piorun, NNLM/NER; Matthew Revitt, UMO; Barbara Swartzlander, UNE; Christie Stuntz, Mid Coast-Parkview Health; Cindy White, EMMC; Stephanie Zurinski, Maine State Library

Call to Order (Susan Bloomfield):
- The business meeting was called to order at 9:33 A.M. A quorum of voting members was present.

Chair’s Report (Susan Bloomfield):
- Susan thanked the Executive Board for their work over the past year and is looking forward to the new Board.
- Susan reviewed the goals the board focused on this year, which included promoting mini-grants and scholarships, increasing resource sharing, updating the HSLIC website, and continuing to work on the archives, among other things.
- To that end, the board has transferred money from mini-grants to scholarships meet scholarship requests, Megan has been keeping up with resource sharing opportunities, Janet has been doing a great job organizing the meetings and educational programs, Judi and Carin have been working on the HSLIC logo, brochure, and newsletter, and we’ve maintained current membership and are working on recruiting new ones.
- The Executive Board will meet in December for a handoff meeting. Please think of goals for HSLIC and forward them to Susan so she can present them to the Board then.

Secretary’s Report (Christie Stuntz):
- The minutes from the Spring 2015 meeting were accepted and approved.

Treasurer/Membership Report (Ann Jordan):
- As of Sept 23, 2015:
  - Allocated: $5,400.00
  - Spent: $3,579.91
  - Remaining: $1,820.09
  - Revenue: $3,947.78
- A few notes:
  - Checking account balance 9/30/15: $12,739.92
  - $603.50 in checks outstanding
$180 in income is anticipated before end of 2015

- Ann recommends that the new Treasurer and Board look at potentially switching banks and/or the Portland mailbox. Right now, HSLIC only gets paper statements, which are inconvenient and untimely. The Portland mailbox can also be inconvenient, depending on who is the Treasurer.
- Ann also received a notice about the Parkview bankruptcy. She will send to Christie.

**Committee Reports**

**Professional Development (Janet Bolduc):**

- Six scholarships have been awarded to date totaling $1,650.00. These were used by HSLIC members to attend the Medical Library Association Conference, the American Library Association Conference, the NAHSL Conference, PubMed for Trainers class and AHIP certification. The original budget was $1500 but due to demand this was increased to $2000 by moving funds from Mini-Grants. There is still $350 remaining so please do not hesitate to apply!
- We have had one mini-grant request. Shelly Davis has requested $500 to be used for portable power packs to give student access to electricity for powering the devices that are essential for connectivity and for learning (i.e. smartphones, tablets and laptops) in the Wellehan Library’s new Learning Commons at St Joseph’s College.
- The HSLIC Spring Meeting took place on Friday, June 5th 2015, at Central Maine Medical Center. The afternoon educational session was on “Medical Education Trends in Maine”:
  - “Generation Z”: How today’s teens learn differently than previous generations: Jennifer Lance, Librarian, Oxford Hills Comprehensive H.S.
  - Nursing Education Trends: Ann M. Sylvester MSN, RNC, CNE, Instructor of Nursing, Maine College of Health Professions.
  - Nuclear Medicine Education Trends: Heather Poulin, MS, CNMT, RTNM, Program Director Maine College of Health Professions Nuclear Medicine Technology Program.
- A Survey Monkey form was used to evaluate the meeting; 18 people responded; all but 4 of whom attended the meeting. Here are some highlights:
  - Location and space were rated well, but there were two requests to have the Fall Meeting north of Augusta or in a more central location. One person thought the food could be better.
  - Most were very satisfied with the business meeting although there were two comments that the logo discussion went on too long.
  - Most were very satisfied with the educational program.
  - The program for the Fall meeting on Health Literacy came from two suggestions on the survey for future educational topics.

**Publicity (Carin Dunay):**

- Carin thanked everyone for their newsletter submissions. She’ll be asking for submissions for the next newsletter shortly.
Resource Sharing (Megan McNichol):
- Megan was not present, but submitted a report.
- The NEJM 2015-2016 subscription is finalized.
- R2 Digital Library is a HSLIC group purchase.
- StatRef! is offering a 10% discount for HSLIC.
- Any library wanting to join these group purchases can email Megan, mmcnichol@emhs.org

Archives (Shelly Davis):
- Shelly was not present, but submitted a report.
- Over the summer, digitization and uploading was completed for all:
  - Newsletters
  - Executive Board meeting minutes
  - Membership meeting minutes
- The next chunk to tackle is Treasurer’s/budget reports and committee reports. At the September Executive Board meeting, I proposed we follow some recommendations out of Northeastern University (http://hdl.handle.net/2047/d10000124) for what budget/financial documents to include in the Archives. For each fiscal year, I suggested we archive the proposed budget, the adopted budget, and a 4th quarter comprehensive financial report including all monies in and out for the year; the Executive Board concurred.
- Concerning an allocation for Archives in the FY16 budget:
- Because I had a summer student worker who I couldn’t quite find enough work for this summer, I had him do a big chunk of the Archives scanning and uploading work. (This is how we were able to finish the newsletters and do all of the meeting minutes.) As the semester has started, and he’s only working 10 hours a week instead of 40, he does not have the time to work on this. He is interested in working during the semester break in Dec/Jan and also during Spring Break in March, but I really don’t have enough “library” work to employ him full-time these weeks, nor extra money in my budget to pay him. Could we use HSLIC funds to provide him a stipend for his work during these two “down” times? I really think we could wrap this project up by next Spring if he were able to work on it during these times. I am thinking $500 total (for about 60 hours of work) would do it.
- Ann noted that HSLIC has hired someone in the past for contract work. Stephanie can send the form that the state uses to Shelly.

Online Services (Chris Fleuriel):
- Things have been quiet, so Chris has made very few modifications to the website.
- Chris is still working on putting new photos up and has received a few from Patty Kahn. She might need to create a Flickr account, which is probably blocked at work.
- Cindy noted that the MLA has a new content management system that they are making available to sections, of which NAHSL is one. If NAHSL opts to go with it, it might cascade down to us.
Updates

Maine InfoNet (Doug Macbeth):
- The minutes from the Maine InfoNet meetings are on the website (www.maineinfonet.org.)
- Maine InfoNet has been working on a strategic plan. Doug has been involved in the membership section. They are concerned with how to determine membership fees to keep people from leaving the association.

Hospital Library Advisory Group (HLAG) (Christie Stuntz):
- The RML has committed to pay for the NER to have a needs assessment done by Robert Mackes, of the Health Sciences Library Association of New Jersey (HSLANJ), Group Licensing Initiative (GLI). The GLI negotiates with vendors on behalf of members, and assists with other licensing needs. Robb will spend one year gathering data from hospital libraries in the region on their electronic resource usage. He is willing to come to state meetings, so I will keep HSLIC updated on his availability once I’m notified that the assessment has started. Robb suggested that the NER would get better rates by forming its own consortium, rather than joining with the already established MAR/SE/A group. If the NER does decide to join GLI, individual libraries would be responsible for paying GLI administrative fees, in addition to fees for resources.
- A focus group is also being developed to create a toolkit for virtual libraries. I will keep HSLIC updated on its progress.

North Atlantic Health Sciences Libraries (NAHSL) Board (Beth Dyer):
1. NAHSL Executive Board meetings
The NAHSL Executive Board meets quarterly. A new system is being tried this year: every other meeting is in person in Worcester, and the others are done virtually via Adobe Connect. The most recent Executive Board meeting was held online on Friday, September 11, 2015. Selected highlights:
- Membership report as of 9/11/15: 180 total members (of these, 14 are from ME). 170 regular, 6 retired, 4 students. 23 total new members. Discussion re: reaching out to students and to State Libraries and public libraries. Beth agreed to work with Michele Eberle from NNLM/NER on this.
- NNLM/NER report- Online update is scheduled for Sept. 25 at 1PM, RML, MLA and NLM. 1.5 hours. NER proposal (for next 5-year contract) will be discussed. Will be at NAHSL as well. RML will have a table in the exhibit hall. Busy exhibiting season coming up. Will be at ALA Midwinter in Boston. Last year of contract, now out of money.
- Education report- Advanced Google webinar will run September 16 and 23. Once both Advanced Google webinars are completed, we will open registration for the recorded sessions to anyone who missed either one/both of the sessions. We will charge $15/session; we will offer MLA CE credit for the recordings as well. (See this link if you’d like to do the webinar: http://nahsl.libguides.com/content.php?pid=148095&sid=1259276)
- State rep reports (selected items that may be of interest): RI: Statewide catalog consortium is falling apart since several schools have left. NH/VT: Littleton is working on an alliance with 3
other northern NH hospitals; VA reorganizing and will post vacancies at different libraries. MA: Mt. Auburn librarian retired and Catherine Guarcello at St. Elizabeth’s has lost her position.

- NAHSL Special Interest group listservs- mental health, instruction (not rolled out yet) and advocacy created. Not much usage. Parameter about meeting thresholds to keep/not keep them. Managing takes time. 6 more months as a deadline to decide.
- Wild Apricot: Proposal to use for state organizations as an option like libguides.

2. **NAHSL Conference October 18-20, 2015 Providence, RI**

The Conference was great, with interesting speakers and presentations. Of the 100+ attendees, the following people attended from Maine: Amy Moore, Cindy White, Christie Stuntz, Megan McNichol, Beth Dyer, Happy Copley, Marj Anderson, Patty (& Richie) Kahn. Please contact any of these colleagues if you have questions about the conference or if you would like to hear more about it.

**Plenary speakers:**

- Syndicated columnist Amy Dickinson ("Ask Amy");
- Dipesh Navsaria, MPH, MSLIS, MD, ("the doctor librarian"), founding medical director of Reach Out and Read Wisconsin;
- Frances Groen, AHIP, FMLA, Trenholme Director of Libraries Emeritus, McGill University, and former president of MLA.

**Business Meeting:**

- Chair Cindy Stewart highlighted these initiatives:
  - Completion and implementation of 3-year strategic plan.
  - Increase in annual membership dues.
  - Improved communication.
  - Virtual Executive Board meetings.
  - Proposed revisions to Bylaws.
  - Working group- alternatives to annual conference.
- NAHSL Annual Achievement Award went to Penny Glassman (UMass Medical School)
- New officers elected- Donna Belcinski (Greenwich Hospital, CT) is the new Chair.
- Invitation to NAHSL 2016- to be held in New Haven, CT October 23-25, 2016. Theme: Innovate! Imagine! Inspire!

MLA President Michelle Kraft presented an MLA update after the NAHSL business meeting, and Kevin Baliozian, the new Executive Director of MLA, also attended.

**Contributed papers, posters, and member lightning rounds: (selected highlights):**

- Our own Amy Moore (MMC) presented a poster titled “Circle of Learning: My Path to Medical Librarianship” about her experience earning her MLIS with the Circle of Learning Scholarship program, a partnership between the SJSU School of Information and the American Indian Library Association.
- A cool tool created by Yale librarians was unveiled – this was shared with the HSLIC listserv but in case you missed it: Yale MeSH Analyzer: http://mesh.med.yale.edu/
Scholarship Raffle:
- We had a Maine-themed basket from HSLIC. Thank you to everyone who donated an item. It was won by Rachel Carpenter from Rhode Island College.
- Also a shout-out to other HSLIC members who donated items personally to the raffle!
Here’s a link to some of the presentation slides on the NAHSL libguide: http://nahsl.libguides.com/2015slides

3. **Next NAHSL Executive Board meeting**
Is Friday December 4, 2015 in Worcester. HSLIC members are encouraged to contact me if they would like me to communicate any information or have me ask specific questions on their behalf.

**Maine Library Commission (Cora Damon):**
- The MLC has been looking at the MSL strategic plan, which was last updated around 2011.
- The MLC has 4 vacancies, and a number of commissioners have to be re-vetted. New members of commissions are not currently being appointed, so the positions will stay open for now. The titles of the vacant positions (as defined by legislature) are “Handicapped,” “At Large-Disadvantaged,” and 2 “At Large” spots. Cora also plans to step off of the MLC in June 2016. Please contact her if you’re interested in any of the spots. The MLC meets bimonthly to quarterly, and travel is reimbursed.
- The MLC has been looking at the district consultant set up. Valerie Osborne, the NMLD district consultant has retired.
- Cora suggested that the MSL might be a good place to have a future HSLIC meeting, and we could check out the new Maker Space while we were there.
- The Maine Library Association meeting is in Bangor next week.

**National Network of Libraries of Medicine/ New England Region (NN/LM NER) (Mary Piorun):**
- The RML contract ends 4/30/16. The RML submitted a recompete and got a good score. As far as they know, they have no competition. The funding structure has changed from a contract to a cooperative agreement. The NER technology coordinator job will be outsourced.
- Decline coordinator and Public Health coordinator positions have been added at the national level. This means that Maine’s Decline management will now be done by someone in the national office, not by the NER. It’s unclear how the Public Health coordinator position will shake out.
- Mary handed out a flyer of upcoming webinars and workshops. For more information and to register: http://nnlm.gov/ner/training-schedule.

**Maine State Library (Stephanie Zurinski):**
- Stephanie shared a brochure for the UP (Unlimited Possibilities) Maker Space at the MSL. Information will be available soon at http://www.maine.gov/msl/services/maker_space/index.shtml
- There is a new division director, Alison Maxwell, who is on the public floor of the library.
• The ILEAD program went really well, and there are youtube videos up. Stephanie hopes they’ll be able to do it again, funding dependent.
• MSL has been awarded a 30-month IMLS grant to partner with Brunswick-based Cornerstones of Science to see if the Cornerstones model is replicable across the country. MSL is working with libraries in Maine and Massachusetts to develop a vision of public libraries as community science centers.
• The MSL is also discussing whether the ARRC/District model is still viable, and what alternatives might be possible.

Old Business

HSLIC Logo Project (Judi Moreno):
• The student who designed the logos has left school, so Judi hopes to meet with someone in the graphics department over winter break to make the changes the membership voted on at the last meeting.

Status of 2015 Executive Board Goals (Susan Bloomfield):
• Susan worked very hard on the outreach project, and would like to stay with the project in some capacity after her term as Chair has ended. Academic institutions should be the targets of the next round. Perhaps an ad hoc committee could be formed to work on this project to keep working on outreach, soliciting members and writing articles.

New Business

Review/Approve 2016 Budget (Ann Jordan):
Ann thinks we should spend more money next year to work towards the goal of increasing the number of members by augmenting HSLIC’s visibility and doing more education. Administration and Public Relations was initially proposed at $500 (the same as 2015), but Cindy made a motion to add $100, which Carin seconded, and all present were in favor.

Proposed FY2016 Budget:
• Administration and Public Relations: $600.00
• Archives: $500.00
• Mini-Grants: $1,000.00
• Scholarships: $2,000.00
• Program and Education: $2,000.00
• Travel Expenses Board: $1,200.00
• Total Proposed Expenses: $7,300.00

Assets:
• Estimated bank balance 12/31/15: $11,000.00
• If 26 members pay, revenue is at least: $3,900.00
• Total: $14,900.00
Sofia made a motion to approve the budget, Cindy seconded, and all were in favor.

**Election of 2016 Executive Board Officers**
- **Elected Positions:**
  - Chair: Chris Fleuriel, VA Maine Healthcare System
  - Vice Chair: Heather Kemp, Maine Medical Center
  - Treasurer/Membership: Greg Curtis, University of Maine/Orono
  - Secretary: Matthew Revitt, University of Maine/Orono
- **Appointed Positions:**
  - Resource Sharing: Megan McNichol, Eastern Maine Medical Center
  - Online Services: Sofia Birden, University of Maine/Fort Kent
  - Professional Development: Barbara Bartley, Kennebec Valley Comm. Coll.
  - Publicity: Carin Dunay, Southern Maine Community College
  - Archives: Shelly Davis, Saint Joseph's College
  - NAHSL Board Rep: Beth Dyer, University of New England
  - Hospital Library Advisory Group: Christie Stuntz, Mid Coast-Parkview Health
  - Maine InfoNet Rep: Doug Macbeth, Jackson Lab

Judi made a motion to accept the slate as presented, which Ann seconded. All present were in favor.

**2016 Goal Setting at December Hand-Off Meeting**
- Please let Susan know if you have anything you would like discussed at the next Executive Board Meeting.

**Spring Meeting**
- The next general membership meeting will be around May 2016.

**Other**
- Sofia has some “Great Moments in Medicare” slides she has removed from her collection. If anyone would like them please let her know.

**Adjournment**
- The business meeting was adjourned at 11:57 AM.

Respectfully submitted by: Christie Stuntz, HSLIC Secretary

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**Education Program, 1:00-3:00 P.M.**

*Health Literacy:* presented by Margo Coletti, Director of Knowledge Services, Beth Israel Deaconess Medical Center, Boston, MA.