HSLIC Executive Board
Kennebec Valley Medical Center
Augusta, Maine
September 14, 1990
10:00 - 1:30


I. Secretary’s Report (S. Jagels)
   Approved as written.

II. Treasurer’s Report (J. Littlefield)
   Written report submitted and approved. There are 46 paid members as of this date. MULS has been paid but check has not cleared bank.

III. Committee Reports
   A. Archives (M. Anderson)
      Proposed expense for new folders approved.
      Received materials from Cora Damon.
   B. Automation - No report.
   C. Education (no chair)
      Region reps. need to find a member willing to chair this committee. The need for a person to represent HSLIC at the MEEMA/MLA conference was discussed in this context. A NAHSL Education Committee rep. position is also open and
   D. MCHPE Rep. (M. Fournier)
      AIDS grant has been approved for another three years. Group may merge with KAHEO.
   E. NAHSL (E. Rigby)
      After Providence, NAHSL will meet in Mystic, CT. The following year Darryl Hamsun will be chair (for NH/VT).
   F. Program (E. Rigby)
      Program for HSLIC fall meeting was reviewed (see attached). Meeting will be held at Abplanalph Library at Westbrook College. Program will be ‘Troubleshooting PC problems’ by Sylvia Schwartz, PhD of Westbrook’s computer center. Scope will be limited to hardware. Attendees are asked to bring
questions. A discussion ensued about whether there need be more education programs or whether the Education and Program Committees should be merged. It would require a change in bylaws. Kathy Bean indicated interest in working on bylaws changes. Nancy Greenier supplied job descriptions of committees. Group voted to informally combine functions until question can be presented to the members in the spring. At the fall meeting the group will be polled about interest in having spring meeting in conjunction with MEMA/MLA.

G. Resource Sharing (M. Anderson)
Met with Debi Warner about task of coming up with list of holders of record. Are exploring idea of asking each library to supply a disk with their holdings. Discussed the feasibility of getting UM to give us our holdings in a format that could be used on PC's for the purposes of this project. Have lost a committee member (Sylvia Norton). Are trying to draft an Emergency Holdings Protocol for use by libraries that must dispose of journals on short notice. Question arose about fate of survey that was done by S. Norton. M. Anderson will follow up on it.

H. SACCE (S. Jagels)
Reported on the annual retreat SACCE held at Rockcrafk Lodge in August. SACCE survey detailed compilations were shared with the board.

I. Scholarship - No report.

J. Maine Library Commission (R. Rand)
Next meeting is Sept. 21. (meets 3rd Friday of the month).

K. Newsletter (A. Jordan)
Reported on survey she did that will result in published member list. Will include staff members & functions. Fax numbers are included. Policies about charging outside users and organizational charts should be sent to Robin. Hopes to have these ready for distribution at Oct. 4 meeting. Newsletter should be distributed Sept. 21. Encouraged people to submit articles.
IV. Other Business

A. Downsizing
   Staff cutbacks at Osteopathic Hospital and Bath/Brunswick were noted.

B. NAHSL Open Forum was discussed. Robin will ask members for input at Oct. 4 meeting.

C. Rewriting committee job descriptions was proposed.

D. Possibility of a retreat was discussed. Judy Littlefield has contacted a USM faculty member who would facilitate group session at no cost (recommended by the CHEP director). Nov. 9 is the target date. Open to the Executive Board and all interested HSLIC members. Lunch/approx. 10-3. Two sites are being considered: Old Tavern Inn in Litchfield and St. Joseph College. Costs will be underwritten from HSLIC budget.

E. Fall meeting packets to be assembled & sent out in same mailing with newsletter. 50 copies of each committee report are due to Ann Jordan by Friday the 21st of Sept. Those that don't make packets will be distributed at the meeting.

F. Board meeting schedule deferred until outcome of retreat is determined. Nov. 9 retreat will be in lieu of board meeting. Tentative next meeting is Jan. 11 (second Fri. of month) at the State Library. Snow date is Jan. 25.

G. Robin read letter from Dr. Richard Kahn concerning a meeting at the Maine Historical Society next spring. Wants HSLIC to co-sponsor meeting on Maine medical history--locating and using primary source materials. Attendance would be limited to 40. Discussion centered on whether we would need to give financial support.

H. Budget was discussed. Budget proposal will appear in March issue of newsletter. A ballot will be included with the issue. Should the budget fail, it will be considered at the spring meeting.

I. It was suggested that regional reps. hand in written reports.

J. Meeting was adjourned 1:30 P.M.