HSLIC BOARD MEETING  
March 9, 1988  
10a.m. - 2p.m. 

SETON UNIT/MID-MAINE MEDICAL CENTER  
WATERVILLE, MAINE

1. Secretary's Report (to be distributed at meeting)

2. Treasurer's Report - Judy Littlefield, VA

3. Committee Reports
   a. Program - Sue Jagels, EMMC
   b. Resource Sharing - Cora Damon, MMMC
   c. Education - Nancy Cohen-Spiegel, FBR
   d. Scholarship - Jane MacDonald, Millinocket
   e. Archives - Gabriel Kirkpatrick, KVMC
   f. PR - Mary Anne Greven, CMMC
   g. Automation - Debbie Warner, St. Joseph's College

4. Area Representatives
   a. Region V: Marilyn Dean, TAMC
   b. Region IV: Amy Averre, Husson
   c. Region III: Nancy Greenier, MCD
   d. Region II: Maurie Shink, CMVTI
   e. Region I: Nancy Spiegel, FBR

5. Delegates
   a. NAHSL Educ. Committee Rep.: Ann McKay
   b. NAHSL Rep.: Jan Glover
   c. MCHPE Rep.: Mary Ann Greven
   d. MLC: Robin Rand

6. Old Business
   a. NAHSL Chairperson
   b. Other

7. New Business
   a. A-V Union List - Gabrielle Kirkpatrick
   b. Other

     The major focus of this meeting will be the report about the recent Resource Sharing Committee meeting, the Referral Centers and the A-V Union List.

     We will also give time over to Jan Morelli, the chair of the 1989 NAHSL meeting to be held in Maine.

     Please call the SMVTI Library, 799-7303, ext. 230, if you will not be able to attend. Lunch is available in the hospital canteen.
HSLIC Executive Board
Mid-Maine Medical Center
Waterville, Maine
March 9, 1988  10:10 a.m - 1:45 p.m.

PRESENT: Don Bertsch, Cora Damon, Maryanne Greven, Sue Jagels, Gabriel Kirkpatrick, Judy Littlefield, Ann McKay, Jan Morelli, Debi Warner.

I. Secretary's Report (Ann McKay)
Distributed and approved.

II. Treasurer's Report (Judy Littlefield)

** Cora will call Sam Garwood about MULS charges, which have not been received to date. Judy has contacted some potential HSLIC members (e.g., UMPI, Ventrex) and will review past membership lists to see if anyone needs to be reminded again about the HSLIC membership deadline. She will send out packets containing a cover letter, a brochure, a copy of the newsletter, and a membership agreement to potential members. Treasurer's report approved as written.

III. Committee Reports.

A. Program (Sue Jagels)

** Sue will look into registration costs for people attending just part of the conference. She will ask about snacks for the HSLIC business meeting. Volunteers from EMMC will be able to man the HSLIC information booth at the Maine Library Association Conference.

B. Resource Sharing (Cora Damon)
Cora reported on the meeting of Referral Center personnel and gave a summary of guidelines established for these centers. As of April 1, Referral Centers will start keeping uniform statistics and will report back monthly to the Resource Sharing Committee for evaluation. Union lists were discussed, including the issue of getting the smaller hospital libraries to subscribe to MARCIVE cataloging and entry into the HAMIC Union List of Books. Cora will get statistics from Gary Pelletier at Togus, re: current usage of the union list of monographs (on catalog cards) maintained there. Jackson Lab offered to provide referral services on MaineCAT and on OCLC free of charge, and Togus offered to do so on MaineCAT. Referral Center guidelines will be sent out in the pre-meeting mailing prior to the HSLIC Spring Meeting. The committee determined that there is no need for a Referral Center in Region V, since there are only two active medical libraries there and neither one meets the minimum criteria for Referral Centers. The updated HSLIC manual is in progress.

C. Education (Nancy Spiegel): No report.

D. Scholarship (Jane MacDonald): No scholarship applications received since last report.

E. Archives (Gabriel Kirkpatrick)
Gabriel and her family will be moving to Maryland in July.

** HSLIC will need a new archivist.

F. PR (Maryanne Greven)
The posters have been ordered. Maryanne contacted Walt Tarenko, and arrangements have been made to have a HSLIC PR booth at the Maine Library Association Conference.
G. Automation (Debi Warner)
Members of the Ad Hoc Statewide Automation Committee saw demonstrations of the two systems bidding for the MaineCAT project at their last meeting (2/10/88). It does not look as if other bids will go out, and the Autographics bid looks most likely to be accepted at this point. Applications for the first 50 participating libraries in MaineCAT will be going out soon; The second 50 will be selected in July from the original pool of applicants; therefore, interested libraries should apply as soon as the applications are sent out. Karl Beiser has moved his office to the University of Maine campus and is employed as a state consultant for the MaineCAT project.

IV. Regional Reports.
A. Region V (Marilyn Dean): No report.
B. Region IV (Sue Jagels for Amy Averre)
EMMC and Husson are looking into a joint automated catalog of the two libraries, including an automated circulation program. Sue contacted the RML regarding Mary Mylenki's brief and unannounced recent visit to Maine and asked if she or another representative could come up to address the health science librarians in Maine. Ms. Mylenki has taken this under consideration; no response to date.
C. Region III (Nancy Greenier): Nancy is back at work part-time.
D. Region II (Maryanne Greven for Maurie Shink)
Kathy Hunt will be leaving Stephens Memorial Hospital in order to go back to school.
E. Region I (Debi Warner for Nancy Spiegel)
Debi will be on vacation April 7-17. St. Joseph's College can accept written requests; CMMC will check their DECLINE, but please keep these to a minimum.

V. Delegate Reports.
A. NAHSL Education Committee Rep. (Ann McKay)
Volunteers for this position will be solicited at the Spring Meeting.
B. NAHSL Rep.
Nancy Greenier volunteered to fill this position if no one else volunteers.

VI. Old Business.
A. Jan Morelli has agreed to be the Conference Planning Chair for the NAHSL '89 Conference. Jan has contacted Melinda Saffer, current Conference Planning Chair and will be receiving a copy of the previous conference committee's manual. She read a list of people who have volunteered to serve on conference committees to date.
B. A tentative slate of nominations for 88/89 officers was read.

VII. New Business.
A. AV Union List (Gabriel Kirkpatrick)
A committee working on the Maine AV Union List has met to determine
uniform fields for data entry. A data processing instructor at KVVTI has offered to take on the data entry of the union list as a class project. The Executive Board made a motion to buy two copies of DBXL (a dBase clone) to use for the Maine AV Union List, on the condition that this system could be used by KVVTI in the data entry. The motion passed unanimously. The AV Union List committee will meet with the KVVTI instructor on April 1. If the DBXL's are not acceptable, the Board OK'd the purchase of one copy of dBase III for the project. With either system, a diskette can be distributed to participants for the provision of uniform entry fields.

B. Note from the library at Togus: if you are on DOCLINE, please do not submit manual (paper) requests to the Togus Library. Only computer requests will be honored from DOCLINE users.

C. Issues involving HSLIC funds:
Judy Littlefield has obtained information from our bank on opening an interest-bearing account. The possibility of investing HSLIC funds in a CD was discussed. Judy will be meeting with our accountant soon and will look into this further.

D. The next meeting was scheduled for April 6, 1988 from 10 to 2 at the Samoset in Rockland. Officers, regional representatives, committee chairs, and delegates are reminded to bring 60 copies of their reports for the spring pre-meeting packet.

Respectfully submitted,

Ann McKay
Ann McKay,
Secretary