HSLIC BOARD MEETING
June 25, 1992
St. Mary’s Regional Medical Center
Classroom B
11:00 am - 2:00 pm

Please bring a lunch. The meeting area is far from the Cafeteria. A soda and snack machine is available. The maps show parking areas and the Learning Resource Center.

AGENDA

I. Call to Order - Debi Warner
II. Secretary’s report - Patty Kahn
III. Treasurer’s report - Amy Averre
IV. Composition of board for 1992-3
   A. Archives - Marj Anderson
   B. Education/Program - create committee under new bylaws?
   C. Maine Library Commission - Sue Jagels
   D. NAHSL - Delegate? - Elaine Rigby
   E. Newsletter - Marj Anderson
   F. Resource Sharing - create committee under new bylaws?
   G. SACCE - resignation of S. Jagels. appointment of new rep
   H. Scholarship
   I. Area reports - Joan Barnes, Kathy Bean, John Clark, Daffney Crocker, Audrey Engen

V. Old Business
   A. Bylaws Revision/ Revision of HSLIC manual - Robin Rand.
   B. MULS report
   C. Docline workshop - Aug. 6, 1992 - Maureen Fournier

VI. New Business
   A. Goals for 1992-3
      1. MULS/Internet connection
      2. Grant for upgrade of technology in HSLIC - new grant forms are coming from NLM soon - do we want to pursue a grant for technology upgrades for all of HSLIC?
      4. Do we want to set up a booth about HSLIC at the Maine Hospital Association fall convention or the Maine Nurses Association convention, etc.? Some ideas have been generated concerning a booth about the role of the Library in quality pursuits.

PLEASE NOTE: The meeting time has been pushed back an hour to allow more travel time in the morning - but it will start promptly, so please don’t be late!
HSLIC Executive Board Meeting  
St. Mary's Regional Medical Center, Lewiston, Maine  
Thursday, June 24, 1992 - 11:00 AM

PRESENT: Debi Warner, Sue Jagels, Marj Anderson, John Clark, Kathy Bean, Amy Averre, Joan Barnes, Sally MacAuslan, Maureen Fournier, Patty Kahn.

I. CALL TO ORDER  
The meeting was called to order at 11:00 AM.

II. SECRETARY'S REPORT - Patty Kahn  
Minutes of the March board meeting will be submitted at the next meeting.

III. TREASURER'S REPORT - Amy Averre  
The report was approved as submitted. Amy will notify the libraries whose HSLIC contracts have not been received.

IV. ESTABLISHMENT OF COMMITTEES AND DELEGATE POSITIONS

Debi requested that we discuss what comprises the board. The five officers and the five regional representatives are the voting members. Committee chairmen and delegates to other organizations are non-voting members.

Moved, seconded and voted: The board will jointly sort out the delegates and other board members at this meeting and then work on any necessary bylaws changes.

A. Archives - Marj Anderson reappointed as archivist.

B. Education -  
Moved, seconded and voted: To establish the Education/Program committee comprised of a chairman and/or co-chairman and the five area representatives.

Debi named Maureen Fournier and Elaine Rigby as co-chairmen.

C. Maine Library Commission - Sue Jagels  
Sue Jagels has replaced Robin Rand as our delegate (appointed by the governor as institutional representative). Sally MacAuslan and Andy Golub are also members, so HSLIC is well represented.

D. NAHSL -  
Elaine Rigby has served as the Maine delegate to the NAHSL board. The state delegates are non-voting members of the NAHSL board whose duty is to report back to the state. Elaine is also incoming NAHSL Education Committee chairman (after October).
Consensus decision: The HSLIC president will appoint a NAHSL delegate yearly, with a maximum term of three years. Debi appointed Elaine Rigby as NAHSL delegate. (This will be Elaine's first year as NAHSL delegate under the new bylaws.)

E. Newsletter - Marj Anderson  
The fact that the newsletter is the responsibility of the past chair is not included in the new bylaws, but will be included in the proposed policies and procedures manual.

F. Resource Sharing -  
Moved, seconded and voted: To establish a Resource Sharing Committee, with a maximum membership of five. The board will suggest that a cross-section of HSLIC membership by type be included in the membership.

Chair: Melda Page, Togus  
      Joan Barnes, Mid Coast  
      Cora Damon, MMMC  
      Patty Kahn, PBMC

G. SACCE -  
SACCE meets in the Winslow Public Library at present. SACCE requires that delegates serve a three-year term with the possibility of a second three-year term, to be appointed by HSLIC.

Debi appointed Nancy Greenier as SACCE delegate.

H. Scholarship - Sally MacAuslan  
Moved, seconded and voted: To establish a Scholarship Committee with a maximum membership of three.

Chair: Sally MacAuslan, who will recruit two other members.

V. COMMITTEE REPORTS

A. Archives - Marj Anderson  
The archives remain at the Mercy Hospital library. There have been no requests for information.

B. Education/Program  
The May meeting with Michael LaCombe was well attended, and received excellent evaluations.
On August 6, 1992 HSLIC will hold a free workshop at CMMC. The entire day will be devoted to interlibrary loan and DOCLINE, from 9:30 AM to 4:00 PM

Morning Session – DOCLINE – Janet Ohles
Afternoon Session – DOCLINE/UCMP – Janet Ohles

BHSCL – Cora Damon
QUICKDOC – Debi Warner
Panel discussion on rules & etiquette of DOCLINE & ILL: Melda Page, Moderator
Sue Jagels
Joan Barnes
Amy Averre

The only charge will be for the luncheon.
Moved, seconded and voted: That HSLIC will pay for the luncheon to encourage people to attend the workshop.

Registration forms will be mailed to each member and will also be included in the upcoming newsletter.

The HSLIC Fall Meeting program will be a presentation on INTERNET.

C. Maine Library Commission – Sue Jagels
The June meeting was cancelled; the September meeting will be held at the Samoset in Rockland. All four commissions will meet both separately and jointly.

D. NAHSL – Elaine Rigby
The NAHSL annual meeting will be held at the Sheraton in Portsmouth, from October 18–20, 1992. Continuing education courses will include a budgeting workshop by Gary Bird and an INTERNET workshop by Carolyn House. The editor of the new online journal will be the keynote speaker. The next meeting of the NAHSL board will be in August.

E. Newsletter – Marj Anderson
The newsletter will be printed next week. Information from this meeting will be included. The deadline for any issue is the 15th of the previous month.

F. Resource Sharing – Melda Page (absent)
The committee worked on the program for the DOCLINE workshop at its last meeting. Statistics (to be shared) are still accumulating.

G. SACCE – Nancy Greenier (absent)
SACCE will hold a summer institute on fundraising; Sally will report on it in the next newsletter.
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H. Scholarship - Sally MacAulain
   No requests; no report.

I. Regional Reports
   1. Joan Barnes: HAMIC met and discussed INTERNET and business sources. Jan Morelli is now at Brighton in the mornings. Darryl Hamson may not be at York after July 1, because his hours have been cut from 12 to 6.
   2. Kathy Bean: A detailed report will be in the newsletter. CMHC wants to know whether people like receiving their Info to Go newsletter. Elaine Ardia is leaving CMHC to go to Bates library ILL.
   3. John Clark: Report will be in the newsletter.
   4. Sue Jagels for Daphne Crocker (absent): BMHI is now in DECLINE. The Bangor libraries are meeting together on a regular basis.
   5. Audrey Engen (absent): no report.

J. Bylaws/Policies & Procedures Manual -
   We need a policies & procedures manual because the new bylaws are deliberately unspecific to avoid constant need for revision. Robin Rand is willing to chair a policies & procedures committee and/or revise the HSLIC Manual.

   Moved, seconded and voted: To create an ad hoc Policies & Procedures Committee.

VI. OLD BUSINESS

A. Fall Meeting: Suggest meeting in Bangor at EMHC or EMTC on October 2, 1992. Sue Jagels will arrange for the facility. The program will be an INTERNET presentation.

B. INTERNET is now available through MLA via NASA's LIFENET. We can obtain a free password which gives access to free EMAIL and various databases (some free; some require passwords and fees). Copies of "Zen and the Art of INTERNET" will be routed to all of us.

VII. NEW BUSINESS

A. MULS and the INTERNET connection will be part of our goals, because the University of Maine is planning to do MULS via INTERNET. Question: whether we want them to input our holdings via their grant (on their time schedule) or do we want to hire someone to do the HSLIC input. This will be on the top burner for 1992-3.
B. Grant money is available from NLM to upgrade technology. If we write a grant to upgrade for all HLSIC libraries, choices of specific technology would be up to each library. Consensus decision: To investigate the feasibility of a grant by surveying HLSIC membership. John Clark will survey the membership for this purpose.

C. Site selection for NAHSL '94
Moved, seconded and voted: To form an ad hoc Site Selection Committee. Maryanne Greven has agreed to chair this committee. A preliminary report will be given at the HLSIC fall meeting in October. We need to start thinking about a possible theme for the meeting. Will ask Jan Morelli to write a newsletter article to encourage people to start thinking and to get involved.

D. Public relations ideas: our first stated purpose is "to promote health science libraries and librarianship." Discussed creating an exhibit about the role of the hospital library. NAHSL may be willing to fund this kind of project. Will investigate the feasibility of this project and also see whether the RML already has this kind of material available.

VIII. OTHER BUSINESS

A. Board schedule for the year: Fridays are preferred; 11:00 AM is good because committees can meet earlier if necessary. Dates will be set at the previous meeting. John Clark will host the next meeting somewhere in the Augusta area on Friday, September 11, 1992.

B. Sue Jagels pointed out that when we go to a Maine Library Association meeting, we enjoy reduced registration fees. Moved, seconded and voted: To provide reciprocal reduced registration fee to MLA for our educational programs.

C. Question as to whether to appoint a delegate to the MLA board and conference planning meetings. Maureen suggested that we do this only if we are sponsoring a program at MLA. Decided to put this on the Education/Program committee agenda and come to the next meeting with a recommendation.

D. The Medical Library Association spring annual meeting will be in Chicago in '93, San Antonio in '94, Washington in '95.

E. Dick Lyders has asked Marj Anderson to be on the task force to write a new code of ethics for medical librarians.

The meeting was adjourned at 2:20 PM.