DATE: Monday, August 19, 1991
TIME: 10 am
LOCATION: Library, Westbrook College, Portland
LUNCH: Bring your own
COMMITTEE MEETINGS: Education Committee 9.30 am

AGENDA

I. Call to Order.
II. Minutes of last meeting.
III. Treasurer's report.
IV. Committee Reports
   A. Archives
   B. Education/Program
   C. MCHPE
   D. Maine Library Commission
   E. Mission Statement (ad hoc)
   F. NAHSL
   G. Newsletter
   H. Resource Sharing
   I. SACCE
   J. Scholarship
   K. Area Reports

V. Old Business: Region responses to query about HSLIC's not sponsoring a program at MLA next spring because of the conflict with MLA in Washington. HSLIC spring meeting will be April 10 at CMMC.

Fall meeting, Elaine Rigby.

Robin Rand will report on the recommendations of the By-laws committee.

VI. New Business: Discussion of NAHSL topic "Boundary Spanning: Capitalizing on Change" and how it applies to us.

VII. Adjournment.
HSLIC Executive Board Meeting
Westbrook College Library
August 19, 1991, Hurricane Monday

PRESENT: Marj Anderson, Robin Rand, Amy Averre, Debi Warner,
Maureen Fournier, Elaine Rigby, Kathy Bean, Patty Kahn.

I. CALL TO ORDER
The meeting was called to order at 10:25 am.

II. SECRETARY'S REPORT - Patty Kahn
Minutes of the April 5, 1991 and June 7, 1991 board meetings
were approved as written.

III. TREASURER'S REPORT - Amy Averre
Approved as written. New balance: $16,702.76.
Discussed putting most of the money into a Certificate of
Deposit or Money Market account, since it won't be needed
until the next NAHSL meeting in Maine. The issue will be
added to the agenda for the fall meeting.

IV. COMMITTEE REPORTS

A. Archives - Marj Anderson
Nothing new to report.

B. Education - Elaine Rigby
Revision of schedule for fall meeting at Bar Harbor:
  Registration/coffee  9:00 - 10:00 am
  Round tables      10:00 - 11:15 am
  Business meeting  11:30 - 12:45 pm
  Lunch            1:00 - 2:00 pm
  Tour             2:15

Round tables will include:
  Collection Development (Elaine Rigby & Robin Rand)
  Mentorship (Maureen Fournier)
  Ethics (Marj Anderson & Debi Warner)

The meeting will be at the High Seas mansion at Jackson
Lab. The expense of lunch will be paid by HSLIC in order
to encourage attendance.

The registration packet, to be mailed in early September
by the secretary, will include the registration form,
minutes of the spring meeting, treasurer's report, hotel
information and a map to Jackson Lab.

Sandy Groleau (Bates Library) will do a government docu-
ments workshop in January. Elaine will tell her the
approximate number of participants to expect, suggest
some areas to cover, and possible dates: Jan. 10 or 17,
with Jan. 24 as a snow date. Elaine will ask her how to
plan for lunch at Bates.
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Discussed an honorarium for Sandy and for other speakers as we have them. Elaine will investigate standard fees in the region and try to get an idea of appropriate amounts from NAHSL and the Maine Library Association. Mary noted that SACCE's Quick Dips are $50 for a half day and $100 for a full day.

C. MCHPE - Maureen Fournier
MCHPE is changing, planning to merge with KAHEC to form the Acadia Health Education Association. This will no longer have a governing board, but will have regional councils throughout the state for librarians in each area. There will be no dues.

D. Maine Library Commission - Robin Rand
Will meet on the 3rd Friday in September.

E. NAHSL - Elaine Rigby
Elaine, Robin Rand and Darryl Hamson attended the board meeting on the 1st Friday in August. Plans for the fall meeting are going well. Donald Lindberg may be there to speak and also to visit the new RML at UCONN. Richard Leiter (new MLA president) and Jacqueline Bastille (incoming president) will be there also.

The 1992 NAHSL meeting will be at Portsmouth.

F. Newsletter - Robin Rand
Will go to the printer on Tuesday, August 27. Jan Morelli will be doing Profiles. Robin is looking for someone to do mini-profiles for a Recluse Corner (about people we never see anymore) and What Ever Happened To...

G. Resource Sharing - Debi Warner
Gary and/or Melda will be on the committee. The primary goal this year will be to do a statistical-based study. Debi and Patty will meet to work on the HSLIC survey results, which will be published in the newsletter. It was noted that the RML hasn't been very active because Connecticut doesn't have a state budget yet.

H. SACCE - Suellen Jagels
No report.

I. Scholarship - Sally MacAuslan
No report.
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J. **Regional Reports** - see newsletter.
Emily Scribner is the new person at Farmington, 12 hours per week. She is working with Betty Gensel.

Regions 1 and 2 results suggest that very few HSLIC members feel strongly that we should continue to meet with MLA for our spring meeting. More complete response to the question will appear in the newsletter.

V. **OLD BUSINESS**

A. **Fee setting.** Discussion postponed due to hurricane.

B. **Loansome Doc.** Discussion postponed due to hurricane.

C. **Bylaws changes.** Discussion postponed due to hurricane. This means we can't propose changes at the fall meeting. Decided to consider 1-2 bylaws at each upcoming board meeting and present the proposed revisions at the spring meeting.

D. **Spring meeting** will be held on April 10, 1992 at CMMC. Maureen will reserve space for the meeting.

VI. **NEW BUSINESS**

A. **Pine Tree Meeting.** A session on the Trillium computer program (fee $5) will be held on Friday, Sept. 20, 1991 from 9:00 am - 1:00 pm. All are invited; notices will be sent.

B. **Location of meetings.** Because transportation/distance is such a problem, Robin suggests keeping our meetings in the central zone (Lewiston-Augusta-Waterville). She also suggests using some of our money to hold at least some of the meetings at a hotel or other facility so that members institutions in the central zone will not always be responsible for hosting meetings.

C. **Next meeting** of the board will be on the afternoon of October 4, after the Jackson Lab Tour at Bar Harbor, to discuss "Boundary Spanning: Capitalizing on Change" before the NAHSL meeting at Mystic. New Political Action Committee members will be invited to attend.

The board will also meet on Friday, Nov. 8 at 9:30 am at St. Mary's, Lewiston. If we need a December meeting, it will be on Friday, Dec. 13 in Waterville (tentative).

VII. **ADJOURNMENT.** Meeting adjourned at noon.