HSLIC Spring Meeting

Friday, May 17, 1996
Lewiston-Auburn College
Lewiston, ME

AGENDA

I. Call to order and President’s Report - Patty Kahn

II. Secretary’s Report - Kathy Brunjes

III. Treasurer’s Report - Amy Averre

IV. Committee Reports
   A. Archives - Marj Anderson
   B. Education/Program - Cindy White
   C. Membership - John Clark
   D. Newsletter - Ann Jordan
   E. Resource Sharing - Barbara Harness
   F. Scholarship - Sally MacAuslan
   G. S.C.U.M. - Debi Warner
   H. Maine Library Association/SLG - Maryanne Lamont
   I. Maine Library Commission - Suellen Jagels
   J. NAHSL - Happy Copley
   K. SACCE - Marj Anderson
   L. Area Reports -
      1. Pat Goodwin
      2. Emily Scribner
      3. Cora Damon
      4. Cindy White
      5. Vivian Williams

V. Old Business
   A. Announcement of First HSLIC Distinguished Member Award
   B. Other

VI. New Business
   A. Nominating Committee Report - Elaine Rigby
   B. Revision of HSLIC Bylaws - John Clark - See Attachment
   C. Other

VII. Adjournment
Proposed Addition to HSLIC Bylaws:

To be discussed at HSLIC Spring Meeting, May 17, 1996

ARTICLE III: MEMBERSHIP

Section 7: Individual Membership

A. Individuals may apply for individual membership in HSLIC.
   1. Individual membership will not include interlibrary loan privileges.
   2. Individual members will not have voting privileges, but may serve on HSLIC committees.
   3. Individual membership fees will be recommended by the membership committee and set according to existing bylaws.
   4. Individual membership will include attendance privileges at HSLIC meetings and conferences as well as a subscription to the HSLIC Newsletter.
   5. Individual membership may include mentorship/independent study subject to availability as defined by the member institution.
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Present: Kathy Marcariolle, St.Marys; Nancy Greenier, KVMC; Doug Macbeth, JLab; Sally MacAuslan, NCMH; Donna James, Goodall; Candace Watson, MidCoast; Elaine Ardia, Bates; Dan Philbrick, LAC; Casandra Fitzherbert, USM; Ruth Rice, Parkview; Ann Jordan, JLab; Pat MacArthur, EMMC; Emily Scribner, FMH; Nancy Curtis, UMO; Cindy Brown, BMHI; Leslie Kelly, UMFK; Laura Sweeney, Miles; Norm Patch, Miles; Marj Anderson, Mercy; Janet Sibley, KVTC; Rebecca Jordan, RFGH; Cora Damon, MMMC; Gary Pelletier, VAT; Debi Warner, CMTC; Happy Copley, MMC; John Clark, AMHI; Kellie Rebscher, Cary; Carolyn Coco, St. Joseph's Hospital; Kathy Brunjes, SMH; Amy Averre, Husson; Barbara Harness, CMMC; Patty Kahn, PBMC; Cindy White, EMMC.

Guests: Ed Donnald, NN/LM; Melda Page, VAT

I. Announcements - Patty Kahn

II. Call To Order and President's Report - Patty Kahn
The meeting was called to order at 9:45 a.m. Patty read her President's report for 1995-96 (attached to these minutes).

III. Secretary's Report - Kathy Brunjes
The minutes of the Fall meeting (October 6, 1995) were approved as presented.

IV. Treasurer's Report - Amy Averre
A balance of $4,314.37 was reported. There have been 34 membership renewals received to date. The proposed budget for 1996-1997 is $11,150. The report was accepted as presented.

V. Committee Reports

A. Archives - Marj Anderson
The Archives are housed in Mercy Hospital. The archives are in the process of being bound, which has been a slow process due to lack of time and 'manpower'. Another work day is planned in the near future to continue this task. See written report attached.

B. Education/Program - Cindy White
A written report was submitted. "Exploring the Internet V" video program has been purchased by HSLIC for inclusion in the HSLIC lending library.
An overview of both the Fall education program (October 6, 1995) and the Spring education program (this date) was given by Cindy. The program that HSLIC is sponsoring at the Maine Library Conference (May 20) is on exploring the change process as it affects both institutions and individuals.

C. Membership - John Clark
A written membership report was submitted. In 1995-96 implementation of the revised Bylaws took place, requiring DOCLINE participation. New membership categories have been discussed (see New Business).

D. Newsletter - Ann Jordan
The HSLIC mailing list was totally revised in March, 1996. Members have routinely contributed to the content of the newsletter. HSLIC’s Web Page, with a fairly current Calendar of events, have been maintained by Ann; Ann will continue to post items from the newsletter onto the Page if members will send her information on disk. Ann has one last newsletter to produce (in June), before the task is turned over to Patty Kahn. Ann asked the Board to think about the format of the newsletter (electronic vs. print), and whether or not Curry Printing is still the best option for HSLIC.

E. Resource Sharing - Barbara Harness
Pat MacArthur and Barbara Bartley will continue as the MULS updaters for HSLIC. The HSLIC technology survey results were published in the newsletter. Barbara asked those present if anyone had used the technology list. Doug Macbeth suggested that the list be posted on the Web Page, along with members’s email addresses. Barbara reminded (along with Happy Copley) those attending this meeting to take Brighton Medical Center out of their DOCLINE cells. A written report of the Resource Sharing committee is attached to these minutes.

F. Scholarship - Sally MacAuslan
Sally reported that there is still a great deal of money left in the scholarship account. Suggestions for how to use these funds, and for what types of meeting, conferences, educational programs, were discussed by the members attending this meeting. The proposed scholarship budget for 1996-97 is $1,500. A written report is attached to these minutes.
G. Standing Committee for the Update of the HSLIC Manual (S.C.U.M.) - Debi Warner
Debi read the responsibilities for each part of the print manual (who/what committee is responsible for which/what part of the manual). Updating of the manual has taken place on a regular basis, with updates published in the HSLIC newsletter.

H. Maine Library Association/SLG - Maryanne Lamont (absent)
No report available. Cindy White reported on the educational program that HSLIC is sponsoring at the Maine Library Conference (May 20).

I. Maine Library Commission - Sue Jagels (absent)
A written report was submitted, and is attached to these minutes. Valerie Osborne is the new Maine Library Committee Chair. Much of this past year has been devoted to disseminating information about the PUC/NYNEX proposal, and Maine InfoNet (June 11, 1996 referendum item). Although health science libraries and other special libraries will not stand to gain directly from the PUC/NYNEX or Maine InfoNet settlements, the improved access to other libraries within the State will enhance our daily operations.

J. NAHSL - Happy Copley
Planning for NAHSL ’96 is in full swing. The conference will be held October 6-8 at the Hyatt Regency in Greenwich, CT, with a general theme on the need for change among librarians due to changes in the healthcare fields. Conference ’97 is also in the planning stages, and will be held September 27-30, 1997 at the Radisson, Burlington, VT. UConn was awarded the contract for the RML for the next five years. Ed Donnald was hired as the new Network Coordinator. A written report is attached to these minutes.

Questions were raised re: the NAHSL newsletter and its continued 'lack of being.' Happy responded that NAHSL does have a newsletter editor.

K. SACCE - Marj Anderson
A written report was submitted to the membership, and is attached to the minutes of this meeting.

L. Area Reports
All area reports will be published in the next Newsletter. Area representatives for the past year have been:
1. Pat Goodwin, SMMC
2. Emily Scribner, FMH
3. Cora Damon, MMMC
4. Cindy White, EMMC
5. Vivian Williams, TAMC

VI. Old Business
A. HSLIC Distinguished Member Award
   Patty Kahn, and the entire HSLIC membership, presented Melda Page,
   VA-Togus, with the first HSLIC Distinguished Member Award. Melda
   was cited for her years of service to HSLIC and the VA-Togus, Patty
   reminding members that Melda 'founded' HSLIC 25 years ago. An
   engraved bowl and flowers were presented.

VII. New Business
A. Nominating Committee Report - Amy Averre for Elaine Rigby
   Kathy Brunjes - Chair Elect
   Emily Scribner - Secretary
   Ramona Connelly - Region I Rep
   Dan Philbrick - Region II Rep
   Cora Damon - Region III Rep
   Pat MacArthur - Region IV Rep
   Leslie Kelly - Region V Rep

   The Slate was accepted by the membership.

B. Revision of HSLIC Bylaws - John Clark
   A very lengthy discussion was held by the membership re: proposed
   membership categories and membership privileges for institutional vs.
   individual membership. A student category was not separately included
   in the proposed Bylaw change to Article III, Section 7. The
   proposed Bylaw does not allow voting privileges for individual
   members. Barbara Harness and John Clark addressed the reasons why
   the Board did not separate the student from the individual category.
   Members raised the question as to what should happen if individual
   members were to be elected to the Board (or appointed to a
   committee), since they would not have voting privileges. An addendum
   was proposed that if an individual member was elected to office (or
   appointed to serve on a committee) that the member would then be
   granted voting privileges. Problems with this condition were discussed
   by the entire membership.
Doug Macbeth moved that the members accept the concept of individual and student membership and have the Bylaw proposal go back to the membership committee for refinement and revision. Another lengthy discussion ensued re: wording of the proposal and privileges. Doug withdrew his motion.

Debi Warner moved that Article III, Section 7 be worded as follows:
A. Individuals may apply for individual membership in HSLIC.
   1. Individual members may serve on HSLIC committees and the HSLIC Executive Board.
   2. Individual membership will not include interlibrary loan privileges or voting rights on interlibrary loan issues.
   3. Individual membership fees will be recommended by the membership committee and set according to existing Bylaws.
   4. Individual membership will include attendance privileges at HSLIC meetings and conferences as well as a subscription to the HSLIC Newsletter.

The membership approved Debi Warner's motion.

C. Fall 1996 Meeting Location
Kathy Brunjes extended an invitation to hold the Fall HSLIC meeting at Stephens Memorial Hospital.

VII. Adjournment
The business meeting was adjourned at 11:30 a.m. Directly following adjournment, Ed Donnald from the NN/LM RML spoke to the members on the new RML contact (awarded to UConn through the year 2001); that resource libraries will no longer be reimbursed a fee - instead, an RFP is being put in for a grant of up to $25,000. to provide outreach services; the MMC and VA-Togus are our two resource libraries (Maine); EFTS has over 200 deposit accounts thus far, with less than 30 being from Region I; a list was distributed of who is currently participating in EFTS; Ed advised members that in the special sort section of QUICKDOC, EFTS libraries could be entered for better statistic keeping; the RML is currently working on a "cheat sheet" on how to use UNIX commands for uploading, etc; the RML is still looking for an education coordinator and is now looking for a technology coordinator; Ed Donnald is responsible for DOCUMENT and routing tables.

Following the RML update by Ed Donnald, Jay Daly of QUICKDOC fame presented the afternoon educational program: an Introductory Workshop and Advanced Workshop, with opportunity for novice users to have one-on-one instruction during the Advanced section.

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