HSLIC Executive Board
Kennebec Valley Medical Center
November 17, 1980
11:15-12:40


I. Secretary's Report (B. Harness)
   Approved as written.

II. Treasurer's Report (M. Greenlaw)
   Expenses for the Fall program were $829.06 and these were deducted from the Program and Education budgets. The expected balance at the end of December should be $7700. $6500 is expected from membership dues, which will total $14,200. Of this amount, $13,360 has been budgeted. Since this will limit uncommitted funds, Cora recommended there will be no overages in budgeted accounts; committee chairpersons need to submit bills and receipts with their written approval for payment to the treasurer. Togus has requested a list of HSLIC members, who have renewed their membership. This will be submitted to them on a monthly basis.

III. Committee Reports

A. Education (M. Anderson)
   An audio tape for ILL will be done. Discussion centered on updating MAINE HEALTH SCIENCES LIBRARIES.

B. Program (C. Damon)
   The Spring program will be at Togus. Cora requested the Program and Education Committees develop an evaluation form for programs. Elaine Rigby may be interested in chairing the Program committee.

C. Scholarship (J. McDonald)
   One scholarship was given.

D. Resource Sharing (A. Jordan)
   Ann requested a copy of the membership contract for the revised manual. She will contact CMVTI about producing the manual. D. Crocker is working on revising the list of HSLIC members. The AV union list will not be produced. The committee disbanded. AV tapes at UM-O will be discarded. They are of no value and are costing us for storage.
   D. Crocker is collating the HSLIC survey. A new series of library profiles will be published in the HSLIC newsletter. A. Jordan submitted the first as a guide.
E. Archives (M. Anderson)
The archives files will be unpacked soon.

F. Automation (D. Warner)
MAINECAT is delayed until the first or second week of December.

G. Public Relations (B. Harness for M. Greven)
Waiting for funds to be available.

H. Newsletter (B. Harness for M. Greven)
The next newsletter will be sent out the first half of December. Materials will then be transferred to Don Bertsch.

IV. Area Representatives

A. Region I
KAMIC meeting was held. No news to report.

B. Region II-Region V
No news to report or no report available.

V. Delegates

A. NAHSL (N. Greenier)
No news to report.

B. NAHSL Education (C. Damon for S. Norton)
S. Norton is the new representative. She expressed Maine's concerns of having a program at NEHA in March with MLA in May. NAHSL is planning two programs: journal pricing and image as professionals.

C. MCHPE (B. Harness for M. Greven)
MCHPE is meeting on November 18.

D. Maine Library Commission (R. Rand)
A written report was submitted, which Cora read.
A nine page draft of the MAINECAT ILL guidelines was included, which will be published in the newsletter. The Commission's budget request includes: 60 cents/per capita; funds for local library construction and additional funds for the State Library to expands its hours on weekends and evenings.

E. SACCE
Cora Damon will ask S. Norton to report to us.

VI. Old Business

A. By-laws Change. M. Fleming will incorporate the change in the revised manual.
B. NAHSL Planning Committee (J. Morelli)
Committee chairs met prior to the HSLIC board meeting to report their status.

C. Nominating Committee Chair
Cora Damon will seek a volunteer from Northern Maine to chair this committee.

D. Mileage reimbursement guidelines
MCHPE and NAHSL representatives will be reimbursed at the IRS business travel rate for travel to and from meetings. Mileage, tolls, and parking will be reimbursed but not lodging. Forms will be given to them at the beginning of the year.

VI. New Business

A. HSLIC Contracts
Date and dues changes will be made for the new contracts and they will be mailed out. The new contracts start January 1 and all dues are due by March 1. If there are problems in paying by March 1, a letter should be written to the Treasurer.

B. HSLIC Gift
The Six County Consortium in Eastern Maine has disbanded. They donated $135.44 to HSLIC as a gift. The board will acknowledge the gift and it will be used to buy materials for the professional collection.

C. Planning Retreat
Due to planning activities with NAHSL, the board recommended a retreat be held in the Spring of 1990.

Respectfully submitted,

Barbara J. Harness
Secretary