HSLIC BOARD MEETING
AGENDA
AUGUST 31, 1988
9:00-2:00

MEETING LOCATION CHANGE
MEET AT KENNEBEC VALLEY MEDICAL CENTER—AUGUSTA, MAINE
CONFERENCE ROOM C (NEXT DOOR TO THE LIBRARY)

1. SECRETARY REPORT (MINUTES ATTACHED TO AGENDA)
2. TREASURER’S REPORT
3. COMMITTEE REPORTS
   A. EDUCATION
   B. PROGRAM
   C. PUBLICITY
   D. SCHOLARSHIP
   E. AUTOMATION
   F. RESOURCE SHARING

4. REPRESENTATIVE REPORTS
   A. REGIONAL REPORTS
   B. NAHSL REPORT
   C. MCHPE REPORT
   D. ME COMMISSION REPORT

5. OLD BUSINESS
   A. BY-LAWS CHANGE
   B. DOWN SIZING SURVEY
   C. FALL MEETING
   D. OTHER

6. NEW BUSINESS
   A. BUDGETS FOR NEW YEAR
   B. AGENDA FOR FALL MEETING
   C. SPRING MEETING DATE PROBLEMS
   D. OTHER

WE WILL MEET THROUGH LUNCH SO BRING YOUR LUNCH OR PLAN TO GET LUNCH AT KVMC CAFETERIA.

PARKING—PARK IN THE VISITOR’S PARKING IF POSSIBLE.

*****NAHSL CONFERENCE PLANNING COMMITTEE WILL MEET AFTER THE BOARD MEETING
1:30 TO ******************************************************
HSLIC Executive Board
Kennebec Valley Medical Center
August 31, 1988
9:05 a.m.-1:00 p.m.

PRESENT: Marjorie Anderson, Cora Damon, Maryellen Fleming,
Nancy Grenier, Barbara Harness, Sue Jagels, Ann Jordan, Janet
Morelli and Debi Warner.

I. Secretary’s Report (Barbara Harness)
Corrrected and approved.

II. Treasurer’s Report (C. Damon for M. Greenlaw)
Verbal report given. A balance of $9,630 remains.

III. Committee Reports

A. Education (Cora Damon)
C. Damon reported Evelyn Greenlaw has resigned as
chair of Education and from HSLIC. Evelyn arranged
for Maine to host Initial NLM Training at U.S.M.-
Gorham(July 10-14, 1989). Lodging, breakfast and
lunch tickets will be available. Publicity in HSLIC
and NAHSL newsletters will be needed, as well as
follow-up on arrangements. Marjorie Anderson will
chair.

B. Program (C. Damon & S. Jaegels)
S. Jegels will chair. The Fall meeting will be
held Tuesday, October 25 at Windham. Guy St.
Clair will speak 9-12, so he can fly back to New
York in the afternoon. His expenses need to be
negotiated. MLA and SACCE credits will be avail-
able. The Spring meeting cannot be held with MLA/
MEMA due to a conflict with MLA conference. May 5,
1989 was suggested and CHEP may help finance a
program. Program ideas were: technical writing,
proposal writing; or P. Haddrow on how to run a
meeting.

C. Publicity (B.Harness for M. Greven)
No funds are available at this time.

D. Scholarship (C. Damon for J. McDonald)
One $100 scholarship was approved.

E. Automation (D. Warner)
MAINECAT has been postponed one month. CD-drives
are expected to be delivered in September. MEMA has
a Technology Committee headed by Dan McCarty from
Waterville. MENA is investigating a group purchase
of ERIC on CD-ROM.
Melda Page will represent HSLIC on the MAINECAT-ILL
committee.
J. Morelli reported there will be no new HAMIC list,
until MAINECAT’s impact is evaluated.
F. Resource Sharing (A. Jordan)
The committee will meet September 12.

G. Archives (M. Anderson)
The archives files have been shipped to Mercy.

IV. Area Representatives

A. Region I (J. Morelli)
The AV and Technical Services position at Maine Medical Center have been combined into one position. Pat Goodvin at Southern Maine is part-time in the Library and part-time a volunteer (based in the Library).

B. Region II (B. Harness for E. Ardia)
Elaine Ardia will replace E. Greenlaw as rep; P. LaPointe is staffing Rumford all day on Monday, Wednesday and Friday--ILL’s may be sent there; S. Bryant hosted a Local Librarians meeting at Farmington; and Pinetree will meet September 20 at Pineland.

C. Region III (M. Fleming)
No ILL’s are to be sent to MCD.

D. Region IV (J. Shirrefs)
No report.

E. Region V (D. Cote-Thibodeau)
No report.

V. Delegates

A. NAHSL Executive Board (S. Jaegels)
Sandy Clevesay reported on the NLM meeting she attended. Grant applications need to be streamlined; grants should not be limited to books and salaries--but extended to technology i.e. hardware; a conference on education may be called. The scholarship money earned at the NAHSL convention was a subject of debate. It was recommended 50% was to go to NAHSL and 50% to MLA. Criteria for obtaining scholarships will be revised. Membership dues for NAHSL will increase to $15.

B. MCHPE (B. Harness for M. Greven)
MCHPE will meet in September. A coordinator will be hired to organize a grant for aids education for health professionals.

VI. Old Business

A. By-Law Change
The proposed by-law change (to change the fiscal year from the calendar year to May 1 through April 30)
was distributed. The change will be placed on the Fall meeting agenda for vote by the full membership.

B. Downsizing
C. Damon requested all regional representatives to survey their areas for downsizing and report the results to her by September 23. She will report at NAHSL. Representatives are to survey these points: lost or added positions in the last 3 years; major duties added or departments merged; budget cuts; or improvements in technology i.e. hardware or software.

C. Treasurer Bonding
Bonding for the treasurer was approved at $54/3 years.

D. Travel Reimbursement
Travel expenses for NAHSL and MCHPE representatives were approved as a line item for the budget.

E. Program & Education Committee
The board recommended that these two committees not be merged. Education committee should investigate doing a video on ILL; arrange for NLM training in Maine; and develop a library collection.

VII. New Business

A. Fall Meeting agenda
Written reports by all committees need to be submitted by October 7. Reports will be updated and corrected at the meeting. Other items for the agenda are: bylaw change; report on NAHSL '88 conference; budget vote and downsizing survey.

B. Budget
Requests were reported by all committees. New line requests were: travel expense for HSLIC representatives-$500; Archives-$25; Contingency Fund-$1000; and NAHSL Hospitality Committee-$2500. The Board recommended $1000 for the Hospitality Committee.

C. Rumford Community Hospital-Membership
The request by Rumford for 1/2 year membership was approved. C. Damon will direct M. Greenlaw to send them a membership form and to order them a copy of MULS.

D. MEETING SCHEDULE
Future meetings will rotate between Mid-Maine Seton Unit and KVMC. Scheduled are: September 27 at 9:30 a.m. (HSLIC); November 17 KVMC 9:30 (NAHSL) and 11 (HSLIC); January 10 Seton-same time as November 17. Submitted by: Barbara Harness, Secretary