ANNUAL SPRING MEETING
MAY 1, 1981

AGENDA

I. CALL TO ORDER. INTRODUCTIONS. E. GREENLAW

II. SECRETARY'S REPORT OF SEPTEMBER 26, 1980 MEETING. N. GREENIER

III. TREASURER'S REPORT. YEAR-TO-DATE SPENDING REPORT. D. LAMONTAGNE

IV. REPORTS:

1. ARCHIVES G. KIRKPATRICK
2. EDUCATION A. MCKAY
3. NERMLAC REPRESENTATIVES C. WILLIAMS/J. DOTY
4. NERMLAC EDUCATION REPRESENTATIVE E. GREENLAW
5. NERMLAC INTERLIBRARY LOAN REPRESENTATIVE - tentative
6. NELA REPRESENTATIVE T. GEER
7. REGIONAL REPRESENTATIVES C. DAMON
8. RESOURCE SHARING:
   a. MULS C. WILLIAMS
   b. NEW ENGLAND UNION LIST
   c. AV UNION LIST
   d. ILL MANUAL
9. SCHOLARSHIP G. KIRKPATRICK

V. AD-HOC COMMITTEE REPORTS:

1. FUNDING M. SPINDLER
2. INTERCONSORTIAL INTERLIBRARY LOANS C. WILLIAMS
3. PLANNING M. SPINDLER

VI. OLD BUSINESS:

1. MONOGRAPH UNION LIST M. PAGE
2. GOALS AND OBJECTIVES FOR 1981; PROPOSAL OF GOALS AND OBJECTIVES FOR 1982-3 C. DAMON
3. BYLAWS E. GREENLAW
4. NET LENDERS GROUP C. DAMON

VII. NEW BUSINESS:

1. NOMINATING COMMITTEE REPORT; CALL FOR NOMINATIONS T. GEER
2. ELECTION OF OFFICERS E. GREENLAW
3. APPOINTMENT OF NEW COMMITTEE CHAIRPERSONS

VIII. OTHER BUSINESS
HSLIC Annual Spring Meeting  
Friday, May 1, 1981  
Redington-Fairview Hospital, Skowhegan, Maine

I. Call to Order. Introductions.

The meeting was called to order by Chairperson Evelyn Greenlaw. Hospital Administrator Ben MacArthur made a brief appearance to welcome the group to Redington-Fairview. The thirty-three members present introduced themselves.

II. Minutes, Previous General Meeting.

The minutes of the September 26, 1980 meeting were read aloud by Ann McKay (in lieu of Secretary Nancy Greenier, absent) and were accepted as read.

III. Treasurer's Report.

The Treasurer's report, indicating a balance of $5330.54 as of May 1, 1981, was distributed to those present in written form and reviewed by Treasurer Don Lamontagne. The report was accepted as presented.

IV. Reports - full reports, attached.

1. Archives Committee

Committee Chairperson Gabriel Kirkpatrick reported that she, Nancy Greenier, Kathy Smith, and Mary Wandersee had met once to draw up guidelines. Another meeting is planned for May or June.

2. Education Committee

Committee Chairperson Ann McKay reviewed the structure and role of the Education Committee and reported on the three educational sessions offered in conjunction with NERMLS since September 1980.

3. NERMLAC Representative

Jean Doty briefly reported on the March 6th, 1981 meeting of NERMLAC at the Francis A. Countway Library in Boston and referred members to two complete written summaries of this meeting, one written by Cindy Williams in the HSLIC Newsletter and another appearing in the NERMLS News.

4. NERMLAC Education Representative

Evelyn Greenlaw reported on activities of the NERMLAC Education Committee for the past year, including the development of a regional core list of potential instructors; the consideration of offering scholarships for those taking certain courses which the graduates would then teach; the direction of the Education Committee itself; and the role of individual state groups in offering continuing education. Evelyn announced her resignation from the NERMLAC Education Committee. Ann McKay expressed an interest in the position and promised to confirm this commitment with the HSLIC Chairperson pending institutional approval.
5. NERMLAC Interlibrary Loan Representative

Announcement: Evelyn brought the membership up-to-date on the status of our representation to the NERMLAC Interlibrary Loan Committee. Margery Read had been on the committee, but she has resigned; there is currently no HSLIC member on the committee. Cindy Williams gave a report of her conversation with Sybil Brigham, acting liaison between NERMLAC and the ILL Guidelines Committee. Ms. Brigham had informed her that any nominee to the ILL Committee would have to be approved by the entire NERMLAC council. The committee is not evenly divided geographically. Cindy noted that if HSLIC wanted representation on this committee, it should nominate a member at this time. Cora Damon's name will be submitted to Sybil Brigham, and her appointment will be voted on in September.

6. NELA Representative

Tony Geer said that due to lack of travel funding by her institution, she will be unable to serve as HSLIC's representative to NELA.

7. Regional Representatives

Cora Damon reported on her progress in compiling a packet of orientation materials for new members to be distributed by Regional Representatives.

8. Resource Sharing Committee

Cindy Williams reported on the activities of this committee in the following areas:


b. AV Union List. Need to contact Jan Glover, MMC, to review entry requirements, etc., for libraries wishing to enter list.

c. New England Union List. Report of conversation with Arlee May, re: available funds. Mary Anne brought up other considerations involved in a New England Union List, including costs, format, sizes and types of libraries included, possible journal title exclusions, production procedures, etc.

d. Maine Union List of Serials. Meeting with Sam Garwood of UMO and the HSLIC Executive Board reviewed. Possibilities of costs and formats of a Maine Union List of Health Science Serials discussed.

9. Scholarship Committee

Committee Chairperson Gabriel Kirkpatrick announced that two scholarships of $100 each had been awarded to Ann McKay and Mary Anne Spindler for application fees for CE courses at the 1981 MLA Convention.

V. Ad-Hoc Committee Reports.

1. Funding Committee

Committee Chairperson Mary Anne Spindler reported on the "brainstorming session" held by committee members Janet Morelli, Margery Read, Barbara Swift, Mary Wandersee, and herself, as well as Treasurer Don Lamontagne, to discuss
various means of fund raising. Her report to the Executive Board was presented to the full membership at this meeting for a straw vote; results are included in the termination report of the committee, in Secretary’s notebook. Following discussion of ways to cut down on newsletter costs, Mary Anne suggested that a survey be made via the newsletter to determine the members’ needs for union list updates and exchange lists and that a decision to delete either or both of these items from the newsletter be based on the survey results. A motion to accept the Ad-Hoc Funding Committee’s final report was passed, and the committee was officially dissolved.

2. Interconsortial Interlibrary Loans

Cindy Williams reviewed HSLIC’s current reciprocal agreements with other consortia, which entail the provision of up to five copies of the MULS and free or reduced-rate ILLs. She reported on her survey of the existing five consortial ILL centers in Maine and on their usage. Discussion of the possibility of reducing the number of referral centers and of offering only one copy of the union list ensued. A motion was unanimously passed to continue with the existing five referral sites and to adopt Robin Rand’s recommendation to buy one print-out of HSLIC titles in the MULS, reproduce this up to five times (as required), and distribute to other consortia. A motion to accept the report of the Ad-Hoc Interconsortial Interlibrary Loan Committee was made and passed. Finally, a motion to make the Interconsortial ILL Committee a sub-committee of the Resource Sharing Committee was presented and passed unanimously.

3. *Planning Committee

Mary Anne Spindler spoke in behalf of the committee, whose members were Cora Damon, Don Bertsch, Melda Page, and herself. The following areas of concentration for HSLIC in the future were pinpointed by the committee: 1. periodicals union list; 2. monograph union list; 3. newsletter; 4. manual on hospital librarianship in Maine. A motion was made and passed to accept the report of the Ad-Hoc Planning Committee as read. No motion concerning the future of the Planning Committee was presented, and the committee was dissolved.

VI. Old Business.

1. Monograph Union List

Melda Page reported that six hospitals had contributed 369 cards to date, 343 of which represented unique titles. The contributing hospitals were CMMC, Department of Human Services, EMMC, KVMC, Mercy, and Regional Memorial.

2. Goals and Objectives

Cora Damon reviewed the 1981 Goals and Objectives and noted the successful completion of each. She emphasized the need for a re-structuring of the process of drawing up Goals and Objectives, with more input from the various committees and the Treasurer. She recommended that the existing 1982/83 Goals serve as guidelines for the new Executive Board in drawing up a formal presentation for the Annual Fall Meeting.
3. **By-Laws**

Copies of the HSLIC By-Laws were distributed and will be discussed at the Fall Meeting.

4. **Net Lenders Group**

Cora Damon reported on plans for a meeting of people from net lending libraries to compare statistics and discuss solutions to common problems.

The meeting adjourned for lunch at 1:00 p.m. and re-convened at 2:00.

VII. New Business.

1. **Nominating Committee**

Committee Chairperson Tony Geer read the slate of officers and called for additional nominations from the floor. As none were received, the slate was accepted unanimously as presented.

2. **Appointment of New Committee Chairpersons**

   a. Scholarship Committee: Tony Geer offered to consider chairmanship.

   b. Education Committee: To be elected from among Regional Representatives at first meeting of new Executive Board.

   c. Archives Committee: Mary Anne said she would ask Gabriel to continue as chair.

   d. Program Committee: Wendy Troiano, Chair; Peggy Weir and Rosemary Kelley, members.

   e. Nominating Committee: Isabel Carroll, chair.


VIII. Other Business

1. **Forwarding Addresses**

All newsletter items should now be forwarded to Nancy Greenier, Health Science Library, Pen Bay Medical Center. All HSLIC business material should be sent to Mary Anne Spindler, Library, Medical Care Development, Inc., 295 Water Street, Augusta, ME 04330.

2. **NERMLAC Representatives' Alternates**

Alternates were named for the NERMLAC Representatives, as follows:

Wendy Troiano, alternate for Jean Doty
Mary Anne Spindler, alternate for Cindy Williams
Janet Morelli, alternate's alternate (!)
3. Next Executive Board Meeting

The first meeting of the new Executive Board was set for Tuesday, June 9, 1981 at Medical Care Development in Augusta.

The business meeting was adjourned at 2:15 p.m.

Program

Melda Page presented a program on SDI services and led a group discussion based on the following points:

1. Why do it?                      6. For whom?
2. How to do it                    7. Cost/time/charges
5. The product                    10. Further applications

Members shared methods of providing current awareness services at their institutions, and pros and cons of the various types were discussed. The program had very practical applications and allowed participants to profit from the ideas and experience of others.

Respectfully submitted,

Ann McKay

Ann McKay
HSLIC Secretary

*See written report,
in Secretary's notebook

AM/dgh