HSLIC BOARD MEETING
AGENDA
Thursday, August 24

11:30 - 3:00 -- BRING LUNCH, BEVERAGES ARE AVAILABLE

DEPARTMENT OF HUMAN SERVICE - AUGUSTA
Call Mel Fleming (DHS) for directions

I. Secretary's Report

II. Treasurer's Report

III. Old Business
    A. HSLIC Manual
    B. NAHSL Representative
    C. Planning Retreat
    D. Fall Meeting Agenda
    E. 1990-91 Budget Discussion (will be finalized at our next meeting)
    F. Other

IV. New Business

V. Committee Reports
    A. Archives
    B. Automation
    C. Education
    D. Newsletter
    E. Program
    F. Public Relations
    G. Resource Sharing
    H. Scholarship

VI. Representative Reports
    A. Regional Reports
    B. NAHSL Report
    C. NAHSL Education Report
    D. MCHPE Report
    E. SACCE

VII. Adjournment
HSLIC Executive Board
Department of Human Services
Augusta, Maine
August 24, 1989
12:10-1:30

PRESENT: Marjorie Anderson, Cora Damon, Maryellen Fleming,
Maureen Fournier, Pat Goodwin, Mary Anne Greven, Barbara
Harness, Sue Jagels, Ann Jordan, Patty Kehn, and Judy
Littlefield.

I. Secretary’s Report (B. Harness)
Approved with corrections of Robin Rand’s comments
under IV. New Business A. Grant Request and ownership of the BRS video under G. Resource sharing.

II. Treasurer’s Report (J. Littlefield)
Written report was accepted. There were 48 paid
memberships to date. MCHPE dues and the HSLIC
mailbox fee was paid.

III. Old Business

A. HSLIC Manual
A. Jordan will get copies of the NLM Fact Sheets
to insert into the revised manual. Ann’s
printing estimates for 180 pages were $550-$990.
Cora Damon offered to produce it at a cost of 3
cents per page. Discussion focused on whether
to include a copy of the MLA Standards for
Health Science Libraries. S. Jagels recommended
including it in a bibliography, but not reproducing the entire document. The section on
subject collection locations will be left out,
until it can be revised. The Health Information
Section will have an explanation attached
indicating it came from a 1988 DHS inventory. A
front page and title page will be added. Ann
Jordan will complete her revision and send it to
M. Fleming to be corrected on the disk. They
hope to have the revised manual ready by the
NAHSL Conference.

B. NAHSL Representative
Elaine Rigby of Westbrook College accepted this
position.

C. Planning Retreat
Ann Jordan reported that members were not
receptive to having a retreat. Members will be
burned out after NAHSL. She will send a copy of
the 1986 goals and objectives to committees to
review.
D. Fall Meeting Agenda
Budget approval, committee reports and an announcement of the nominating committee will be on the agenda.

E. 1990-91 Budget
Ann Jordan suggested similar budget lines be retained. The budget will be based on fifty paying members and they estimate $1250 may be left from this year. Committee chairs need to submit a budget at the next meeting.

F. Other.
J. Littlefield will investigate putting HSLIC's money into an interest bearing account. The Board approved ordering new checks from the administrative budget.

IV. New Business
Some HSLIC members expressed some concern over the quality of a publication "New Day Hospital Quality Assurance Program." No one had seen an actual copy of the publication, but an advertisement for it was circulated. Anyone having additional information about the item is asked to report it to HSLIC.

V. Committee Reports
A. Archives (M. Anderson)
The archives will be more accessible.

B. Automation
Patty Williams is the new chair and is seeking members to serve on the committee.

C. Education (M. Fournier and P. Goodwin)
S. Norton, S. Jagels and all regional reps. will serve on this committee. M. Anderson's volunteer is loading changes to a revised brochure, which needs to be completed. Projects for the committee were discussed. It was recommended that the Program and Education committees work together on a Spring program to be held at Orono.

D. Newsletter (C. Damon)
Sue Eckert of UNE will contact the regional representatives for news and compile that column.

E. Program (E. Rigby)
E. Rigby will contact the Maine Library Association about HSLIC sponsoring a program at the Spring 1990 conference.
F. Public Relations (M. Greven)
   No report.

G. Resource Sharing (M. Anderson)
   M. Anderson has formed a committee and they will meet on September 5. Journal retention will be the focus of their work. Other members will be contacted by phone or a specially called meeting for input.

H. Scholarship (S. MacAulay)
   Three applications have been received. Some funds will be set aside for the spring meeting.

VI. Representative Reports

A. Regional Reports
   II: M. Fournier reported Sue Marden is at Farmington and Sandy Bryant has left.
   III: P. Kahn reported Sonja Veilleux is leaving the library at Redington-Fairview. The librarian position has been increased from 20 to 24 hours.

B. NAHSL Executive Board (N. Greenier)
   A written report on the July 28 meeting was submitted. Highlights were: a draft of the goals and objectives and strategic plan will be published in the next NAHSL News and a vote on them will be taken at the Fall Conference. It was suggested that a discussion on giving the NAHSL state representatives a vote at the Executive Board meetings be held. The NAHSL newsletter editor will publish a membership directory. Barbara Jean Frye replaces Lou Anne Finnucan as chairman of the education committee. The next meeting will be at the Samoset.

C. NAHSL Education (S. Norton)
   No report.

D. MCHPE (M. Fournier)
   M. Fournier and M. Greven attended the June meeting at SNVTI. MCHPE is requesting a copy of HSLIC's bylaws, newsletter, membership list, and names of the officers and board members. The next meeting will be in September.

E. SACCE (S. Jagela)
   The next meeting will be overnight in the fall.

VII. Meeting
   The next meeting will be held following NAHSL Planning on September 28 at the Department of Human Services.
VIII. Adjournment
The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Barbara J. Harness
Secretary