HSLIC Board Meeting

DATE: Friday, January 22, 1993
TIME: 11:00 am - 2:00 pm
LOCATION: St. Mary's Regional Medical Center
           Lewiston, Maine

Please note the time. I hope this leaves enough travel time at
the beginning and end of the day for our northern friends.

We will work and eat, so please be prepared.

AGENDA

This is a special meeting to consider the proposal from the
Resource Sharing Committee in reference to the updating of MULS.
The proposal is included with this announcement.

Please pay particular attention to the fact that this is a
financial issue and will require a formal vote of the board.

Please also be prepared to discuss who will award the contract.
the board as a whole or an appointed subcommittee.

If you cannot attend, please call Debi Warner at 777-8776 or
Melda Page at 623-5773 with your questions or concerns. If you
are a voting member of the board and wish to vote but cannot
attend, please mail your proxy to Debi at St. Mary's or fax it to
777-8773 prior to the meeting.
HSLIC Executive Board Meeting Special Meeting  
St. Mary's Regional Medical Center Library  
Friday, January 22, 1993 - 11:00 am

PRESENT:  Debi Warner, Mari Anderson, Joan Barnes, Melda Page,  
Elaine Rigby, Patty Kahn, John Clark, Nancy Greenier

The topic for this meeting is the MULS contract, which will be  
arranged between HSLIC and the University of Maine MULS project.

Comments/questions have been received from several HSLIC  
libraries:

1. What would Orono charge us to do the update?
2. Several HSLIC libraries want hard copy (fiche probably will  
not be available).
3. What about opening the updater position to others who are  
not in HSLIC?

The board discussed these and other questions and arrived at the  
following general agreements:

1. Voted to send out the Requests for Proposal for updaters  
ASAP.

2. Voted to limit the HSLIC updaters to HSLIC members, familiar  
with the particularities of health science serials.

3. Voted that the bids will be examined and the selections made  
be a special ad hoc HSLIC subcommittee of three members,  
chained by Melda Page and composed of HSLIC members from  
libraries in which no one will be bidding.

4. HSLIC will require each member library to update holdings at  
least annually. This will be voted upon by the board at a  
future date.

5. Melda will clarify with Sam Garwood exactly who had local  
phone access to URSUS.

6. It is estimated that 1000 holdings statements require  
updating; HSLIC will accept a cap of $500 for these bids.

7. Quarterly reports will include a chart showing library name,  
date the update was received, # holdings, # changes, date  
completed.

8. Based upon the statistical reports, payments may be adjusted  
upward at the completion of the contract period.
9. If no one bids, we will have to choose whether to cease having HSLIC holdings in MULS, pay UMO to do the updates, or open the bidding to non-HSLIC people. We will postpone a decision on this until after we see whether anyone bids.

10. Deadline for bids: the RFPs will be mailed by next Wednesday, January 27, using Resource Sharing Committee budgeted funds. Bids must be postmarked before February 13. The decision will be made by February 19.

11. The board will meet on February 26 instead of February 5 in order to act on this matter if there are no bids. Snow date: March 5.

The board then proceeded to revise the MULS proposal document, item by item.

The meeting was adjourned at 2:00 pm.

Next meeting: Friday, February 26, 1993
St. Mary's, Lewiston
Snow date: Friday, March 5, 1993