Minutes of the
MEETING OF THE HSLIC EXECUTIVE BOARD

Friday, July 17, 1998

Present: Marjorie Anderson, Mercy Hospital; Happy Copley, St. Mary’s Regional Medical Center; Nancy Curtis, University of Maine; Cora Damon, Maine General Medical Center; Cassandra Fitzherbert, University of Southern Maine; Patty Kahn, Penobscot Bay Medical Center; Leslie Kelly, University of Maine at Fort Kent; Pat MacArthur, Eastern Maine Medical Center; Dan Philbrick, Lewiston-Auburn College; Emily Scribner, Franklin Memorial Hospital; Patricia Spellman, Saint Joseph’s College; Cindy White, Eastern Maine Medical Center.

I. Call to Order – Cindy White: The meeting was called to order at 10:20 a.m. Patty Kahn was thanked for her hospitality and generosity in sharing her cottage for the meeting site.

II. Secretary’s Report – Emily Scribner: The Board thanked Emily for her service as HSLIC Secretary. Emily thanked the membership for their input and was most appreciative of their help in sending minutes via e-mail. The minutes of the previous meeting were approved as written.

III. Treasurer’s Report – Leslie Kelly: Leslie reported that the lack of a Fleet Bank branch north of Bangor is causing logistical problems since she is in Fort Kent. Making deposits into the HSLIC account is inconvenient. Fleet does have a bank-by-mail program, but it does not seem feasible. Fleet has also instituted a fee system that may become prohibitive.

IV. Committee Reports:
A. Archives – Marjorie Anderson: Nothing new to report.

B. Education – Cora Damon: Cora reported that the EBSCO presentation at the Spring Meeting went well, and the response was positive. She wondered if we would like Jay Daly to make an hour presentation on the upcoming QuickDoc changes at the Fall or Spring meetings. Since the new product is due for release in the Spring of 1999, it was decided a presentation at the Fall Meeting may be more appropriate. Cora will call Jay to verify his availability for the Fall Meeting to be held on either October 16 or October 23, 1998. The Board discussed coordinating the Fall Meeting and HSLIC’s 25th Anniversary celebration. Possible sites for the meeting and celebration are Belgrade Lakes and Augusta Country Club. Cora Damon will find out what technology needs Jay Daly has which may affect the site selection.

C. Maine Library Commission – Sue Jagels: Sue was absent but sent a written report which Cindy summarized. Sue has spoken with Karl Beiser regarding the status of InfoNet. He said they had received a proposal from Innovative Interfaces (I.I.I.) which was composed of four systems: 1. ACADEMICS – similar to URSUS but new and improved with added functionality and convenient exports. 2. PRIMARILY PUBLICS – a new integrated system oriented toward newer participants. BPL and MSL would probably be in this one; it would be a separate database and could have separate policies than No. 1. 3. MAINECAT II – the union catalog; a holdings database without cataloging capabilities and no transactions. Could be kept more up-to-date by FTPing holdings changes weekly etc. 4. INREACH SYSTEM – this was developed by OHIOLINK. It would allow the above three component systems plus other I.I.I. libraries in Maine to receive and merge holdings information, etc. Interlibrary Loan transaction management remains undefined. There is a patron request module which will interact with the circulation systems, but it does not migrate to the INREACH system. Some libraries may require mediated Interlibrary Loan, for example, or they may not have patron records that could be used in the system. The next step is to ask questions of I.I.I. especially regarding the ILL component. Karl expects that an RFP may be put out to other vendors about parts of the systems requirements. Ongoing associated costs were asked for from I.I.I., and this has not been addressed yet.
Finally, Sue submitted the draft for articles of incorporation for the Maine Information Network Corporation.

The Board discussed the possibility of having someone make a presentation at the Fall Meeting outlining these new systems as well as the associated costs if Jay Daly is unable to make his Quickdoc presentation.

D. NAHSL – Happy Copley: NAHSL has not met since the HSLIC Spring Meeting, and the next Board meeting is scheduled for after the Fall Conference. The packets for the Fall Conference have been sent, and the NAHSL Board is encouraged by the number of nonmembers requesting conference packets. Happy also reported that Continuing Education courses are open to those not attending the conference.

E. Newsletter – Kathy Brunjes: Kathy was absent but asked Cindy to remind members that the deadline for the newsletter is August 3, 1998, and it will be sent to the printer on August 5, 1998. Kathy also wanted to remind area reps that she needs written reports from them.

F. Resource Sharing – Emily Scribner: The Committee has not met yet, but would like some direction from the Board. The Committee is planning to review the Interlibrary Loan section of the manual as well as investigate the possibility of pretrials or consortium purchase of EBSCO databases. Emily has had a conversation with Sam Garwood regarding changes to SERHOLD and possible effects on MULS. He did not realize he should be communicating with NLM regarding these changes. Emily informed Sam that the HSLIC membership should be informed of any developments. HSLIC members should be solicited for input and questions regarding MULS and SERHOLD. Discussion ensued regarding the role of MULS updaters and what their duties would be and potential problems faced by libraries doing their own updating. The Committee will continue to study the issues raised by any SERHOLD/MULS changes. The Board felt that the Resource Sharing Committee’s meetings should be held separate from the Executive Board Meetings. The Committee planned to meet after the Board meeting and asked for input from membership regarding issues or problems they may be facing as well as questions they may have. Emily asked that anyone with an interest in working on the Committee contact her.

G. SACCE – Marjorie Anderson: She has heard nothing of or from the Committee.

H. Scholarship – Sally MacAuslan: A report was not submitted.

I. Membership – Jane Harris: Jane was not able to attend the meeting but sent a report. She reports that nothing has happened since the Spring Meeting but now has a volunteer to help her and has had an offer of help with proofreading the brochure. Jane thanked Dan for the logos and would like to discuss the brochure and purpose of the Membership Committee at the next Board Meeting.

J. Maine Library Association/SLG: Janet Bolduc at Inland Hospital (Waterville) has agreed to chair this committee.

K. SCUM – Leslie Kelly: Dan Philbrick has agreed to co-chair this committee with Leslie. Leslie noted that the manual has a new welcome section.

L. Automation – Dan Philbrick: HSLIC now has a new webpage and listserv. Dan reports that the transition went smoothly with some minor problems being investigated. Dan feels that HSLIC’s webpage looks good compared to other consortium webpages. He will be adding an individual membership form to the site. It was decided that only the minutes of the general meetings would be placed on the website. The Board discussed clarifying the graphic used on the webpage to include “Maine”. It is difficult to know what the site is when surfing the web. It was decided to enlarge the small print letters and include “Maine” in the logo.

V. Area Reports: Written reports were submitted to the newsletter editor.
VI. Old Business

A. Maine Database Project and Group Purchasing: Cindy White clarified the statement in the April 3, 1998 minutes of the Executive Board Meeting that "Sue Jagels is the 'buying agent'." Sue Jagels is not the purchasing agent for the Infotrac portion of the group purchasing project.

B. E-Rate: At the federal level funding has been capped at a lower level. Everything is still on hold. Theoretically it is suppose to be approved, but it seems stalled.

C. NAHSL '99: Patty Kahn reported that not much is going on. Packets are available for the chairs of HSLIC committees. She commended Dan's work on the website and asked for suggestions for a theme for the NAHSL '99 Conference. There was some discussion of using MLA's '99 theme or playing off that theme.

VII. New Business

A. HSLIC's 25th Anniversary/Fall Meeting: Suggestions for the celebration include a powerpoint presentation on HSLIC's history, changing the website logo to silver and mention on the website of HSLIC's silver anniversary, T-shirts for purchase, buttons available to wear at the NAHSL Conference, poster sessions, and a display of appropriate photographs from the archives. Since the Maine Library District is also celebrating their Silver Anniversary, there was some discussion of dovetailing the celebration with them.

B. "New Generation" Serhold: see earlier discussion.

C. Ebsco Group Purchase: Cora has received a two-page quote from Ebsco for HSLIC which is valid through December of 1998. Ebsco would like HSLIC to be the first consortium to enter into a group buy. The quote was skeletal and a lot of questions remain unanswered. There was no mention of trials in the quote, but EBSCO's standard policy is a 60 day free trial on all their products. The initial proposal will be sent out to HSLIC members to get feedback, and the Resource Sharing Committee will meet with an EBSCO rep to get additional information.

D. Bank Accounts/Fleet Bank: See Treasurer's Report. Leslie was asked to investigate other banks (People's and Key were suggested) that have banking access throughout the state. A decision regarding changing banks will be made at the next Board meeting.


VIII. Other: The tentative schedule for upcoming meetings is as follows: Executive Board Meeting, September 18, 1998 in Bangor; HSLIC Fall Membership Meeting either October 16 or October 23, 1998, site to be decided; Executive Board Meeting, November 20, 1998, site to be decided; Executive Board Meeting, January 29, 1999 (snow date February 5, 1999), site to be decided. The announcement of the Cairns Award has been sent to American Libraries to be included in the awards section. It was also suggested that the announcement be sent to the MLA News.

IX. Adjournment: The meeting was adjourned at 1:05 pm.

Respectfully submitted,

Patricia Spellman
Secretary