1. SECRETARY REPORT

2. TREASURER'S REPORT

3. COMMITTEE REPORTS
   A. EDUCATION
   B. PROGRAM
   C. PUBLIC RELATIONS
   D. SCHOLARSHIP
   E. AUTOMATION
   F. RESOURCE SHARING
   G. ARCHIVES
   H. NEWSLETTER

4. REPRESENTATIVE REPORTS
   A. REGIONAL REPORTS
   B. NAHSL REPORT
   C. NAHSL EDUCATION REPORT
   D. MCHPE REPORT
   E. ME COMMISSION REPORT

5. OLD BUSINESS
   A. HSLIC MANUALS
   B. NAHSL PLANNING COMMITTEE REPORT
   C. SELECTION OF NOMINATING COMMITTEE CHAIRPERSON
   D. MILEAGE REIMBURSEMENT GUIDELINES
   E. PROGRAM COMMITTEE CHAIRPERSON

6. NEW BUSINESS
   A. NEW BUDGETS
   B. MEMBERSHIP CONTRACTS
   C. MFSEARCH SESSION
   D. TELEFAX MATERIAL FROM NYAM
HSLIC Executive Board
N. Greenier's Home- Winthrop
February 7, 1989
12:50-2:30

PRESENT: Marjorie Anderson, Cora Damon, Maryellen Fleming, Nancy Greenier, Barbara Harness, Suellen Jagels, Patty Kahn, Jan Morelli, and Debi Warner.

I. Secretary's Report (B. Harness)
   Approved as written.

II. Treasurer's Report (M. Greenlaw)
   Written report will be sent. C. Damon announced contracts were sent out. She requested regional representatives to contact members in their areas to sent completed contracts in immediately. If necessary, checks may be submitted later. A count of memberships are needed for the MULS order.

III. Committee Reports

A. Education (M. Anderson)
   NLM training will occur as scheduled in Gorham this summer. If a trainer is unavailable in this region, one from another area will come.

B. Program (C. Damon)
   Elaine Rigby has accepted the chair of this committee. S. Jaegels will transfer the chair to her.

C. Scholarship (J. McDonald)
   No scholarships have been given.

D. Public Relations (M. Greven)
   No report.

E. Automation (D. Warner)
   MaineCat members are up. Togus requests call numbers for all requests verified on MaineCat.

F. Resource Sharing (A. Jordan)
   No report. Members of the board suggested journal budget cuts be discussed. Cancellation of unique journal titles needs to be addressed.

G. Archives (M. Anderson)
   No news to report.

H. Newsletter (D. Bertach)
   Material is needed for the newsletter.

IV. Area Representatives.

   No news to report.
V. Delegates

A. NAHSL Education (C. Damon for S. Norton)
NAHSL registrations have been sent out for NEHA. The aerial session currently has no registrations. A minimum number are required or the session will be cancelled by the end of February.

B. MCHPE (M. Greven)
No report.

C. NAHSL (J. Morelli and N. Greenier)
NAHSL is surveyed annually for compliance with MLA (currently 50%). NAHSL chairs must be regular MLA members. Membership notices will be sent out soon. Concerns over NAHSL’s financial condition and future conferences were discussed and ideas from the chapters were solicited. Chris Bell, NAHSL liaison to MLA, wants to relate Legislative Alert information via state representatives. In turn, they would relate information to chapter members via regional representatives.

VI. Old Business


B. NAHSL Planning. Committee reports were given prior to the HSLIC meeting.

C. Nominating Committee.
Marilyn Dean will chair. M. Libby and C. Damon will serve on the committee.

D. Mileage Reimbursement Guidelines
C. Damon will write up guidelines.

VII. New Business

A. NAHSL Conferences.
The Executive Board recommendations for future conferences are: two permanent inexpensive locations be selected and rotated (i.e. campuses); conferences be held in late summer; a part-time NAHSL position be created to take care of mailing lists and registrations; program and continue education planning rotate among state chapters and the rest of the program will be planned by a sub-committee of NAHSL’s executive board.

B. New Budget
All bills are to be charged to a budget line and must be countersigned by the committee chair.
C. Membership Contracts.
    Contracts need to be returned immediately to confirm the number of MULS orders.

D. MFSearch
    N. Greenier will write an article on MFSearch for the newsletter.

E. FAX Material
    Members are asked to follow suggested NYAM etiquette and use a cover sheet listing sender, receiver and number of pages.

F. Meeting
    The next meeting is scheduled for March 14 at St. Mary's. NAHSL Planning will meet at 9:30 and HSLIC Executive Board at 11:00.

Respectfully submitted,

[Signature]

Barbara J. Harness
Secretary