HSLIC Board Meeting

Friday, January 20, 1995
VA Medical & Regional Office Center
Building 205 Room 330
Togus, Maine
10:00 am - 2:00 pm

Agenda

I. Call to Order - Patty Kahn

II. Secretary's Report - Barbara Harness

III. Treasurer's Report - Amy Averre

IV. Committee Reports
   A. Archives - Marj Anderson
   B. Education/Program - Cindy White
   C. Maine Library Commission - Sue Jagels
   D. Membership/Boundaries - John Clark
   E. NAHSL - Kathy Brunjes
   F. Newsletter - Elaine Rigby
   G. Resource Sharing - Marj Anderson
   H. SACCE - Nancy Greenier
   I. Scholarship - Sally MacAuslan
   J. Area reports -
      1. Ramona Connelly
      2. Emily Scribner
      3. June Rouillard
      4. Cindy White
      5. Audrey Engen
   K. MHA Presidents Council Report - Patty Kahn

V. Old Business
   A. Implementation of new bylaws: discussion/update
      1. Area reps to keep track of personnel changes and make first
         contact
      2. HSLIC Welcome Packet / Orientation book
      3. Checklist of what's needed
      4. DECLINE mentor/consultant list
   B. Boundary changes - John Clark
   C. HSLIC Super-directory - Amy Averre
   D. Revision of HSLIC manual and/or procedure manual
   E. Other

VI. New Business
   A. Designated person from each library for MLA discount
   B. Board meeting dates: tentative schedule
   C. Other

VII. Adjournment

Meetings of the Resource Sharing and Education/Program committees will follow.
HSLIC EXECUTIVE BOARD  
Friday, January 20, 1995  
VA-Togus, Maine

PRESENT: Amy Averre, Kathy Brunjes, John Clark, Barbara Harness, Patty Kahn, Elaine Rigby, June Roullard, Emily Scribner and Cindy White.

I. Call to Order  
Meeting was called to order by Patty Kahn at 10:15 a.m.

II. Secretary’s Report - Barbara Harness  
Correction to September minutes noted.

III. Treasurer’s Report - Amy Averre  
Expenses for the Fall meeting were paid; a gift certificate for Janet Ohles and the Docline video were purchased. Greg Curtis of UM-PI is interested in joining HSLIC. Amy reported a balance of $6,944.

IV. Committee Reports  
A. Archives. Elaine Rigby reported HAMIC members have volunteered to sort the Archives files.

B. Program/Education (Cindy White) 
Laura Gasaway has agreed to give a two-hour program at the Maine Library Association Conference for HSLIC. Cindy has asked for a May 22 morning slot for the program. MLA will help pay the program fee. For the June meeting, Cindy is hoping to arrange a program at Jackson Lab on their gopher.

C. Maine Library Commission (Cindy for Sue Jagels)  
The next meeting is scheduled for January 31. Two handouts on proposed legislation with Maine Info Net were distributed. Comments should be referred to Sue.

D. Membership (John Clark)  
A proposal by John to divide Maine vertically into three districts versus the five was discussed. The current region representatives felt two would be needed for each region if the areas were enlarged. Therefore, the consensus was to maintain the five areas with a commitment to have more communication with region 5. John will draft a letter to hospital administrators to encourage compliance with HSLIC’s new bylaw. Amy Averre will revise the HSLIC agreement to reflect the new conditions of HSLIC Membership. A copy of the bylaw and checklist detaching membership requirements will be sent with the agreement renewal.

E. NAHSL (Kathy Brunjes)  
Kathy was unable to attend the December meeting but reported new goals and objectives were drafted. The next meeting will be February 3 when the draft will be discussed.
Sue Jagels and Robin Rand will meet on February 10 to evaluate the NAHSL Conference. Kathy received a letter evaluating HSLIC's NAHSL planning committee. The conference hotel indicated it was "a good cooperative relationship."

F. **Newsletter (Elaine Rigby)**
   Next issue will be mailed soon. With the next letter, Elaine wants to add: a president's column, "Surfing the Net" column (John volunteered), Member Profiles (Elaine will do), editorial guest columns, book reviews and special subject bibliographies. Members are asked to submit items.

G. **Resource Sharing Committee**
   Marj Anderson unable to attend. Patty would like to consolidate HSLIC's library collection with the Archives and have the collection listed in the newsletter. The Docline tape should be added.

H. **SACCR**
   Nancy Greenier unable to attend. Work is being done on program for the summer.

J. **Area Reports**
   Reports give for regions 1-4. See Newsletter.

K. **Maine Hospital Association President's Council (Patty Kahn)**
   Presidents of various hospital/health associations attend quarterly meetings of the Council. At the December 13 meeting, a discussion was held on dissatisfaction with JCAHO surveys (expense, subjective, etc.).

V. **Old Business**

A. **Implementation of New Bylaws**
   Resource Sharing Committee has been unable to meet. Hopefully before the next board meeting, a report will be available.

B. **Boundary Changes - John Clark**
   See IV Committee Reports - D.

C. **HSLIC Super-Directory - Amy Averre**
   Area region representatives are asked to submit information to Amy including: library hours, Staff members, phone, fax, and e-mail numbers.
D. Revision of HSLIC Manual/Procedure Manual
Kathy Brunjes will contact Robin to locate bylaws diskette. Barbara Harness will search for HSLIC manual diskette and will arrange for separate manual committee to meet. Committee will review current manual to determine future scope and sections. Members, who volunteered at the Fall meeting to serve on this committee are: Kathy Brunjes, Marj Anderson, Ramona Connelly, Barbara Harness, Sally Howard, Sally MacAuslion, and Patty Kahn.

VI. New Business

A. MLA Discount
Marj Anderson will be contacted for further information.

B. Board Meeting Dates
March 3 and April 28 were set for future meetings. Slate of officers will be expected for the April 28 meeting.

C. Adjournment
The meeting adjourned at about 2:15 p.m.