Minutes of the
MEETING OF THE HSLIC EXECUTIVE BOARD

Friday, November 20, 1998
Acadia Hospital, Bangor, ME

Present: Happy Copley, St. Mary's Regional Medical Center; Nancy Curtis, University of Maine; Cora Damon, MaineGeneral Medical Center; Casandra Fitzherbert, University of Southern Maine; Jane Harris, Maine Coast Memorial Hospital; Sue Jagels, Eastern Maine Medical Center; Patty Kahn, Penobscot Bay Medical Center; Sally MacAuslan, Northern Cumberland Memorial Hospital; Emily Scribner, Franklin Memorial Hospital; Patricia Spellman, Saint Joseph's College; Cindy White, Eastern Maine Medical Center.

I. Call to Order – Cindy White: The meeting was called to order at 10:30 AM at the Acadia Hospital in Bangor.

II. Secretary's Report – Patricia Spellman: Pat asked members of the Board for input regarding the length of the minutes. The Board did not think the minutes were too long since detailed documentation is important when questions arise in the future. The minutes of the September 18, 1998 Executive Board meeting were accepted as written.

III. Treasurer's Report – Leslie Kelly: A report was not submitted. Cindy reported that the bank saga has been settled, but she is not sure if the old Fleet Bank account has been closed. The NAHSL Conference Planning Committee has budgeted for a $2000 HSLIC contribution to the 1999 conference; this contribution will pay for the party. The money for that contribution should be in the next HSLIC budget to be voted on at the spring 1999 membership meeting. The Board decided that HSLIC's contribution to NAHSL '99 should be increased given the rate of inflation since Maine last hosted the conference. A motion was made and seconded to vote on recommending that the Treasurer add a line item for a $2500 HSLIC contribution to the NAHSL '99 conference. The vote passed unanimously.

IV. Committee Reports

A. Archives – Marjorie Anderson: A report was not submitted.

B. Education – Cora Damon: On March 23, 1999 NAHSL will offer a half-day class dedicated to Internet plug-ins. This class will be taught by Ed Donnald at Lewiston-Auburn College. It will not be free, but it will not be expensive. Cora asked if we would like to have an afternoon session on electronic document delivery options, but it was felt that should be saved for the spring membership meeting. If an educational component is not offered at the spring membership meeting, some libraries may not be able to justify the travel expenses. Cora mentioned that some HSLIC members have expressed interest in a transition course from NLM to PubMed training. This may be offered during the summer.

C. Maine Library Commission – Sue Jagels: A report was submitted. The Maine Library Commission met November 4, 1998 and discussed Maine Communities in the Next Century, a proposed collaborative approach to funding which has been well received. The PUC-NYEX update reported that three circuit riders would survey technological problems at all sites. Some MSLN sites may get increased bandwidth; the sites are being monitored and those with the greatest demand could be upgraded. Maine Info Net was explained and approved. (See "Other").

D. NAHSL – Happy Copley: The 1998 NAHSL conference in Massachusetts made money when it was only expected to break even. NAHSL will provide a course offering in the spring (see Education Committee report). A name change is still being considered.

E. Newsletter – Kathy Brunjes: Kathy would like regional news and newsletter information sent on a disk using Word 7.0 or WordPerfect. A paper copy is also acceptable. Kathy has been having difficulty
receiving information sent via attachment. The next newsletter deadline is December 28, 1998. Cindy discussed discontinuing the e-mail list she updates in the newsletter. Any changes could be announced on the listserv and placed on the website.

F. Resource Sharing – Emily Scribner: EBSCO has not been heard from since meeting with them at the NAHSL conference in Boston, and the membership does not seem that interested in the proposal. The situation with the Mental Health Institutes’ collections seems to be clarified at the fall membership meeting. There seems to be a commitment to the libraries and their collections. There was a question regarding BMHI’s participation in DOCLINE. It is believed BMHI intends to use DOCLINE but may need help getting online. It was decided this is a membership issue, and Jane Harris will call the BMHI librarian to see where her participation in DOCLINE stands. The Committee continues to stay up-to-date on SERLINE and DOCLINE changes.

G. SACCE – Marj Anderson: A report was not submitted.

H. Scholarship – Sally MacAuslan: A report was not submitted.

I. Membership – Jane Harris: See “Old Business”.

J. Maine Library Association/SLG – Jane Bolduc: A report was not submitted.

K. SCUM – Dan Philbrick/Leslie Kelly: A report was not submitted.

L. Automation – Dan Philbrick: the NLM database coordinator position has not been filled. John Clark will be contributing an updated consumer link page to the webpage. Dan would like archive contents list for the webpage and has asked Marj Anderson to provide him with that information.

V. Area Reports: Written reports were submitted to the newsletter editor.

VI. Old Business

A. Membership Committee Questions: The cost of individual memberships is in question. Cindy could find no information on cost or privileges of individual memberships. Jane Harris investigated previous minutes, and according to the spring 1996 membership meeting minutes, individual membership privileges were voted on at that meeting. An individual membership is $20, and individual members receive the newsletter and have access to the listserv. The HSLIC by-laws also mention an honorary affiliate membership category that must be nominated and voted on by the membership. Presently, HSLIC has two honorary members. It was decided that Nancy Greenier should be nominated for an honorary affiliate membership at the spring membership meeting.

B. Maine Info Net: See “Other”.

C. Follow-up to the 25th Anniversary Party: Cindy is waiting for the final expenditure figures from Leslie, but the party was fun and a great success.

D. NAHSL ’99: Ramona Connolly has agreed to chair the Registration Committee. The Conference Committee attended Maine Destination Day. The exhibitor space will be in a large exhibition area at the Holiday Inn by the Bay. Registration will be in the lobby on Saturday night and in the exhibit area the remainder of the time. Breaks will be taken in the exhibit area and banks of computers will be available for e-mail access. The education component will consist of 2 all-day Sunday courses, 4 half-day Sunday courses and 2 half-day Monday courses. Lastly, Patty reports that the Programs Committee is in place.

VII. New Business
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