HSLIC Executive Board Meeting  
Central Maine Medical Center, Lewiston  
April 10, 2015

Members present: Susan Bloomfield, Janet Bolduc, Chris Fleuriel, Ann Jordan, Megan McNichol, Christie Stuntz

Members present by telephone: Shelly Davis, Carin Dunay, Beth Dyer

Call to Order: HSLIC Chairperson Susan Bloomfield called the meeting to order at 9:35 AM. A quorum of board members was present.

Reports

Chair’s Report: Susan Bloomfield
- All of the items on Susan’s list will be discussed in later portions of the meeting.

Secretary’s Report: Christie Stuntz
- The minutes from the 2/27/15 meeting were accepted and approved as amended.

Treasurer/Membership Report: Ann Jordan
- 2015 approved budget: $5,400.00
- Spent: $142.45
- Revenue: $2897.78
- All of HSLIC’s 2014 institutional members have renewed, or are in the process of renewing, their memberships. HSLIC has 28 institutional members (including those whose payments are pending) and 3 individual members.
- Ann sent letters to Northern Maine Community College and the University of Maine at Presque Isle (both 2013 members) encouraging them to rejoin HSLIC.

Resource Sharing Report: Megan McNichol
- There is nothing new to report on NEJM or R2.
- Cindy White suggested looking into GLI (Group Licensing Initiative), which is under the umbrella of HSLANJ (Health Sciences Library Association of New Jersey), and is open to libraries in the Middle Atlantic Region and Southeastern/Atlantic Region of the NNLM. Megan contacted GLI and was told HSLIC can’t join because of geographic limitations. It is unclear whether the RML is involved in GLI. Megan will get in touch with the New England RML to see if consortial resource purchasing is something they might help with.

Online Services Report: Chris Fleuriel
- Chris has made some updates to the website. She will send an email to the HSLIC listserv asking for photos to add to the front page. Beth will send Chris photos from the fall general
membership meeting. Chris will also contact Patty Kahn about potentially using photos from the HSLIC facebook page.

**Professional Development Report** - Janet Bolduc
- There are two pending scholarships for a total of $500.
- Janet has updated the forms on the website, and has been updating the HSLIC calendar on the main page with educational events. She has also been sending out emails to the HSLIC listserv when she becomes aware of educational events.
- Jennifer Lance from Oxford Hills Comprehensive High School will be our educational speaker at the spring meeting, and she will discuss understanding Generation Z. Janet will send out a doodle poll soon with dates.

**Publicity Report** - Carin Dunay
- The HSLIC newsletter went out in March. The next newsletter is due in June.
- Carin and Meghan will try to do some interviews for newsletter member profiles this summer when work slows down.

**Archives Report** - Shelly Davis
- Shelly and her students have been working behind the scenes, but there is nothing new on the website. The St. Joe’s library move is going more quickly than anticipated, so Shelly has been mostly immersed in that process.

**NAHSL Board Report** - Beth Dyer
- The NAHSL Board’s first (virtual) meeting was March 13th. The membership voted last year to increase the dues to $50, and there are approximately 150 members this year. NAHSL has also cleaned up the listserv to include only current members.
- NAHSL has a new Mental Health special interest group.
- NAHSL is working on a new strategic plan. It will include focusing on strengthening the organization, increasing membership, and potentially recruiting information professionals outside of libraries.

**Maine Library Commission Report** - Cora Damon
- No report.
- Janet mentioned that Jamie Ritter has been replaced by Alison Maxwell, and her title has been changed to Director of Public and Outreach Services, Research, and Innovation.
- The MSL is also considering redoing the ILL districts into Area Resource and Reference centers (“ARRCs”) and balancing funding allotments.

**Hospital Library Advisory Group Report** - Christie Stuntz
- HLAG organized the free event, “Symposium on Change Management for Health Sciences Libraries,” at UMASS last month. The keynote, “Change Management in Libraries”, was given by Catherine Soehner, Associate Dean for Research and Learning Services at the University of Utah. She related her experience reorganizing the University of Utah’s Library IT personnel. She
presented an overview of managing this change from a leadership perspective, and discussed strategies for having the difficult conversations that went along with the process.

- Brandy King discussed “Skills of the Contemporary Librarian.” She described the old model of librarianship and presented a new model that we should move towards. During the second half of the session, she set up stations where librarians could work on technical skills to help increase our value, such as creating infographics, managing social media, and creating online databases.

- After lunch we had a panel discussion in which the panel members discussed their experiences with change in hospital libraries. Topics included going virtual, working with IT, losing space, and taking on new responsibilities. It was great to hear stories from colleagues about how they successfully implemented change. I got some really useful information from this educational event.

- We haven’t had an HLAG meeting yet in 2015, so that’s all I’ve got for now.

**Maine InfoNet Report**: Doug Macbeth
- No report. There is a Maine InfoNet meeting next week.

**Old Business**

**Mailbox Access**
- Forwarding is okay, not ideal.

**Website Update**
- Chris will look at the Librarian Resources tab and update if necessary. She will also send an email to the listserv to ask if any HSLIC members are willing to be mentors and will update the mentor list.
- Carin will look at updating the HSLIC brochure.
- Janet will clean up the HSLIC ILL guidelines.
- Shelly will redo the organization chart.

**Logo Improvement Project**
- Judi has had a graphics student working on logos, which she sent to the executive board. The board eliminated a few, and Judi will send the remainder to the board list serv. The board will vote on their top three, to be sent to the general membership for final voting.

**Disaster Resource List Update**
- Christie sent out the 2012 version of the list to the HSLIC listserv at the end of February asking everyone to update their library’s holdings. Replies are trickling in, and she will send out a reminder email.

**New Business**

**Cairns Award**
- The Cairns Award winner has been selected and will be revealed at the spring meeting. The bowl will cost $74.

**Outreach/Membership Efforts**
- Susan previously sent out a letter for potential new members to the board for comment.
- Susan also put together a list of about 37 addresses from the 2015 AHA guide of hospitals to send the letter to, and asked for the group’s feedback.
- Susan is targeting hospitals without librarians, but noted that two of the hospitals that listed librarians aren’t HSLIC members.
- Susan will use HSLIC’s return address on the envelopes and will buy stamps herself and get reimbursed by HSLIC for postage.
- Susan recommends that next year we look at colleges and universities, and notes that this should probably be done periodically.

Next Board Meeting
- Will probably be in mid/late August.
- The next membership meeting will be in late May/early June.

HSLIC Chairperson Susan Bloomfield adjourned the meeting at 11:40 AM.
Submitted by Christie Stuntz, Secretary.