HSLIC BUSINESS MEETING, FALL 1987
October 23, 1987
9:00 AM - 3:00 PM
BATH MEMORIAL HOSPITAL

AGENDA

1. Call to order
2. Introductions
3. Secretary's report - Ann McKay
4. Treasurer's report - Judy Littlefield
5. Committee reports:
   a. Resource sharing - Cora Damon
   b. Scholarship - Jane MacDonald
   c. Education - Nancy Cohen-Spiegel
   d. Program - Sue Jagels
   e. Archives - Gabriel Kirkpatrick
   f. Newsletter - Maryanne Greven
   g. Automation - Debbie Warner
   h. Public relations - Maryanne Grevin

6. Area Representatives
   I. Marilyn Dean, TAMC
   II. Amy Avarée, Husson
   III. Nancy Greenier, MCD
   IV. Maurie Shink, CMVTI
   V. Nancy-Cohen Spiegel

7. Delegates
   a. NAHSL - Jan Glover
   b. NAHSL Education Committee - Ann McKay
   c. MCHPE - Maryanne Greven
   d. MLC - Robin Rand

8. Old Business
   a. Incorporation
   b. Other

9. New Business
   1. Proposed Budget for 1988
   2. Other

10. Adjournment
HSLIC FALL MEETING
October 23, 1987
Bath Memorial Hospital
Bath, Maine

** indicates further action required

I. Call to Order.
   A. The meeting was called to order at 9:40 a.m. by chairperson pro tempore Cora Damon, presiding in Don Bertsch's absence.
   B. The thirty-one attendees from HSLIC member institutions introduced themselves and stated their places of employment. (For complete list, see Secretary's Notebook.)

II. Secretary's Report (Ann McKay)
The minutes of the 1987 Spring Meeting were accepted as written.

III. Treasurer's Report (Judy Littlefield)
Two amendments to the written report were noted:
$28 expense for the purchase of a CHEMLEARN diskette by the Automation Committee; $100 income from two new memberships. The written report was accepted as amended.

IV. Committee Reports (see also: written reports in Secretary's Notebook)
   A. Resource Sharing (Cora Damon)
   ** Projects for the year include data entry of an AV Union List and an update of the HSLIC Manual.
   B. Scholarship (Jane MacDonald): No additions to written report.
   C. Education (Nancy Spiegel)
The Education Committee has been working with the Maine Library Association (MLA) in regards to co-sponsoring Guy St. Clair as an instructor on the topic of managing the one-person library at the MLA Conference in the spring. HSLIC could also hold its annual Spring Meeting at the MLA Conference. HSLIC has been asked to have one of its members sit on the MLA Conference Planning Committee.
   ** Nancy described an instructional videotape (on ILL procedures) which the committee is working on and asked those present if there would be any interest in informal search clinics just before or after HSLIC Spring and Fall business meetings. Several people expressed an interest in a sharing session on problems encountered in computer searching.
   D. Program (Sue Jagels)
Sue thanked Ann McKay for the Fall Meeting arrangements and the Education Committee for their '88 Spring Meeting plans. A tape of this afternoon's program will be available at the library at Jackson Laboratory.
   E. Archives (Gabriel Kirkpatrick): No report.
   F. Newsletter (Maryanne Greven)
Maryanne asked for contributions to the "Profiles" column.
   G. Automation (Debi Warner)
Debi described the QuickDoc program demonstrated at the '87 NAHSL Conference. This program allows users to keep DECLINE ILL statistics on a PC.
H. Public Relations (Maryanne Greven)
   One entry was received in the HSLIC poster contest, and it will be
   submitted to a printer for duplication.

V. Regional Reports.

   Regional news items were discussed and are covered in the HSLIC Newsletter.
   Recently joining DOCLINE: OHM, Bath, KVVTI, St. Joseph's College, St. Joseph
   Hospital.

VI. Delegate Reports.

   A. NAHSL Executive Committee.
      Suellen Jagels has been named Chair-Elect of NAHSL.

   B. NAHSL Education Committee (Ann McKay)
      The committee has been planning the library CE courses for the New
      England Healthcare Assembly to be held in Boston next March.
      Ann's term will be ending in the spring, and the Nominating Committee
      will need to work on naming a replacement.

   C. MCHPE (Maryanne Greven)
      Maryanne reported on the one meeting the group has had since the HSLIC
      Spring Meeting.

VII. Old Business.

   A. Incorporation.
      Judy Littlefield read an additional paragraph of text which she had
      been advised by the government to add to our articles of incorporation.
      The group moved and voted unanimously to amend the articles as read.

   B. HSLIC Professional Library.
      A special collection of books, journals, and AV's related to health
      science librarianship is being developed at the Joan Staats Library of
      the Jackson Laboratory in Bar Harbor. Donations are welcome, and
      materials may be borrowed using a standard ILL form.
      The Resource Sharing Committee plans to produce a list of these holdings
      for the newsletter. A DIALOG training tape has recently been added
      to the collection.

   C. Union List Updates.
      Members were reminded to update their holdings in MULS and/or UCMP
      on a regular basis rather than to send in a huge batch of correction
      forms just before the publication deadline.

   D. Statewide Automation Project.
      HSLIC members were asked to submit the surveys sent out by Karl Beiser
      as soon as possible. These will be helpful to him in formulating the
      RFP for MaineCAT contract bids.

   E. DOCLINE.
      The National Library of Medicine has announced that there will be no
      charge for DOCLINE participation "in the foreseeable future". Resource
      Sharing and Automation Committee members are available to help people
      through the process of joining DOCLINE.
F. Storage.

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Cora recommended having a meeting of institutions considering the disposal of back runs of journals and/or holdings of unique HSLIC titles.

VIII. New Business.

A. Budget.
The 1988 proposed budget was approved unanimously as presented.

B. NAHSL '89 Site Selection (Nancy Spiegel)
The Site Selection Committee has chosen five or six possibilities for the '89 NAHSL Conference site. Committee members hope to visit the most likely candidates by December.

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C. The business meeting was adjourned at 11:45 a.m.

After a buffet luncheon at the New Meadows Inn in West Bath, HSLIC members returned for an afternoon program at BMH. J. Neil Bassett, Vice-President of Mid Coast Health Services and Facility Administrator at BMH, gave a presentation on the recent merger of Bath Memorial and Regional Memorial Hospitals. He explained some of the problems inherent in mergers, and he commended health science librarians on the importance of their roles in healthcare administration and patient care.

Mr. Bassett's talk was followed by an entertaining presentation by Glenda Richards of the Norlands Living History Center on "Health, Sanitation, and Deadly Diseases of the 19th Century."

Respectfully submitted,

Ann McKay,
Secretary