HSLIC Board Meeting

Friday, November 17, 1995
AMHI Library Board Room
Augusta, Maine
10:00 am – 2:00 pm

Agenda

I. Call to Order – Patty Kahn

II. Secretary's Report – Kathy Brunjes

III. Treasurer's Report – Amy Averre

IV. Committee Reports

A. Archives – Marj Anderson
B. Education/Program – Cindy White
C. Membership – John Clark
D. Newsletter – Ann Jordan
E. Resource Sharing – Barbara Harness
F. Scholarship – Sally MacAulain
G. S.C.U.M. – Debi Warner
H. Maine Library Association/SLG – Maryanne Lamont
I. Maine Library Commission – Sue Jagels
J. NAHSL – Happy Copley
K. SACCE – Marj Anderson
L. Area reports –
   1. Pat Goodwin
   2. Emily Scribner
   3. Cora Damon
   4. Cindy White
   5. Vivian Williams

V. Old Business

A. NAHSL education committee representative
B. Individual membership issue
C. HSLIC award for excellence
D. Dates for future board meetings
E. Other

VI. New Business

A. Report on the RAC meeting – Patty Kahn
B. Other

VII. Adjournment
HSLIC Executive Board

Augusta Mental Health Institute
Friday, November 17, 1995

Present: Kathy Brunjes, John Clark, Happy Copley, Barbara Harness, Patty Kahn, Emily Scribner, Amy Averre, Cindy White, Maryanne Lamont.

I. Call to Order
Patty Kahn called the meeting to order at 10:10 a.m.

II. Secretary's Report - Kathy Brunjes
Minutes of September 8, 1995 Board meeting approved. Copy will be sent to Ann Jordan for inclusion in HSLIC newsletter.

III. Treasurer's Report - Amy Averre
Balance is $4108.83. Membership information has been sent to Northern Maine Technical College and University of Maine at Fort Kent.

IV. Committee Reports

A. Archives - Marj Anderson (absent)
   No report available.

B. Education/Program - Cindy White
   Evaluations on the HSLIC Fall meeting have been reviewed, with very positive comments. Togus will be a viewing site for the March 13, 1996 Medical Library Association satellite teleconference, entitled "The Role of the Library in Accreditation." The Board discussed the possibility of having more than one viewing site for the State, and decided that Togus was a central location, and one site was sufficient. Ann Jordan will be asked to post this information on the homepage and in the Newsletter calendar.

   Maryanne Lamont has been working on the program for the 1996 Maine Library Conference, and will report on her progress separately.

C. Newsletter - Ann Jordan (absent)
   No report.

D. Membership - John Clark
   John has verified active Maine DOCLINE sites via DOCUSER. A lengthy discussion ensued Re: UCONN/RML and problems encountered when new DOCLINE applications and routing cells have
been submitted by HSLIC members. Barbara Harness suggested that a letter be drafted to UCONN Re: DOCLINE issues and concerns about DOCLINE priorities at the RML level. Currently Goodall, EMTC, and Miles are all waiting for DOCLINE activation.

The membership Ad Hoc committee has not met. Debi, Kathy and John will meet within the next two months via email/telephone to discuss membership levels/categories.

E. **Resource Sharing** - Barbara Harness
   The Resource Sharing committee met on September 8th. There were 25 responses from the HSLIC technology/equipment survey. The Board discussed whether or not to publish the results as a separate entity, or include the information in the HSLIC Manual. It was decided to include this information in the Manual, and Barbara will contact Debi Warner to get page numbers, etc. Barbara reminded everyone that any changes to the initial information submitted on the technology/equipment survey need to get to her by November 30th.

   The Guide to Decline Participation and HSLIC Serial Recommendations (for weeding/budget cuts of serials) were reviewed by the Board. Minor word changes were recommended, and Barbara will correct both and submit to Debi Warner for inclusion in the Manual. In conjunction with the Serial Recommendations, the Board discussed unique holdings/titles and the need to report, via the Newsletter, when titles are being considered as budget cuts. This would give member institutions the opportunity to add the title(s) to their own collections, for continuation of holdings within HSLIC.

F. **Scholarship** - Sally MacAuslan (absent)
   No report. Kathy Brunjes reported that she had submitted a report to the Newsletter on her recent attendance at NAHSL ‘95. Amy Averre reported that she will develop a form to be used for Board reimbursement of travel.

G. **Standing Committee to Update the (HSLIC) Manual (S.C.U.M.)**
   - Debi Warner
   No report.

H. **Maine Library Association/SLG** - Maryanne Lamont
   For historical purposes, Maryanne reported that the SLG has not been active for several years. Because of this, she was asked to attend the Maine Library Association retreat in August (at Rock Craft) by both Suellen Jagels and Robin Rand.
Currently, there are 29 members of the SLG. Maryanne has been working on obtaining a speaker for the May '96 MLC (for the SLG), and asked for HSLIC co-sponsorship of the program. The program, entitled "When Change Is The Norm: Staying Afloat in Permanent White Water", will be presented by Dr. Patricia Williams. Maryanne is currently working with Dr. Williams on presenting this program in two separate two-hour interactive workshops, with a maximum attendance of 35 per workshop.

The Board voted that HSLIC will split the cost of the speaker for these two programs with the SLG, with the stipulation that HSLIC be noted as a sponsor on the program. It was noted that this did not happen with the '95 MLC program that was sponsored by HSLIC (Laura Gasaway on copyright).

I. Maine Library Commission - Cindy White for Sue Jagels
Written report submitted by Sue Jagels. Sue also sent a copy of the report from the Productivity Realization Task Force on budget issues. It was noted that there has been no final outcome from this report Re: the status of the State Library's budget.

Sue reminded (in her report) that the NYNEX proposal does not include medical libraries (or other special libraries) as "eligible libraries". Sue also reported that the Maine Projects Grant, a matching funds grant, (MTITPP) had been funded.

J. NAHSL - Happy Copley
Happy asked everyone if they had received their copy of the "NAHSL Newsletter" (a one-page announcement of what the Newsletter would include in the future, and naming the new editor(s)). The next NAHSL Board meeting will be held in two weeks.

The HSLIC Board briefly discussed the NAHSL '95 programs (Providence, R.I.), and those present who attended the Conference gave a short report. The '96 Conference will be held in Greenwich, CT, and will have added sponsorship by the New Jersey and New York City libraries.

K. SACCE - Marj Anderson (on vacation)
Written report submitted. Patty Kahn will forward this report to Ann Jordan for the next HSLIC Newsletter.

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L. Area Reports
See newsletter for full reports.

V. Old Business

A. NAHSL education committee representative
It is currently unknown who in HSLIC is the NAHSL education committee representative is. Happy Copley will look into this at the December 1st NAHSL Board meeting, and report back to the HSLIC Board.

B. Individual membership issue
John Clark reported on this previously (see IV. C.).

C. HSLIC Award for Excellence
Patty Kahn and Barbara Harness submitted a draft of the nomination form at this time. The Board reviewed the draft, and made suggestions Re: who the nominee could be. The deadline for submitting nominations was also reviewed and revised.

This nomination form will be ready for the membership to use after the first of the year, and will be included in a Newsletter with a brief explanation as to the intent and status of this recognition.

D. Dates for future Board meetings
January 19, 1996 Augusta area
(snow date = January 26)
March 22, 1996 Augusta area
(snow date - March 29)
May - tentatively at MLC

E. Request for Proposal (RFP): RML
Patty Kahn reported on the information received from John Stey and Ralph Arcari (at the Fall HSLIC meeting in Orono). UCONN is the only game in town; no one else will be bidding on the new contract. The RFP will lean heavily on consumer health and technology.

VI. New Business

A. Report on the RAC (Regional Advisory Committee)
Patty Kahn will send the report to Ann Jordan for the next Newsletter.
B. Government Shutdown
The Board discussed how the current government shutdown is affecting the Maine State Library services, as well as NLM and the VA hospitals/Togus in particular.

VII. Adjournment

The Board adjourned at 2:00 p.m. The next Board meeting will be held on January 19, 1996, location TBA.

Respectfully submitted,

Kathy Brunjes
Kathy Brunjes
Secretary