HSLIC
Annual Fall Meeting
November 20, 1984
Redington Fairview Hospital
Skowhegan Maine
9:30 - 3:00

AGENDA

I. Announcements
II. Call to Order. Introduction of members and guests
III. Secretary's Report of Spring, 1984 meeting
IV. Treasurer's Report
V. Committee Reports
   - Archives - Gabriel Kirkpatrick
   - Education - Cora Damon
   - Scholarship - Jan Morelli for Charles Hilt
   - Program - Evelyn Greenlaw
   - Maine Library Commission - Robin Rand
   - Resource Sharing - Melda Page
   - Other (Ad-Hoc = By-laws and Membership)
VI. Old Business
   - 1985 Budget
   - Incorporation - Evelyn Greenlaw
   - NAHSL Conference Assessment - Jan Glover
VII. New Business
   - Announcement of new NAHSL representative
VIII. Nominating Committee, 1985
IX. Spring, 1985, meeting site
X. Adjournment
PRESENT: 28 attendees from HSLIC member institutions.

I. Announcements

A. Librarian I position opening soon at SMVTI.

B. Online Coordinator/TRP position now open at the Region I RML. Julie Quain has left to work at BRS.

II. Call to Order (10:15 a.m.) and Introductions

III. Secretary's Report (Ann McKay)

Minutes of the 1984 Spring Meeting accepted as written.

IV. Treasurer's Report (Judy Littlefield)

A $500 contribution was made to NAHSL. Treasurer's report accepted as amended.

V. Committee Reports

A. Archives (Jan Morelli for Gabriel Kirkpatrick)

A full report will be submitted in the spring.

B. Education (Cora Damon)

The Committee has not been active this year due to the wide selection of CE offerings at the NAHSL '84 Conference, but they will be meeting soon to plan courses for the new year.

C. Scholarship (Jan Morelli for Charles Hilt)

Report accepted as written.

D. Program (Evelyn Greenlaw)

Report accepted as written.

E. Maine Library Commission (Robin Rand)

The early November meeting was postponed. No report at this time.

F. Resource Sharing Committee (Melda Page)

1. Interconsortial meeting at NAHSL '84 Conference:

   Motion presented to and passed by full NAHSL membership to appoint a Task Force to look into ways to facilitate communication and cooperation among members.
2. MULS: new format will be microfiche. Report of Larger Libraries Meeting, November 8, 1984. MULS entry procedures reviewed; all updates to appear in the new microfiche format must be in to Sam Carwood at UMO by December 31, 1984. Melda will be making cross-references to facilitate the use of MULS by health science library users. The HSLIC membership agreed that 24x reduction was preferable. HSLIC will send in one order for all new MULS ordered.

3. The following motion was made, seconded, and passed: that HSLIC funds be used to support individual member's entry into MULS as opposed to UCMP, which would be the responsibility of individual libraries.

4. The following motion was made, seconded and passed, including an amendment (underlined): that every HSLIC member be required to enter MULS when that opportunity is available, and that this be a term of the annual membership agreement.

5. Regional Representatives were urged to find out which libraries in their region are not yet included in MULS and to contact these libraries to encourage their participation.

G. Bylaws (Jan Morelli for Maxine Brady)

This ad hoc committee's report will be due at the 1985 Spring Meeting. Members are encouraged to forward any input on bylaw revisions to Maxine.

H. Membership (Jan Morelli)

Work to begin on this over the winter.

I. Newsletter (Don Bertsch)

Members are asked to submit "camera-ready" material whenever possible. The problem of printing in a timely manner was discussed and volunteers who could help in this process were solicited.

VI. Old Business

A. Incorporation

Evelyn Greenlaw read a letter from Attorney N. Paul Gauvreau detailing the application process, advantages, and disadvantages of both incorporation and obtaining tax exempt status. Discussion ensued. No action was taken at this time, but the Executive Board will be taking the matter under consideration.

B. 1985 Budget

Several motions were presented and a lengthy discussion followed.

1. Motion (Don Bertsch): to amend the proposed budget to include a line item for possible incorporation fees by taking $400 out of "Resource Sharing" and putting this amount under the new heading "Incorporation". Passed.
2. Motion (Robin Rand): to amend the proposed budget by changing the amount under "Resource Sharing/Interconsortial New Agreement (MULS)" from $94.50 to $60 and assigning the difference ($34.50) to "Uncommitted Funds". Passed.

3. Motion (Cora Damon): to eliminate the line item "Scholarship" and assign these funds to "Uncommitted Funds", thereby allowing the individual membership fees to be reduced by $15 each. (This would result in dues of $65 each for HSLIC member institutions.) Defeated.

4. Motion (Ann McKay): to reduce the amount under "Scholarship" to $500 and assign the difference ($250) to "Uncommitted Funds". Defeated. Note: One point that emerged in the discussion was the possibility of revising scholarship guidelines to limit scholarships to $100 per institution per year, rather than per individual per year, as is now the case.

5. Motion (Robin Rand): to accept the proposed budget as amended (see #1 and #2 above). Passed.

6. Motion (from Resource Sharing Committee report): that HSLIC annually budget or reserve in its budget sufficient funds to cover its members' obligations to and for MULS. (Note: this would include a corporate fee for the group to participate in the production of MULS as well as the purchase of one copy of the MULS fiche for each HSLIC member.) Passed.

C. NAHSL Conference Assessment (Nancy Greenier for Jan Glover)

A letter from Jan Glover was read, giving a synopsis of the evaluation of the NAHSL '84 Conference. A motion was made and seconded to instruct the Secretary to send a thank-you note to Jan on behalf of HSLIC for all her work on the NAHSL Conference. Passed.

D. NAHSL Report (Nancy Greenier)

Announcement of NAHSL '85 Conference in Newport, Rhode Island, from Sunday, October 27 through Wednesday, October 30. Call for posters. Two officers are needed for the current NAHSL Board: a Parliamentarian and a Government Relations Committee Chair. Nancy will invite NAHSL Chairperson Chris Chapman to the 1985 HSLIC Spring Meeting.

VII. New Business

A. NAHSL Representative

Ann McKay has been appointed by the Executive Board to be the Maine representative to NAHSL.

B. Automation Report

A draft report of Susan Epstein's recommendations on the automation of Maine libraries will be presented at the December meeting of the Maine Library Commission.
C. HSLIC Union List of Monographs

Members are reminded to include their own logo on contributed cards and to submit deletions.

D. Nominating Committee

A Nominating Committee including Judy Littlefield, Maryanne Spindler, and Lynda Willie was named.

VIII. 1985 Spring Meeting Site

Nancy Greenier offered the facilities of Pen Bay Medical Center in Rockland for the 1985 HSLIC Spring Meeting with the condition that reservations be made well in advance.

IX. Adjournment

The business meeting was adjourned at 12:20 p.m.

A buffet luncheon was followed by an afternoon program featuring Julie Fralich, Director of Policy Development and Evaluation for the Maine Health Care Finance Commission. The Program concluded at 2:30 p.m.

Respectfully submitted,

Ann McKay

Ann McKay
Secretary

AM: cbc