HSLIC Executive Board
August 22, 1997
Patty Kahn’s camp, South Union, ME

Agenda

I. Call to order - Kathy Brunjes

II. Secretary’s Report - Emily Scribner

III. Treasurer’s Report -

IV. Committee Reports
   A. Archives - Marj Anderson
   B. Education - Pat MacArthur for Cora Damon
   C. Maine Library Commission - Cindy White for Sue Jagels
   D. NAHSL - Happy Copley
   E. Newsletter - Barbara Harness
   F. Resource Sharing - Cindy White
   G. SACCE - Marj Anderson
   H. Scholarship - Sally MacAuslan
   I. Membership - John Clark
   J. Maine Library Association/SLG - Maryanne Lamont
   K. S.C.U.M. - Leslie Kelly
   L. Web Page/Listserv - Dan Philbrick

V. Area Reports
   Region I - Ramona Connelly
   Region II - Dan Philbrick
   Region III - Cora Damon
   Region IV - Pat MacArthur
   Region V - Leslie Kelly

VI. Old Business
   A. State Health Sciences Library - John Clark
   B. RLM used computers - Barbara Harness
   C. Monetary support of MULS/Sam Garwood - Cindy White
   D. Short Runs on MULS - Cindy White
   E. NAHSL ’99 Planning - Patty Kahn, Marj Anderson, et al
   F. Fall HSLIC Meeting - Pat MacArthur for Cora Damon
   G. Maine InfoNet - ?
   H. Other
VII. New Business
   A. Goals for 1997-98 - time table
   B. AMHI Collection
   C. Board Position for Webmaster
   D. Concerns Re: EFTS
   E. Nelinet - FirstSearch discount
   F. "Creative Web-Based Library Education Projects" - Dartmouth Call for Presenters
   G. Extension of Registration Deadline for NAHSL '97
   H. PubMed bug
   I. Teleconference on Consumer Health Information (October 8)
      "Exploring Internet 8"
   J. Other
Minutes of the
HSLIC EXECUTIVE BOARD
Friday, August 22, 1997
Kahn Camp, South Union, Maine

Present: Marj Anderson, Kathy Brunjes, John Clark, Happy Copley, Barbara Harness, Patty Kahn, Leslie Kelly, Pat MacArthur, Emily Scribner, Cindy White.

I. Call to order: In the living room of Patty's camp, where glowing logs in the fireplace warded off the damp chill outdoors, Kathy called the meeting to order at 10:24 a.m.

II. Secretary's Report: Two typos had previously been noticed in the minutes Emily had sent out in advance; in addition, at the meeting, the wording of the Regional Report for Region III was changed to clarify that the merger of KVMC and MMMC is into MaineGeneral at Waterville and MaineGeneral at Augusta. The minutes were accepted with those modifications.

III. Treasurer's Report: Amy was not present and had not sent a report.

IV. Committee Reports:

A. Archives -
   1. Marj reported that the Archives now has audio tapes of the MLA conference in Seattle.
   2. Everyone was reminded that the list of Archives holdings published in the last Newsletter should be placed in the Manual. Marj will send it to Dan for inclusion on the HSLIC Web page.

B. Education -
   1. In Cora's absence, Pat reported on the plans for the upcoming Fall meeting. It will be October 17th, at St. Mary's. Following a morning business meeting, John Clark will give a two-hour presentation on designing Web pages. It is hoped that Ed Donnald will talk about Decline routing tables. The Committee will arrange for SACCE credit and will prepare certificates of attendance. The registration fee will be just "cost recovery" for a lunch catered by St. Mary's.
   2. HSLIC will not sponsor a program at the Maine Libraries Conference next spring.
   3. Everyone should start thinking of good topics for HSLIC's Spring Meeting.

C. Maine Library Commission - Suellen was not present and sent no report, probably because the Commission has not met since the last Board meeting.

D. NAHSL -
   1. Although Happy was not able to attend the last NAHSL Board meeting, Patty did, as Secretary, and was able to report that they decided to recommend to the membership at the Fall meeting that dues be raised. They are struggling to bring costs into line with the money available.
   2. The deadline for Conference registration without a late fee was extended to August 29th.
   3. Happy commented on the fact that conference brochures were mailed only to NAHSL members. When HSLIC hosts the conference in '99, she said, we should send mailings to all individual members of the several consortia comprising NAHSL.
E. Newsletter -
1. Barbara said she has not yet received many submissions for the upcoming issue, which she hopes to put together by August 29th. John agreed to write a description of the recent USC MLS program graduates, similar to his reports which were published in area newspapers.
2. With the next Newsletter, pages to be inserted in the Manual will have holes punched and will not be stapled to the rest of the Newsletter.

F. Resource Sharing - The Committee met following the last Board meeting and considered:
1. MULS - The decision that HSLIC will no longer make a financial contribution to MULS was accepted by Sam Garwood. He also agreed that short runs could be included if they were unique or little-held titles of interest to other MULS users. Updaters will need to mark those for inclusion; Cindy will alert Barbara Bartley, the updater not present. There was a discussion without resolution about libraries that do not submit updates.

A digression: The problem of libraries not picking up Docline requests and not making arrangements for another library to do so during a period of closure such as a vacation was also addressed. Ed Donald will be asked to discuss this at the Fall meeting. Next Spring, before most vacations, a reminder to arrange for coverage will be published in the Newsletter.

2. Docline routing tables - Ed Donald has sent Cindy all HSLIC members’ routing tables for review and suggested that the libraries should be informed that their tables will be looked at. Cindy will put a message on the listserv and will work with Barbara on a notice for the Newsletter informing all members that the Committee is studying the guidelines and individual routing tables in preparation for the program at the Fall meeting.

G. SACCE - According to Marj, SACCE has "fallen into a black hole." She expects, however, that it will re-emerge in September.

H. Scholarship - Sally was not present, but she had told Marj that she had nothing to report. Members were encouraged to apply for scholarships for the NAHSL conference.

I. Membership -
1. John intends to have the membership brochure on the Web page so that the application forms, both institutional and individual, will be available and useable online.
2. He had a conversation with the UNUM librarian, who is considering joining HSLIC.
3. No one has applied for individual membership yet.

J. Maine Library Association - Maryanne had e-mailed her report that she has nothing to report. She would like to be replaced, and suggestions were made for her successor. Barbara will serve if no-one else will.

K. SCUM -
1. Leslie has quite a few updates ready to send out with the next Newsletter.
2. There was a discussion about the differences between a paper copy Newsletter mailed out to members and an electronic version available on the Internet to the whole world.

L. Web Page -
1. It was clarified that the position of "Web Master" is a Board position, a non-voting one, as are all non-elected positions, in accordance with the by-laws.
2. John has taken over from Debi responsibility for maintaining consumer health links.
V. Area Reports:

A. Region I - (Marj for Ramona)

1. Mercy has added the American Journal of Epidemiology, 1980-96, to their holdings.
2. At HAMIC's July meeting Daryl gave a tour of the new library under construction and Jill Livingston from the RLM talked about Pub Med and Internet Grateful Med.
3. Sally now has e-mail: sallymm@ncmh.com.
4. Pat Goodwin's library at SMMC is doubling in size (but will still be small).
5. Ramona says York is promoting wellness and offers free massages to employees.
6. Congratulations are due to Mercy for receiving an Outstanding Commendation from JCAHO. During National Library Week and National Nurses' Week Marj hosted dessert and coffee in the library at noon time and had lots of people come.

B. Region II - (Happy in Dan's absence)

1. Happy is looking forward to having the HSLIC Fall Meeting at St. Mary's. She has shifted money around so that Bob DuBois, who has been a big help as a trainee in the SCSEP program sponsored by the National Council on Aging, can be hired for 20 hours per week.
2. Both Debi and Mauri are back to work at CMTC, where Debi now has the title (prestige? power?) of Department Head. They are busy training new students, and Debi is planning to teach a course.
3. CMMC is planning to hire a new person for serials. They found a new way to get people into the Library: host a Code 99 drill in the Library.
4. LA College has filled the position in Physical Therapy.
5. Maureen did a consultation with Rumford in early August.
6. Kathy is pleased about plans for remodeling Stephens' Health Science Library and is looking forward to all new shelving. Reading Is Fun put on a book fair which generated $440 for the Health Resource Center. Kathy also got money from the Medical Staff for medical texts. Stephens now has a Web page up: www.wmhec.com. The Health Information Resource Center is serving an average of fourteen people a day.
7. Franklin still has problems getting its new computers connected to the MSLN 56kbs line. They have been given $1,400 by the Auxiliary, which they plan to use for CD-ROM's. Betty and Emily would welcome recommendations of good CD's, both for the health professional and the consumer.

C. Region III - (John in Cora's absence)

1. John has officially retired from AMHI and there are no plans for his replacement. He has ideas about what to do in the future and can be expected to be seen where the action is. Joyce McCaslin will continue as the Substance Abuse Librarian.
2. Inland now has a librarian for eight hours per week, all on Mondays.
3. Becky Jordan is excited that Redington-Fairview is almost ready to have an Internet connection.
4. The VA is expecting JCAHO in November.
5. Patty said PenBay has had a very good response to its Internet connection. Patty is working out a schedule for the computer lab attached to the Library; she will be an instructor/trainer for Internet and some PC programs.

D. Region IV - (Pat)

1. EMMC has lost a part-time secretary and a Saturday position. Their MSLN Internet connection is up and running; they are training staff before opening it to the public.
2. Daphne will be retiring as of September 19th (following their JCAHO visit), after 10 years at BMHI. It is expected that a replacement will be hired. Daphne sent a very moving letter thanking HSLIC for "the unfltering assistance." She hopes to stay in touch through her e-mail at home: daphnec@acadia.net.

E. Region V - (Leslie)
   1. Leslie had trouble gathering news because everyone has been on vacation except Vivian, who says "no news."
   2. Fort Kent's library is switching from SilverPlatter to Ovid along with the whole University System. Leslie has been promoted from a support staff position to the professional position "Technical Services Librarian."

VI. Old Business:

A. State Health Sciences Library - According to John nothing is happening on this. A study committee was to have looked into the feasibility of the idea, but no committee has been appointed.

B. RML used computers - Barbara has asked Sally MacAuslan and Rebecca Jordan whether they would be interested, and the RML is now working on getting the formal release on the equipment.

C. Monetary support of MULS - already covered in the Resource Sharing Committee's report.

D. Short runs on MULS - already covered in the Resource Sharing Committee's report.

E. NAHSL '99 - Marj has contacted potential sites and found that if the conference is held in Portland the choice is between the Holiday Inn By the Bay and the Radisson, each with its advantages and disadvantages. Happy will help Marj check on the rooms and technology at the two sites. Suggestions were made for people who might take on various responsibilities related to planning the conference; Happy would like to work on making up brochures. It was the consensus of the Board that Portland is the best location.

F. Maine InfoNet - Nothing has happened recently.

G. Other: Cairns Award - Emily will send an announcement of the 1997 award to American Libraries.

VII. New Business:

A. Time table for goals - We are doing OK: a schedule for updating the Manual is being followed; the program at the Fall Meeting will help move toward the goal of getting all members on Docline and with good routing tables; and plans for NAHSL '99 are moving forward.

B. AMHI collection - A few libraries have accepted journals from John's collection; he would still like to find good homes for the rest before he retires.

C. Board position of Web Master - It was clarified that this is a Board position, a non-voting one, as the person is appointed, not elected.
D. EFTS - Libraries using both EFTS and EPS have had double billings. Marj will relay concerns to the RML. She says there are plans to extend EFTS to more parts of the country.

E. NELINET/First Search discount - Happy volunteered to remind people that the offer for a discount expires August 31st.

F. "Creative Web-Based Library Education Projects" call for presenters - Interested individuals should see the announcement on the listserv.

G. NAHSL '97 registration deadline - a reminder was on the listserv.

H. PubMed - Patty warned that it does not indicate when an article is in a foreign language; the NLM has said it intends to correct this.

I. Teleconference: "Exploring the Internet 8" - After some discussion, the decision was reached that HSLIC would not buy the videotape of the teleconference. Emily will send for the brochure in hopes of getting information that might help with future decisions.

J. Other - Barbara will get bids on printing stationery with the new logo.

VIII. Adjournment - the meeting was adjourned abruptly at 3:40, when John broke up the party by asking that his car be unblocked.

Respectfully submitted,

Emily Scribner, Secretary