HSLIC BOARD MEETING
Sept. 11, 1992
Augusta Mental Health Institute
Medical Library
***10:00am - 12:00 noon***

You may bring a lunch or take advantage of the food at AMHI which John says is quite good - they even have wonderful cholesterol!

Please note the time change. I have been invited to participate in the Maine Hospital Association President’s Council meeting from 12:00n - 2:00p. Because this meeting could be important for HSLIC, I have decided to attend the MHA meeting and let you all continue without me. Debi

AGENDA

I. Call to Order - Debi Warner
II. Secretary’s report - Patty Kahn
III. Treasurer’s report - Amy Averre
IV. Committee reports
   A. Archives - Marj Anderson
   B. Education/Program - Maureen Fournier/Elaine Rigby
   C. Maine Library Commission - Sue Jagels
   D. NAHSL - Elaine Rigby
   E. Newsletter - Marj Anderson
   F. Resource Sharing - Melda Page
   G. SACCE - Nancy Greenier
   H. Scholarship - Sally MacAuslan
   I. Area reports - Joan Barnes, Kathy Bean, John Clark,
      Daffney Crocker, Audrey Engen

V. Old Business

A. MULS/Internet connection
B. Fall meeting
C. Grant for upgrade of technology in HSLIC - John Clark
E. More about the booth idea: display at the Maine Medical Association meeting

VI. New Business

A. Open forum at NAHSL ’92 - we hear that the topic will be something on strategic planning for NAHSL. The chair needs your input to make a report on HSLIC consensus.
B. Satellite broadcast from NLH 10/22 & 11/5.
C. MHA President’s council
HSLIC Executive Board Meeting
Augusta Mental Health Institute Medical Library
Friday, September 11, 1992 - 1:00 am

PRESENT: Debi Warner, Kathy Bean, Patty Kahn, Melda Page, Maureen Fournier, Marj Anderson, Elaine Rigby, Sue Jagels, Joan Barnes, John Clark, Nancy Greenier

I. CALL TO ORDER
The meeting was called to order at 10:00 am.

II. SECRETARY'S REPORT - Patty Kahn
Minutes of the March 20 and June 24 board meetings were accepted as corrected.

III. TREASURER'S REPORT - Amy Averre (absent)
The treasurer's report was accepted with the following correction: that the amount of $157.50 be moved from Resource Sharing to Education/Program.

The agenda was suspended in order to cover the most important items first, because Debi had to leave at noon.

IV. MAINE HOSPITAL ASSOCIATION'S PRESIDENTS' COUNCIL
In a recent mailing, Debi noticed that the head of every medical professional group in the state belongs to the MHA President's Council, which meets four times per year. She called to ask why HSLIC has not been included in this group, and was immediately invited to join. The first meeting is today at noon and she will attend. Bravo! (NB: this may have to be added to the duties of the president in the HSLIC bylaws.)

V. SATELLITE BROADCAST FROM NLM
The role of the library in the hospital will be the subject of a two-part broadcast to be aired on October 22 and November 5. This will be shown live at Togus and will be downloaded and made available for later viewing at Togus, CMMC and EMMC.

VI. OPEN FORUM AT NAHSL '92
The topics for discussion will be (1) the NAHSL budget surplus: how to manage it, and (2) the future of the NAHSL conference.

Regarding the surplus, Elaine suggests that the surplus is fragile; that is, it depends upon whether continuing education makes money at the annual conference and other factors. So the "surplus" may be artificial and is needed as a cushion for conferences during lean years and other emergencies. The Finance Committee needs to investigate this issue carefully. Agreed: HSLIC will suggest calling it "unbudgeted funds" rather than "surplus." CAHSL has come up with a proposal for the money; HSLIC will object to having one state have too much influence on the decision.
Regarding the conference, it is the consensus of the HSLIC board that the NAHSL conference is extremely important to all of us. It might be good to have a half-time conference planner to provide continuity and therefore save time and money. There are New England-wide conference planners who could help with aspects of the preparation, such as negotiating contracts with hotels, etc. A central location for NAHSL, should we decide to have one, would probably be in Massachusetts. HSLIC will suggest that the NAHSL board thoroughly investigate the options and have a firm presentation for the membership, including such possibilities as hiring a conference planning organization vs. a part-time planner within NAHSL, changing the time of year (for example, having the conference at the end of the summer on a college campus), and having a NAHSL committee for planning the educational content.

VII. PUBLIC RELATIONS DISPLAY BOOTH
Connecticut did a display which was piggybacked on the RML display and was quite effective. We put together a display and sent Chris Bowie to the MLA meeting at Dixfield Notch, but unfortunately it was a day early and he had to return without using the display. Debi also did a new brochure for HSLIC, copies of which will be distributed today at the MLA President's Council meeting. She feels we should have a marketing committee to work on things like the HSLIC brochure. We also need a state representative to the NAHSL marketing committee; this may be the same person who serves as chairman of our marketing committee.

VIII. MULS/UCMP (Melda Page)
Melda has talked to both Sam Garwood and Bob Dempsey. UCMP wants more members and has therefore offered a special reduced fee, from now until January 31, 1993. The resource sharing committee has discussed this and has three recommendations:

1. that all HSLIC members not in UCMP be funded by HSLIC to join at the reduced rate. This is in HSLIC's interest as a way to get as many members into DOCLINE as possible. (Holdings that go into DOCLINE via MULS rather than UCMP are not as accurate, because they are not Level 3);
   [Board recommends support for this idea. A letter will go out to the membership before the October 2 meeting.]
2. that we state our definite intention to continue our participation in MULS in the future;
   [Board supports this issue; it is not necessary to bring this before the October 2 meeting]
3. that we establish a few HSLIC input centers to provide controlled input to the online MULS. Sam is getting more information regarding Level 3 standards from UCMP and may be able to design programming to meet these standards.
   [Board agrees in concept with this suggestion and wait for more concrete details from Sam Garwood.]
IX. FALL MEETING (October 2, 1992 at EMTC)
The Education/Program Committee has received a contract with room charges and per person fee from EMTC. Suggested program:

9:30 am Coffee and registration
10:30 am - 11:00 am Business meeting
11:30 am - 1:00 pm Lunch
1:00 pm - 3:00 pm Program:
Sam Garwood - MULS and the INTERNET
Doug Macbeth & Sue Jagels, - INTERNET

We will not be a board meeting on October 2.

We will not have a regular state meeting at NAHSL, but will set up a time for HSLIC to meet with Bob Dempsey.

X. NLM GRANT FOR TECHNOLOGICAL IMPROVEMENT (John Clark)
John wants to survey all HSLIC members to see what they have and where they might go with regard to technology. What would each place wish for?

XI. NAHSL '94 SITE SELECTION
Maryanne Greven has contacted Robin Rand and received information from all possible sites. They will visit Cliff House next week, and various other places in weeks to come, and will report to the board at its November meeting.

XII. COMMITTEE REPORTS

A. Archives - Marj Anderson
   No change.

B. Education/Program - Maureen Fournier
   Maureen has received a letter from Ann Jordan at Jackson Lab asking whether anyone is interested in a MEDLINE refresher course.

C. Maine Library Commission - Sue Jagels
   No summer meetings; therefore no report. There will be a meeting next Thursday at the Samoset of the four cultural commissioners.

D. NAHSL - Elaine Rigby
   1. NAHSL is working on a bylaws revision which will include membership categories; they want to include institutional members.
   2. MLA requires that Chapter Council members must belong to MLA; therefore NAHSL suggests that MLA officers must be members of regional chapters.
3. NAHSL compliance is in question because of the Canadian members. 14 of 46 surveyed in Canada responded: 12 of them suggested dropping Canadian membership in the NAHSL bylaws.
4. CAHSL's technology grant application to NLM was denied.

E. NEWSLETTER - Marj Anderson
The newsletter will be out next week.

F. SACCE - Nancy Greenier
The planned summer retreat was cancelled because few could attend. They met on August 20:
1. A two-year university program for paraprofessionals is in the works (similar to library aides) - might be able to start by fall '93 on a conditional basis without full accreditation. (Question whether many libraries might be apt to hire paraprofessionals rather than degree librarians.)
2. The university is also talking to Clarion again. Maine has also been approached by the University of South Carolina, which gives them some leverage. Might be able to include reciprocal tuition help if connected to another state university system.
3. SACCE did not have the summer institute on fundraising because the instructor was unable to do it.
4. SACCE will do at least one session at MLA in 1993.
5. They are sponsoring an ITV reference course this fall and an advanced reference course next spring.

G. AREA REPORTS
1. Region 1 (Joan Barnes) HAMIC met recently; Andy Golub talked about working toward an advanced degree.
2. Region 2 (Kathy Bean) Pine Tree will meet on the 21st at Farmington to discuss CQI in relation to libraries. CMMC has lost Priscilla Argukis (serials) and the position will not be filled.
3. Region 3 (John Clark) No one answered the phone anywhere in the region.
4. Region 4 (Sue Jagels for Daphne Crocker) There is an opening for a science reference librarian at UMO; Ann McKay has applied for the position. Amy is busy at Husson because Barbara is out on maternity leave. EMMC will celebrate its 100th birthday on Sunday. Coleen (reference/outreach) is leaving EMMC.
5. Region 5 (Marilyn Dean) Marilyn's at the cape now.
XIII. OLD BUSINESS

Last year the board voted to purchase $500 worth of books for the Maine State Library because they have not acquisitions budget. Bill Brown at Login Bros. has agreed to do order entry at his shop, set up a special account and sent the invoices to Amy Averre. The state library will inform Amy when the books are received so that she can pay the invoices. Most of the books will be consumer health information.

XIV. NEW BUSINESS

Barbara Harness is a member of the State Documents group for MLA. There will be a program on this subject in Augusta on Sept.18.

XV. ADJOURNMENT

The meeting was adjourned at 12:30 pm.