HSLIC
Fall Meeting
October 17, 1997
St. Mary’s Regional Medical Center
Lewiston, ME

9:00 - 10:00 Coffee & Registration
10:00 - 11:30 Business Meeting
11:30 - 12:00 Tour of Library

I. Call to Order: Kathy Brunjes
II. Secretary’s Report: Emily Scribner
III. Treasurer’s Report: Amy Averee
IV. Committee Reports:
   A. Archives: Marj Anderson
   B. Education: Cora Damon
   C. Maine Library Commission: Sue Jagels
   D. NAHSL: Happy Copley
   E. Newsletter: Barbara Harness
   F. Resource Sharing: Cindy White
   G. SACCE: Marj Anderson
   II. Scholarship: Sally MacAuslan
   I. Membership: John Clark
   J. Maine Library Assoc./S.L.G.: Maryanne Lamon
   K. S.C.U.M.: Leslie Kelly
   L. Automation: Dan Philbrick

V. Old Business
   A. Maine School and Library Network
   B. Other

VI. New Business
   A. NAHSL ’99: Marj Anderson, Patty Kahn, et al
   B. Newsletter vs. Reporting News Electronically: Barbara Harness
   C. NNLM - New England Region Update: Ed Donnald
   D. 1998 Cairns Award Nomination
   E. Other

VII. Adjournment
12:00 - 1:00 Lunch
1:00 - 2:00 Program: DECLINE Routing Tables - Ed Donnald, MLS
2:00 - 4:00 Program: Web Pag Design - John Clark, MLIS
HSLIC Fall Meeting

October 17, 1997
St. Mary's Regional Medical Center
Lewiston

Members present: Marjorie Anderson, Mercy; Brenda Austin, UNE; Amy Averre, Husson; Cindy Brown, BMHI; Kathy Brunjes, Stephens; John Clark, Boothbay Harbor Public Library; Carolyn Coco, St. Joseph's Hospital; Happy Copley, St. Mary's; Greg Curtis, NMTC; Nancy Curtis, UMO; Cora Damon, MaineGeneral, Waterville; Maureen Fournier, CMMC; Pat Goodwin, SMMC; Nancy Greenier, MaineGeneral, Augusta; Barbara Harness, CMMC; Jane Harris, Maine Coast; Rebecca Jordan, Redington Fairview; Patty Kahn, Penbay; Patrice Lunnie, Houlton Regional; Pat MacArthur, EMMC; Sally MacAuslan, Northern Cinderland; Norm Patch, Miles; Gary Pelletier, VAT; Dan Philbrick, LAC; Janet Sibley, KVTC; Emily Scribner, Franklin Memorial; Libby Soifer, UMO; Patricia Spellman, St. Joseph's College; Bobbie Tibets, UNE; Betty Walker, Cary; Candace Watson, MidCoast; Debi Warner, CMTC; Cindy White, EMMC; Vivian Williams, TAMC.

Guests: Ed Donnald, NN/LM; John Stey, NN/LM.

I. **Call To Order:** Kathy Brunjes called the meeting to order at 10:03 a.m. Hostess Happy Copley welcomed participants, who then introduced themselves.

II. **Secretary's Report:** The minutes of the Spring 1997 meeting were approved as submitted.

III. **Treasurer's Report:** Amy thanked everyone for renewing their memberships, which, with the dues increase, made a balanced budget possible. Her budget report was accepted as presented.

IV. **Committee Reports:**

A. **Archives:** Marj now has tapes of the MLA meeting in the Archives.

B. **Education:** Cora and her Committee planned the program for this meeting. They would like suggestions for the program for next spring's meeting. Cora reported that the Board decided that HSLIC would not sponsor a program at the Maine Library Conference.

C. **Maine Library Commission:** Nancy Greenier passed out Suellen's written report and said that Sue is eager for people to become informed about the Snowe-Rockefeller amendment (also referred to as "e-rate"), which provides for discounts on telecommunication charges to schools and libraries. There was some discussion about whether and in what cases hospital libraries would qualify. Much is still unknown, but all librarians should try to be well informed and ready to act.

   Cindy White reported for Sue that the Taskforce of the Maine Library Commission has arranged for a 60 day free trial period of a cooperative database. Details will be published on listservs.
D. **NAHSL:** Happy felt that the annual meeting in Vermont was very successful. The slate of new officers elected included three from HSLIC. Dues were increased for the first time in many years from $15 to $30 a year. The 1998 meeting will be September 26-29 in Boston.

E. **Newsletter:** Barbara has put out one issue so far, a fat one including updates to the Manual. She encourages contributions to the next issue. The deadline is October 31st, and Barbara prefers that submissions be on disc.

F. **Resource Sharing:** Cindy White reported that the MULS updaters have completed their reports and that Sam Garwood clarified that short runs may be included in MULS if they meet certain criteria and the submission slips are so marked.

   The Committee has been looking at HSLIC guidelines for Decline routing tables and at members' compliance with those guidelines. The afternoon session should help members revise their tables.

G. **SACCE:** Marj said that SACCE has not met recently and she has not heard of any plans to do so. Nancy Greenier suggested that this is because the State Library has everything else on hold while it focuses on the "e-rate."

H. **Scholarship:** Sally has had no requests since June and encourages members to apply for scholarships. Application forms are in every Newsletter.

I. **Membership:** Having recently retired from AMHI and having become a public librarian (at Boothbay Harbor), John Clark, the chairman of the Membership Committee, has become HSLIC's first individual member. He is still working on developing a brochure and/or packet for prospective members.

J. **Maine Library Association/Special Libraries Group:** This report was Maryanne's "swan song" -- she asks that someone replace her as SLG's representative in the Maine Library Association. Although the SLG no longer has an active membership, there is still some money in its account that could be used for educational programs. [Note: Norm Patch of Miles has volunteered to serve as HSLIC’s representative to the SLG.]

K. **Standing Committee for the Update of the HSLIC Manual:** Leslie was not present and had sent no report. Kathy is working on updating the ILL section and the list of associations.

L. **Web Page/Listserv:** Dan feels the Web page and listserv are going well. As soon as school calms down, he will give them more attention. He is working on putting the Newsletter on the Web page and wants to coordinate directory updates with Cindy. He is also working with Brian Snow at the State to make the Web site searchable.

   Debi encouraged everyone to belong to HSLIC's listserv. Anyone who would like to be added on should let Debi know.

VI. **Area Reports** will be published in the upcoming Newsletter.

VII. **Old Business:** Maine School and Library Network

   Cindy will survey HSLIC members to see who is connected and what they are doing.
VIII. New Business:

A. **NAHSL '99**: Patty, as NAHSL's new Conference Planning Chairman, reported on the plans for the conference in Maine in 1999. The consensus of the Board was that it should be in Portland and the Site Selection Committee has arranged for it to be October 3-5, at the Holiday Inn by the Bay, with the opening reception at the Portland Museum of Art. Specific responsibilities for planning the conference fall to: Marj for local arrangements, Happy for hospitality and publicity, Sharon Eckert for programs, Barbara Harness and Maureen Fournier for registration, Cora Damon for exhibits, Pat Goodwin for the scholarship raffle, and Dan Philbrick for Web page publicity. Patty asked for good ideas for a theme.

B. **Newsletter**: Barbara lead an open and inconclusive discussion about publishing the Newsletter on the Web. Some of the issues are whether or not the goal should be to have it published only electronically in the near (how near?) future, whether there is information suitable for members that should not be broadcast to the whole world (which would involve passwording sections), how articles are organized, and whether there are copyright problems. John Stey reported that NASHL is planning to have its Newsletter published electronically only and distributed via a listserv, with area reps. responsible for forwarding paper copies to members without email.

C. **Cairns Award**: A nomination form will be in the next Newsletter. Nominations should be sent to Kathy, and from them the Board will select the librarian to be recognized at the HSLIC Spring Meeting and at the Maine Hospital Association's Spring Meeting.

D. **NN/LM update**: John Stey and Ed Donnald reported on recent developments in the Network. They are doing an analysis of use of the Internet and of connection problems. John praised Ed's new Docline training CD-ROM and the revised manual, which were recently sent to all Docline participants in the region. Suellen is one of the librarians profiled on the NLM Web page. John and Ed described some of the problems with EFTS and EPS and the efforts to coordinate the two systems. They are planning extensive training in searching PubMed and Internet Grateful Med and would like to hear from libraries which would like someone to come to do a training session for librarians and/or medical staff.

VII. **Adjournment**

At 11:34 the business meeting was adjourned so that everyone could have a tour of St. Mary's library while the lunch was being set up.

A double feature educational program followed the lunch. First Ed Donnald explained how to draw up a Docline routing table. Then John Clark gave a lesson in creating a Web page in HTML.

Respectfully submitted,

Emily Scribner, Secretary