HSLIC EXECUTIVE BOARD MEETING

DATE: Friday, August 2, 1996, 10 a.m.
PLACE: Union--Patty Kahn's camp (Directions on back)
INFORMATION/RSPV: Barbara Harness: 795-2561

 e-mail : bharness@saturn.caps.maine.edu

LUNCH: Potluck: Patty Kahn :596-8223

 e-mail: pkahn@saturn.caps.maine.edu

I. Call to Order - Barbara Harness
II. Secretary’s Report - Emily Scribner
III. Treasurer’s Report - Amy Averre

IV. Committee Reports:
   A. Archive - Marj Anderson
   B. Education - Cora Damon
   C. Newsletter - Ann Jordan/Patty Kahn
   D. Membership - John Clark
   E. Resource Sharing - Kathy Brunjes
   F. Scholarship - Sally McAuslan
   G. SCUM - Leslie Kelly
   H. Maine Library Assoc/SLG - Maryanne Lamont
   I. Maine Library Commission - Sue Jagels
   J. NAHSL - Happy Copley
   K. SACCE - Marj Anderson
   L. Area Reports:
      I. Ramona Connelly
      II. Dan Philbrick
      III. Cora Damon
      IV. Pat McArthur
      V. Leslie Kelly

V. Old Business:
   A. HSLIC Award Presentation - Barbara Harness
   B. Newsletter Costs - Amy Averre, Patty Kahn, Ann Jordan
   C. Individual/Student Memberships Fees

VI. New Business:
   A. HSLIC 1996-97 Goals
   B. Education Programs 1996-97
   C. Board Meetings Schedule

VII. Adjournment - Barbara Harness

NOTE: If you can’t attend, please have your report, suggestions for 1996-97 HSLIC goals and education programs to Barbara Harness/CMMC by August 1.
Minutes of the

HSLIC EXECUTIVE BOARD

Union, Maine
Friday, August 2, 1996

Present: Marj Anderson, Amy Averre, Kathy Brunges, John Clark, Happy Copley, Cora Damon, Barbara Harness, Patty Kahn, Leslie Kelly, Pat McArthur, Sally MacAuslan, Emily Scribner, Debi Warner

I. Call to order: Barbara finally succeeded in getting the group to settle down shortly after 10:00 a.m.

II. Secretary’s Report: A list of the current Board was passed around with the request that any necessary corrections be indicated. Minutes of the last Executive Board meeting were approved as written.

III. Treasurer’s Report: Amy distributed a report of the budget for the new (current) budget year. She is still waiting for dues from a few members. The report was accepted as presented.

IV. Committee Reports:

A. Archives - Marj is preparing a list of items in the Archives to be available on interlibrary loan. A major goal continues to be changing the arrangement of the collection from subject to chronological order. When the sorting is completed, documents will be bound. Marj could use help with the sorting.

B. Education - Cora reported that her committee is in the process of surveying members regarding what they would like for educational programs. She also said that Tovah Ries wants to come to the HSLIC Fall Meeting. After some discussion the Board decided that: 1) the fall meeting will be at Stephens so that participants can visit the new Resource Center there; 2) Marj and Cora will arrange a panel discussion on the theory and practicalities of patient and consumer education; 3) Kathy will arrange a room and find out about the cost of lunch; 4) the first choice date is Friday, September 20, with the 27th second choice; 5) Cora will invite
Tovah Ries and Judy Littlefield from NAHSL and Ed Donnald from the NN/NN
NER; and that it will be advertised as open to non-HSLIC librarians for a charge
that will cover the cost of lunch.

Maryanne Lamont sent a report saying that the program HSLIC sponsored at
the MLA spring meeting received very favorable evaluations. Kathy asked that a
report be given the presenter, who is eager for feedback.
Cora volunteered to succeed Maryanne as HSLIC representative to MLA.

C. Newsletter - As the new editor, Patty is looking at the publication schedule, format,
and costs and is considering possible ways to save paper, time, and
(especially) money. Efforts will be made to make the newsletter available
electronically and to have it readable on the HSLIC Web site in its entirety. The
decision was made to have a maximum of six issues per year. Patty, John and
Debi agreed to investigate the possibilities of using a commercial Internet server for
the home page and for a HSLIC listserv; they will ask Ann Jordan, Dan Philbrick,
and Greg Curtis to work with them.

D. Membership: John reported that Sally MacAuslan at Northern Cumberland, Becky
Jordan at Redington Fairview, Greg Curtis at NMTC, and Leslie Kelly at UMFK
are now active Decline users and that Betty Walker at Cary should be soon; Calais
is no longer a HSLIC member; and Brighton is no longer a separate entity. John is
working with Ed Donnald at on developing an instructional interactive CD-ROM
for new Decline users.

E. Resource Sharing - Kathy is chair; committee members are Amy, Cora, Gary, Marj,
Patty Kahn, and Pat McArthur. They are waiting to hear which members want
MULS microfiche and are working on updating the pages on MULS in the HSLIC
Manual. The committee will communicate by e-mail to set up priorities for the
year.

F. Scholarship - Sally has received no requests for scholarships recently. The next
newsletter will include a request form indicating the new maximum of $150.

G. SCUM (Standing Committee for Updating the Manual) - Leslie is overseeing the
updating; individual Board members are responsible for parts of the manual related
to their duties; Amy is doing the directory. There are several items to be added to
the Manual: results of the technology/equipment survey, Decline guidelines,
resource sharing/serials guidelines, the travel reimbursement form, procedures for
the Decline Electronic Fund Transfer System, and the MULS updaters' contract.

H. Maine Library Association - Barbara relayed Maryanne's report that the Special
Libraries Group will probably be discontinued because very few people are
interested in participating. As soon as the group has paid its share of the Maine
Libraries Conference presenter's fee, MLA will decide what to do with remaining
funds.
I. Maine Library Commission - Sue sent a report saying that Bonnie Collins is the new consultant for the Central Maine Library District and that the State Library is considering charging for interlibrary loans.

   The PUC is reconsidering the possibility of including hospital libraries in the NYNEX telecommunications agreement. The Board approved a letter from Sue urging the PUC to make this decision. Gary Nichols has expressed his support. Other librarians are urged to write to the PUC, with copies to Nichols, stressing their library and educational role, rather than hospital affiliation.

J. NAHSL - The annual conference will be in October in Greenwich, Conn. A new Board will be elected then.

K. SACCE - Marj reported that there are plans to run a series of courses again, since it is felt the MLS and University Library Tech programs do not meet everyone’s needs.

V. Area Reports

A. Region I - Pat Goodwin has a new person on her staff. Mercy now has FirstSearch.

B. Region II - Happy is now the librarian at St. Mary’s. For other news, see Dan’s written report.

C. Region III - Cora reported that KVMC is dropping Infotrac’s Health Info because they find it difficult to use (Kathy and Happy both said they love it). MidMaine Med. has networked Silverplatter databases and is bringing the Internet to both libraries. John says AMHi’s unsettled situation is very uncomfortable. The VA library will probably loose two positions and may curtail services and/or charge for ILL’s. PenBay is undergoing reorganization and has construction going on; they will have a new health education center, maybe by Christmas.

D. Region IV - BMHI is trying to get its new circulation system running. EMMC has new PC’s for their network. EMTC has installed QuickDoc; Laura Parker is retiring. The HSLIC home page, housed at Jackson Lab, can now be used to search the Archives.

E. Region V - Aroostook is now on the Internet; Vivian can be e-mailed at williams@williams.sdi.agate.net. Betty Walker is now at Cary; she is working on collection development, updating MULS, learning to use Decline, and trying to connect to the Internet. NMTC has joined OCLC and is reclassifying from Dewey to LC; they have just purchased two CD-ROM packages of health science journals. UMFK is now on Decline; they are hiring new faculty in nursing and hope to increase library support of nursing.
VI. Old Business

A. HSLIC Distinguished Service Award - Melda Page was the first recipient; the award was presented to her at the HSLIC Spring meeting and at the Maine Hospital Association meeting. Patty passed around a copy of the MHA Newsletter covering the award.

B. Individual and Student memberships - The membership fee will be $20; these members will receive the newsletter and appropriate sections of the Manual; they will be eligible for scholarships. John will work on revising the HSLIC brochure; Barbara will ask CMTC whether they would provide help with layout and printing.

VII. New Business: 1996/97 Goals - After some discussion the decision was made not to do a benchmarking study as an organizational project. Goals for this year will be: 1. to establish a HSLIC listserv, 2. to set up an independent HSLIC Web Page which will make lots of useful information available online, 3. to work toward the inclusion of hospital libraries in the NYNEX/PUC arrangement, and 4. to get the Individual and Student Membership category working smoothly.

VIII. Adjournment - The meeting was adjourned following the decision to meet next November 8, 1996, at MidMaine Medical Center.

Respectfully Submitted,

Emily Scribner, Secretary