Minutes of the
HSLIC EXECUTIVE BOARD

Friday, April 11, 1997
Penobscot Bay Medical Center

Present: Kathy Brunjes, Happy Copley, Cora Damon, Barbara Harness, Sue Jagels, Patty Kahn, Maryanne Lamont, Pat MacArthur, Sally MacAuslan, Emily Scribner.

I. Call to order: The meeting began at 10:00 sharp to the smell of coffee brewing.

II. Secretary's Report:
Corrections to past minutes: Patty read a letter she had received from a HSLIC member who wished to correct the statement about the origins of HSLIC which was originally included in the minutes of the March 22, 1996, Board meeting and was amended inaccurately at the November 8, 1996, Board meeting. The minutes of the March 22, 1996, meeting, page 4, Section V, Part C, should read that Melda Page was "a founding member" of HSLIC. In the minutes of the November 8, 1996, meeting the last sentence of the second paragraph of the Secretary's Report should be amended to read "Eleanor Cairns was the originating force."

Minutes of the February 9, 1997 meeting: 1) The Treasurer's Report should indicate that the Board's intention is for the proposed dues increase to be effective beginning with the 1997/98 budget year; 2) On page 1, under Treasurer's Report, the sentence beginning "At its next meeting," the word "preparing" should be corrected to "prepare." The minutes were accepted with the above amendments.

III. Treasurer's Report: Amy was not able to attend but sent a written report, which was approved as submitted. It was noted that the costs of the Spring Meeting remain to come out of the current balance.

IV. Committee Reports:

A. Education - Cora said arrangements are all in place for the HSLIC Spring Meeting and for the Maine Libraries Conference. She will have certificates of attendance ready for the HSLIC meeting and will check with Marj about the possibility of credit for the MLA workshop.

B. Maine Library Commission - Sue reported that the Library Services and Construction Act, a source of grants, is in its last year and is being replaced by the Library Services and Technology Act; this will mean a change in the types of projects that will qualify for funding. An Interlibrary Loan Task Force has been set up to help libraries deal with the increased demands brought about by the Maine InfoNet.

C. NAHSL - Since the NAHSL Board had not met since the last HSLIC Newsletter, Happy had no new news. She did remind everyone of the conference coming up in Vermont this fall. She also advised that while planning the next conference in Maine the Board should remember that the last conference had a significant shortfall, due primarily to technology costs; this could affect the choice of site.
D. Newsletter - Patty continues to look for ways to reduce the cost of the Newsletter, which was more than $200 for the last issue. She has in general decreased the number of pages, but the next issue, following the Spring Meeting, will contain officers' and committees' annual reports. Everyone agreed that six issues per year seems to work well. Patty is still working on getting the Newsletter on the Web Page. NEXT DEADLINE: May 15th.

E. Resource Sharing - Kathy distributed a written report and added to it that contracts have been sent to the MULS updaters. To Kathy's question whether HSLIC has a representative on the Maine InfoNet ILL Committee, Cora responded that she is it, but has not been notified of meetings. Kathy felt that the First Search trial was very successful and the evaluations were positive. However, she does not recommend that HSLIC purchase more blocks in the future because the institutions that want them can just as well purchase them by themselves or in independently-formed groups. The remaining block of 500 searches will be divided among the libraries that attended the workshop and responded to the questionnaire.

Kathy suggests that the new Resource Sharing Committee, under the chairman to be elected at the Spring Meeting, undertake the revision of the Resource Sharing section of the Manual.

F. Scholarship - Sally has a new phone extension: 374. With the three applications recently received almost all this year's scholarship money is spent.

G. Maine Library Association - Maryanne reported that HSLIC and the Special Libraries Group are jointly sponsoring a workshop on the World Wide Web by Jan Glover at the Maine Libraries Conference.

H. SCUM - Leslie was not present to give a report.

I. Web Page - Debi was not able to attend, but she and the Committee continue to develop the HSLIC Web site.

V. Area Reports

A. Region I - Maine Med has lost half a position. Robin is working on a benchmarking survey and will probably lead a Table Talk on benchmarking at the upcoming NAHSL conference.

B. Region II - In Dan's absence Kathy reported that the Pinetree group is planning a meeting. Kathy will give a presentation to the Southern Maine Library District on the planning process for and marketing of her resource room. CMTC is sponsoring a mystery writers program. Franklin Memorial is expecting a new computer. CMMC will have a big celebration for the 60th birthday of their library. CMMC is sorry to lose Doris, their serials clerk; they hope to be able to replace her eventually.

C. Region III - Cora said that Redington Fairview is now using Docline. The VA plans to merge its three medical libraries and discontinue the patient library. Mid Maine and KVMC expect to merge in July, with the libraries "technologically merged, physically separate," and the librarians backing up each other. Patty has found that since Pen Bay's new library opened, library use has increased steadily. Patty introduced her wonderful new volunteer, Joan Hall. There was a discussion of the various ways libraries manage after-hours access.

D. Region IV - Pat reported that this is a very busy time for the academic libraries. Pat will be helping Daphne with Docline problems. Jane is now online at Maine Coast and using e-mail. The Blue Hill hospital plans to get a librarian for eight hours a week and should be encouraged to join HSLIC.
E. Region V - In Leslie's absence nobody could say what was going on up there.

VI. Old Business:

A. Travel Reimbursement form - Sue pointed out that the application form does not need to include the policy, but that a clear, detailed policy and procedure should be included in the Manual. Amy will be asked to write them up and to eliminate the two paragraphs at the top of the application form.

B. State Health Sciences Library - Discussion was tabled, as John was not present.

VII. New Business:

A. Listserv - The Board unanimously decided to allow John Stey of the NN/LM NER to join the HSLIC listserv, as an exception to the guidelines restricting participation to HSLIC members. He will also be included on the mailing list.

B. Nomination slate - Patty reported that the Committee will present Cindy White for Chair Elect (and head of the Resource Sharing Committee). The Secretary has two years remaining and the Treasurer has one more year. The Region Reps have all agreed to continue serving.

C. Cairns Award - The Board reviewed the nominations received and agreed on the recipient to be announced at the HSLIC Spring meeting and honored at the Maine Hospital Association meeting. In the future a subcommittee to make the selection will be appointed after the president has received the nominations.

D. 1997/98 Budget - After discussing the MULS contribution, travel reimbursements, and costs associated with planning the next NAHSL conference in Maine, a proposed budget to present to the membership at the Spring meeting was accepted.

E. Regional Advisory Council - Barbara reported that Docline training is now available on CD-ROM or by downloading from the Internet. NLM will be offering a new service, PubMed. A new Old Medline file includes citations back to 1966. John Stey is looking for homes for old computers retired by the NER.

VIII. Adjournment - The meeting was adjourned at 2:20, in time for the festive open house honoring Patty's new library.

Respectfully Submitted,

Emily Scribner, Secretary

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