HSLIC Executive Board  
Friday, April 3, 1998  
Lewiston-Auburn College, Lewiston  
1:00 - 3:30

Agenda

I. Call to Order - K. Brunjes  
II. Secretary’s Report - E. Scribner  
III. Treasurer's Report - A. Averre  
IV. Committee Reports  
   A. Archives - M. Anderson  
   B. Education - C. Damon  
   C. Maine Library Commission - S. Jagels  
   D. NAHSL - H. Copley  
   E. Newsletter - B. Harness  
   F. Resource Sharing - C. White  
   G. SACCE - M. Anderson  
   H. Scholarship - S. MacAuslan  
   I. Membership - J. Harris  
   J. Maine Library Association/SLG -  
   K. SCUM - L. Kelly  
   L. Web Page/Automation - D. Philbrick

V. Area Reports  
   Region I - R. Connelly  
   Region II - D. Philbrick  
   Region III - C. Damon  
   Region IV - P. MacArthur  
   Region V - L. Kelly  

*NOTE: Written reports only

VI. Old Business  
   A. Cairns Award Nominations  
   B. Maine Database Project and Group Purchasing  
      (EMMC as representative to SL group)  
   C. E-Rate revisited - applications for health care now available  
   D. LD 1995

VII. New Business  
   A. NAHSL ’99 Planning  
   B. Budgets  
   C. Spring Meeting  
   D. Nominations/Slate
Minutes of the
MEETING OF THE HSLIC EXECUTIVE BOARD

Friday, April 3, 1998
Lewiston-Auburn College

[Note: In the morning, preceding the Board meeting, training in PubMed searching was presented by Nancy Putnam of the NER/NNLM, with a good number of HSLIC members participating.]

Present: Marjorie Anderson, Amy Averre, Kathy Brunjes, Ramona Connelly, Happy Copley, Cora Damon, Barbara Harness, Jane Harris, Patty Kahn, Pat MacArthur, Sally MacAuslan, Dan Philbrick, Emily Scribner, Cindy White.

I. Call to Order - Kathy Brunjes: The meeting was called to order at 1:15 p.m.

II. Secretary's Report - Emily Scribner: Minutes of the previous meeting were written by Cindy White and had been sent out to Board members by e-mail. They were approved as written.

III. Treasurer's Report - Amy Averre: The report Amy distributed showed a balance of just over $7,000 in the checking account. She is about to send out membership agreements for next year. The report was approved as submitted.

IV. Committee Reports:

A. Archives - Marjorie Anderson: Nothing new to report.

B. Education - Cora Damon: Cora was thanked for arranging the PubMed training. She has the arrangements all made for the Annual Meeting, which will be on Wednesday, June 10th, at Mercy Hospital in Portland. At the request of the presenters, the educational program will be in the morning; the business meeting will follow the lunch. EBSCO will send three representatives and will sponsor a presentation on electronic journals. EBSCO will cover all the representatives' expenses, so the only cost will be for food.

C. Maine Library Commission - Sue Jagels: Sue was absent and had sent no report since, Cindy thought, the Commission had not met since the last Board meeting.

D. NAHSL - Happy Copley: The NAHSL Board has not met recently. The Education Committee has a new chairperson, has met, and has picked topics for the conference. Bob Sekerk will not be able to attend the HSLIC Spring Meeting.

E. Newsletter - Barbara Harness: The March/April issue was just sent out. Barbara plans to put out one more issue this budget year, a May/June issue which will get to members before the Annual Meeting and will include an invitation to the Meeting and related information. The deadline for submissions is April 25th. Cindy suggested using the new logo on the Newsletter; Barbara agreed, but wants to use up the old covers on hand first. There was a discussion with no conclusion of the cost and feasibility of enlarging the font size of the organization name on the logo.
F. Resource Sharing - Cindy White: They have not met recently and have no news. Barbara and Cora volunteered to find out and report which libraries in Maine are now Lonesome Doc providers.

G. SACCE - Marjorie Anderson: She has heard nothing of or from the Committee in a long time.

H. Scholarship - Sally MacAuslan: She has had three applications recently and has responded to two of them so far. She is expecting to receive several more requests for upcoming meetings.

I. Membership - Jane Harris: Jane wondered whether the new technical college in York County should be invited to join HSLIC. It is not known whether they will be offering courses in health fields. She received feedback on the membership applications on the Web page; the consensus is that there should be a form online for institutional membership as well as individual.

J. Maine Library Association/SLG - Kathy reported that Norm Patch has taken a new job at Maine General and has resigned as our MLA/SLG representative (but has just become HSLIC's second individual member). Kathy has some ideas of people to ask to replace him.

K. SCUM - Leslie Kelly: Leslie and Kathy have been discussing the revision of Section 9 (Policies and Procedures) of the Manual, specifically adding the Membership Committee and Automation Committee to Article III.

L. Web Page - Dan Philbrick: He has been working on minor changes, but has had trouble getting response from the person at the State computer who needs to put the changes into effect online. Happy will ask John Stey about the possibility of using the RML's computer as a host. It was decided that from now on all directory-related changes will be reported directly to Dan, who will relay them to the people responsible for the various printed lists. The purchase of Front Page software from the Resource Sharing line of the budget was approved. Jane is willing to take over the consumer health links if John Clark would like to give that up.

V. Area Reports: Written reports were submitted to the Newsletter editor.

VI. Old Business

A. Cairns Award Nominations: Kathy announced that Patty Kahn has been selected as the 1998 Cairns Distinguished HSLIC Librarian.

B. Maine Database Project and Group Purchase: Karl Beiser told Kathy that Sue Jagels is the "buying agent." Cindy will ask Sue if she knows that.

C. E-Rate revisited: application forms are now available on the Internet.

D. LD 1995: It is not known how the vote taken this week turned out; Emily will inquire and post the answer on the listserv.

VII. New Business:

A. NAHSL '99 Planning: The deposit has been made on the Portland Museum of Art for the reception; otherwise not much has been done. Patty would like suggestions for a theme. The NAHSL Program Committee is responsible for planning the program.

B. Budget: Amy passed out copies of a "workform", and guided the Board's planning of the budget for the upcoming fiscal year. The result will be presented to the membership for approval at the Annual meeting.
C. Spring Meeting: See discussion in Education Committee report above. The business meeting in the afternoon will include election of officers, acceptance of a budget, and an update by John Stey on NER and NLM issues.

D. Nominations: Barbara reported on the slate prepared by the Nominating Committee:
   Chairperson: Cindy White
   Chairperson Elect: Emily Scribner
   Secretary: Patricia Spellman
   Treasurer: Leslie Kelly
   Region I Representative: still undetermined
   Region II Representative: Dan Philbrick
   Region III Representative: Cora Damon
   Region IV Representative: still undetermined
   Region V Representative: Greg Curtis

VIII. Adjournment: The meeting was adjourned at 2:51 p.m..

[Following the adjournment there was an informal discussion of the various ways libraries handle Lonesome Doc services, whom they serve, whether and when they charge, etc.]

Respectfully Submitted,

Emily Scribner, Secretary