HSLIC BUSINESS MEETING

10/11/85
10 A.M.
MID MAINE MEDICAL CENTER

AGENDA

I. Call to Order

II. Minutes - M. A. Greven

III. Treasurer's Report - B. Drew

IV. Committee Reports
   a. Resource Sharing - G. Kirkpatrick
   b. Scholarship - C. Hilt
   c. Education - M. Libby
   d. Program - M. Wandersee
   e. Archives - G. Kirkpatrick
   f. Newsletter - J. Morelli
   g. Public Relations - M. A. Greven

V. Area Representatives
   a. M. Toner - I
   b. L. Willis - II
   c. M. Libby - III
   d. D. MacBeth - IV
   e. M. Dean - V

VI. Delegates
   a. RAC - R. Rand
   b. NAHSL - A. McKay
   c. MLC - R. Rand
   d. MCHPE - M. Page
   e. NAHSL Ed. Com. -

VII. Old Business
   a. Incorporation
   b. Stationery
   c. Other

VIII. New Business
   a. Nominating Committee Members
   b. Planning
   c. Budget for 1986
   d. Other
HSLIC FALL MEETING
October 11, 1985
Mid Maine Medical Center - Thayer Unit
Waterville, Maine

PRESENT: 25 attendees from HSLIC member institutions.

I. Announcements

A. A gift was given to Nancy Greenier by the HSLIC membership, as she is leaving Pen Bay Medical Center.

B. M. Page asked the membership to restrict their ILL requests as the person handling these at Togus is out ill.

II. Call to order (10:15 am) and Introductions

III. Secretary’s Report (Maryanne Greven)

Minutes of the 1985 Spring Meeting accepted as written.

IV. Treasurer’s Report (Bonnie Drew)

The treasurer’s report accepted as written.

V. Committee Reports

A. Resource Sharing (Gabriel Kirkpatrick)

The committee is discussing as to how to get funding for smaller libraries to join UCMP.

B. Scholarship (Charles Hilt)

The guidelines for scholarships have been changed.

The balance as of September 12, 1985 should be $157.00; a reimbursement was noted which brought the balance up to $191.00 and then C. Hilt noted that $100.00 of the scholarship fund was committed which gave a final balance of $91.00.

C. Education (Mary Anne Libby)

M. Libby reported on the survey which has been sent out to the membership. Fifteen responses were received and the indication was that continuing education on NLM was a major concern. The southern
part of the state was noted as the most likely location for this training.

M. Toner indicated to the membership that if anyone else has any concerns to please contact the Education Committee.

D. Program (Mary Wandersee)

No report.

E. Archives (Gabriel Kirkpatrick)

G. Kirkpatrick reported that the indexing project was finished and that she was hoping to put this all on a microcomputer. She hopes to have this information available by January 1, 1986.

F. Newsletter (Janet Morelli)

J. Morelli reminded the membership about sending in any news items they would like for publication.

G. Public Relations

M. Libby has the goals and objectives which were prepared by her and Janet Morolli.

Cindy Sheldon and Maurie Shink volunteered to be on this committee.

VI. Area Representatives

A. Region I (Mary Anne Toner)

Maine Medical Center will be the location of the next HAMIC meeting. The new library area at MMC should be ready by then.

Inquiries regarding the HAMIC Union List of Monographs can be made to Darryl Hamson.

B. Region II (Linda Willis)

L. Willis announced that Kathy Hunt was on vacation.

C. Region III (Mary Ann Libby)

The Fall meeting of their consortium will be
on November 14th at MCD.

D. Region IV (Doug MacBeth)

A meeting of their consortium was held in September.

Elected officers of the consortium are: President, Charles Milt; Secretary, Suellen Jagels; Treasurer, J. MacDonald; and Program, Doug MacBeth.

D. Averilli and S. Jagels are on the JCAH Compliance committee.

V. Region V. (M. Page for Marilyn Dean)

M. Page introduced Martha Grant from RAISE.

V. Organizations

A. RAC

This committee for the old contract will be going out of existence.
Kay Mills Due announced that this committee will reorganize and the RML will be contacting state groups and asking for representatives. There will be 22 members and all the Regional Libraries will be in on it this time. The RML contract will be announced at the end of December.

B. NAHSL

Ann McKay's report was distributed to the membership.

NAHSL is planning to sponsor a program at the New England Hospital Assembly in March 1986.

Jan Glover will assume the editorship of the NAHSL newsletter.

It was announced that A. McKay is resigning as the NAHSL Education Committee representative and that Robin Rand will assume this duty.

C. Maine Library Commission (M. Page for Robin Rand)

Since Susan Epstein's report on statewide automation
had not been received, there was no report.

D. MCHPE (Melda Page)

This organization is conducting a needs assessment of the kinds of education and training needed by health professionals in Maine.

The group is also providing more direct education such as the training for hospital personnel in the caring/handling of toxic wastes.

MCHPE will be going after a grant to organize a project such as this mentioned above that will reach the whole hospital environment.

E. NAHSL Education committee (M. Page for Robin Rand)

This committee will be organizing courses.

VI. Old Business

A. Incorporation

The question was raised as to whether to pursue incorporation or not. M. Page has assembled numerous articles and books on this topic. It appears fairly easy to get non-profit incorporation but less easy to get tax exempt status. The question was raised as to whether our organization is eligible for tax exempt status.

A recommendation was made that we hire an attorney to do the preliminary research on problems and questions. This person would be hired to come to the Executive Board meetings and answer the necessary questions and give us advice.

Martha Grant offered to give some preliminary advice to HSLIC on a volunteer basis.

B. B. Drew announced that HSLIC now has its own official stationary and she passed around a sample for the membership to see.

VII. New Business

A. A nominating committee of three individuals was
elected. Their duty is to find nominees for offices to be filled at the Spring Meeting. Kathy Hunt, Chairperson, Barbara Pinkham and Doug MacBeth were chosen.

B. Planning has reached the stage where many of the goals have been accomplished and another meeting should be organized to go over goals for the future. M. Page will put a notice in the newsletter regarding this meeting and inviting the membership to participate and make their concerns known. The November executive board meeting will be open to the membership, and the planning session will be first on the agenda.

C. There will not be a dues increase this year but there may need to be one in future years.

D. Referral funds are used to reimburse referral centers for some costs in providing locations in UCMP. These funds do not go toward purchasing UCMP for the referral centers.

E. B. Drew voiced concern for reserve money in the interest bearing account and wondered how this would affect the organization going for the tax exempt status.

F. The budget for HSLIC was approved.

G. 1986 Spring Meeting Site

The program committee will work on a location of the Spring meeting.

VIII. Adjournment

The business meeting was adjourned at 12:30 p.m.

IX. Lunch was followed by an afternoon program with Kay Mills Due, from the RML, discussing such issues as UCMP and DCONLINE as well as the contract the RML is pursuing.

Respectfully submitted,

Maryanne Greven
Secretary