I. Call to Order.
The meeting was convened at 1:50 p.m. Twenty-four members were present from twenty-one different institutions.

II. Secretary's Report (Barbara Harness)
The minutes of the 1988 HSLIC Spring Meeting (held at Univ. of Maine - Orono) were accepted as written.

III. Treasurer's Report (Margaret Greenlaw)
Accepted as written. Administration and Public relations were overexpended and these expenses were covered by uncommitted funds.

IV. Committee Reports

A. Education (C. Damon for N. Anderson)
The committee met once and discussed: ILL instruction in a audio and manual format vs. producing a video; increasing the professional collection; combining program and education committees; and producing a directory of HSLIC members.

B. Program (C. Damon for S. Jagela)
Written report submitted. Spring meeting will be at Togus on May 5 with a demonstration by Meida Page. A new program chair is needed as S. Jagela is short staffed.

C. Public Relations (M. Greven)
Written report submitted. Maryanne announced a few HSLIC posters were still available.

D. Scholarship (C. Damon for J. MacDonald)
Written report submitted. The scholarship application form will be published annually in the HSLIC newsletter. Money is still available for this year.

E. Automation (D. Warner)
Written report submitted. HSLIC diskette library is now available at St. Mary's. Ideas and articles for the Computer Rx column are needed.

F. Resource sharing (A. Jorden)
Written report and survey submitted. Ann Jordan reminded members to return survey to her or another committee member. Typing and photocopying help are needed for the revised HSLIC manual.
G. Archives (C. Damon for M. Anderson)
The archives files are now at Mercy. The archives will be used to document committee activities of HSLIC members, who wish to get MLA certification under the new Academy requirements. A picture exhibit was on display for the Fall meeting showing a fashion show at a past NAHSL conference.

H. Newsletter (D. Bertsch)
Written report submitted. Starting January 1, 1989 all newsletter correspondence should be sent to Don at SMVTI.

V. Area Representatives
News items are covered in the HSLIC Newsletter.
Region 3: P. Kahn's hours at Pen Bay are cut to 20 hours.
Region 4: Irene Marshall replaced C. Levin at UMO and Doug MacBeth started at Jackson Lab.

VI. Delegates.

A. NAHSL Representative (W. Greenier)
About 120 members attended the Fall NAHSL conference. The Massachusetts organizers expect to complete their report and turn over materials to Maine by November 1. W. Mylenki reported there are now 467 decline users in Region 1. There are 306 NAHSL members, an all time high. It is traditional for the hosting area chapter to contribute to the MLA Conference. NAHSL is requesting the $1000 contribution be used for CED.

B. NAHSL Education (C. Damon)
Cora Damon is filling this position, unless another member volunteers. The first meeting is November 4 at Waltham. They will plan CED courses for March 20-21 in Boston.

C. MCHPE (M. Greven)
A part-time AIDS coordinator has been hired to plan AIDS workshops. The bylaws of MCHPE require an organization to be dropped if a member misses two meetings.

D. Maine Library Commission (R. Robin)
A September meeting was held. No news to report.

VII. Old Business

A. HSLIC Manuals.
   Revision is continuing.

B. AV Union List. No Report.
C. NAHSL Planning Committee (J. Morelli)
   Written report was submitted. Anyone with program ideas and speakers should contact the program committee. Entertainment possibilities were discussed.

VIII. New Business.

A. By-Laws Change (M. Greven)
   Written proposal submitted. Membership approved unanimously the fiscal year change from the fiscal year to May 1 through April. The fiscal year will now coincide with the term of officers.

B. Budget (C. Damon)
   The fiscal budget for January 1989 through April 1990 was approved unanimously as presented. The Executive Board will set up guidelines for reimbursement of travel expenses by representatives. It was also suggested that unused funds from the NAHSL reception, be set aside as a reserve fund for NAHSL conferences sponsored by HSLIC.

C. Nominating Committee
   C. Damon will confirm whether Mary Anne Libby will serve as chair.

D. UCMP
   Improved routing will result in less false drops, as a result of DOCLINE being able to read correctly the opening serials holdings statement.

E. BHSL
   All applications for BHSL membership need to be submitted to Cora Damon immediately.

F. Survey
   P. Kahn reported she is included in a survey of clinical decisionmaking in small libraries.

G. The business meeting was adjourned at 3:15 p.m.

The business meeting was preceded by Guy St. Clair's presentation "Beyond the Basics" and a buffet luncheon.

Respectfully submitted,

Barbara J. Herness
Secretary