HSLIC Executive Board Meeting
Maine State Archives Conference Room, Augusta, Maine
Friday, November, 19, 1993  10:00 am - 2:30 pm

PRESENT: Elaine Rigby, Amy Averre, Pat Goodwin, Sue Jagels, Patty Kahn, Nancy Greenier, Marj Anderson, Joan Barnes, Debi Warner, John Clark.

I. CALL TO ORDER
The meeting was called to order by the president at 10:30.

II. SECRETARY’S REPORT - Patty Kahn
The secretary’s report was accepted as written.

III. TREASURER’S REPORT - Amy Averre
The treasurer’s report was accepted.

IV. COMMITTEE REPORTS

A. Archives - Marj Anderson
Marj made the following proposal: that the archives be bound by volume/year for $17.00 per volume, on acid-free paper, for an estimated total of $350.00. Thereafter the archives would be transferrable. Moved, seconded and voted to proceed with binding the HSLIC archives as proposed (see attached), specifying that all materials will be copied to acid-free paper. Moved, seconded and voted to move $300 from the HSLIC manual budget item to archives to allow Marj to start the project this year. Agreed that binding color will be left to the discretion of the archivist. Photos will be kept in small albums, one per event.

B. Education/Program - Pat Goodwin for Barbara Harness
An honorarium of $200 was given to Drs. Kahn and Bruckner. There were 16 education surveys returned: interest is greatest in the Internet and electronic bulletin boards, and patient education/ethics. There will be a MEDLARS update on Jan.-20 (satellite download) at Togus, EMMC and CMMC. A majority wants HSLIC to sponsor a program at Me. Lib. Assn., but the committee wants to postpone this for a year because of NAHSL’94. Agreed that it is good for HSLIC to be visible at MLA; therefore we will participate in June 1995 if possible.

C. Maine Library Commission - Sue Jagels
The commission met at Me. State Library on Monday. A report was given on the October automation forum (117 attended) talking about a possible $2 million bond issue to link libraries electronically, trying to bring the Internet to everyone. The consensus of the group is that libraries do better alone than lumped with other agencies; the commission will continue to address this issue.
D. NAHSL - Elaine Rigby for Kathy Brunjes
The first meeting of the new board was last week, brainstorming for goals for the coming year. Procedure manuals for committees have been submitted to the board. Connecticut librarians are concerned that hospital libraries are not in JCAHO requirements. The job description for the conference planner position has been approved by the lawyer and is ready to be put out for hiring.

E. Newsletter - Debi Warner
Debi received a letter from the Connecticut newsletter editor, suggesting that all New England editors exchange copies of each other's newsletters. Moved, seconded and voted to have Debi do this.
Note: an additional copy will routinely be sent to our archives. Darryl Hamson has left York and is now only at Portsmouth; therefore should pay $25 for our newsletter. The board was informed that the newsletter will exceed its budget this year: averaging $150+ per issue. With seven more issues to go, and $840 left in the account, it will probably require an additional $400. The anniversary issue will contain photos, letters, all sorts of items from the Presque Isle meeting, and will be sent to the list of former members as well as the usual list.

F. Resource Sharing - Joan Barnes
The committee met on November 2. Reports have been received from the MULS updaters; the balance of their salaries must have board approval. Moved, seconded and voted to pay the balance on their contracts. The treasurer will keep track of the dates on which this is to be paid. The following goals were established for the Resource Sharing Committee:
1. To investigate having a 1-800 number for online MULS
2. To determine which hospitals don't use DOCLINE & why
3. To investigate accessing the Internet through EBSCO
The committee plans a phone survey by region reps to find out the type of computer, modem, baud rate, e-mail use, CD, fax etc. etc. for each library in HSLIC. The next meeting will be held on January 11 in Brunswick. Joan will represent HSLIC at the Larger Library Group. Cora will attend the MULS Policy Committee meetings.

G. SACCE - Nancy Greenier
A full report will be in the newsletter. The MLS program through the university of S. Carolina is all designed and waiting for the state board to pass it in
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January. As soon as it is passed, they will send notices of the initial meeting to question the faculty.
Courses will start in the fall '94 semester. Many will be over ITV; some will be regular classes. USC has experience with outreach programs and has a better advisor program. ALA accredited.
The 2-year library technician program has had great response. No limit has been set as to how many can take it. ITV, starting March '94. Still looking for teachers, AND for places for students to do practicum in libraries - a student can be shared with another library in the community, etc.
The SACCE Institute will be held on the Patriots Day weekend, April 17-18, at Rockcraft; topics include outreach, cosponsoring projects, etc.

H. Scholarship - Sally MacAulay (absent) No report.

I. Area Reports: see newsletter

1. Region 1 (Pat Goodwin)
2. Region 2 (Kathy Brunjes)
3. Region 3 (John Clark) John is marketing himself as indispensable; if they threaten to close the AMHI library we should all protest, because we need that collection. Information regarding PILOT, the national database on post-traumatic stress, will be in the newsletter.
4. Region 4 (Amy Averre for Daphne Crocker)
5. Region 5 (Marilyn Dean) No report.

V. OLD BUSINESS

A. NAHSL '94 (Sue Jagels)
The program committee met to discuss ideas - they want a "big name" person on the program, and have written to George Mitchell, Hillary Clinton, Donna Shalala, etc. Will try to have a segment of the program on vendors' programs that help to support libraries, and a segment on telemedicine. Melda just wrote a big grant for teledoc for an area of Maine; she attended a conference on it and has passed on ideas for good speakers.

B. LIFENET
A letter has gone out from MLA saying that anyone not already on LIFENET will have to wait an unspecified amount of time.
C. **DECLINE** cell changes are available on WordPerfect - send a blank disk to Janet Ohles and she will send it back to you.

D. **UCMP** will require a 9600 baud modem when it goes up on the Internet.

VI. **NEW BUSINESS**

A. Some small libraries are complaining that they are not getting service from HSLIC - ILLs not filled etc. It appears to be a problem of unstaffed libraries where the HSLIC policies regarding member obligations are not being met. The board will establish a committee to review the manual and address this issue.

B. Walter Taranko has a large number of children's books to be divided among hospital pediatric departments. Nancy and John will form a committee to work on this.

C. **Confidentiality issue**: A question came on the Internet from Darryl: whether inclusion of the MD name on an ILL request is a violation of the confidentiality law. General agreement that this is not an issue of public access, but rather is between library professionals who stress confidentiality and professionalism.

VII. **ADJOURNMENT**