HSLIC BOARD MEETING
February 10, 1988
10a.m. - 2p.m.

SETON UNIT/MID-MAINE MEDICAL CENTER
WATERVILLE, MAINE

1. Secretary's Report (attached) - Ann McKay, Bath Hospital

2. Treasurer's Report - Judy Littlefield, VA

3. Committee Reports
   a. Program - Sue Jagels, EMMC
   b. Resource Sharing - Cora Damon, MMMC
   c. Education - Nancy Cohen-Spiegel, FBR
   d. Scholarship - Jane MacDonald, Millinocket
   e. Archives - Gabriel Kirkpatrick, KVMC
   f. PR - Mary Anne Greven, CMMC
   g. Automation - Debbie Warner, St. Joseph's College

4. Area Representatives
   a. Region V: Marilyn Dean, TAMC
   b. Region IV: Amy Averre, Husson
   c. Region III: Nancy Greenier, MCD
   d. Region II: Maurie Shink, CMVTI
   e. Region I: Nancy Spiegel, FBR

5. Delegates
   a. NAHSL Educ. Committe Rep.: Ann McKay
   b. NAHSL Rep.: Jan Glover
   c. MCHPE Rep.: Mary Ann Greven
   d. MLC: Robin Rand

6. Old Business
   a. Maine Library Association
   b. Nominating Committee
   c. Other

7. New Business
   a. HSLIC Stationary
   b. NAHSL Site Report
   c. NAHSL Representatives
   d. Other

Please call the SMVTI Library -799-7303, ext. 230 - if you cannot attend. Lunch is available in the hospital canteen.
HSLIC Executive Board
Mid-Maine Medical Center
Waterville, Maine
February 10, 1988 10:20 am - 1:30 pm

PRESENT: Amy Averre, Don Bertsch, Cora Damon, Maureen Fournier, Maryanne Greven, Sue Jagels, Judy Littlefield, Ann McKay, Maurie Shink, Nancy Spiegel, Debi Warner.

I. Secretary's Report (Ann McKay)
   Accepted as written.

II. Treasurer's Report (Judy Littlefield)
   Two written reports were presented: a year-end report dated January 1, 1988 and a first-month report dated February 1, 1988. Both reports were accepted as written.

III. Committee Reports.

A. Program (Sue Jagels)
   This committee will be working with the Education Committee on the HSLIC Spring Meeting to be held at the Maine Library Association Conference in May. See [G] below.

B. Resource Sharing (Cora Damon)
   An AV Union List subcommittee is working on criteria for data entry. The HSLIC Manual is scheduled to be completely revised and updated this year. Referral centers and their services were discussed. Suggestions:
   1) guidelines should be sent out annually with the reimbursement money;
   2) representatives from the various referral centers should meet to discuss resources and services; and
   3) a MaineCAT referral center should be established.
   The library at the Jackson Laboratory was suggested as a possibility for the latter. The concept of an OCLC referral center was discussed.

C. Education (Nancy Cohen Spiegel)
   1. HSLIC's part of the upcoming Maine Library Association Conference was announced, as follows:
      Monday, May 16, 1988
      Workshop #1 9am-1pm "Managing the One-Person Library: The Basics" (G.St.Clair)
      HSLIC Business Meeting -- 3-4:30 pm
      Tuesday, May 17, 1988
      Workshop #2 9:30 - 1 "Managing the One-Person Library: Beyond the Basics"
      The committee has applied for SACCE and MLA CE credits. A 15th HSLIC anniversary celebration was discussed.

   2. The ILL videotape project is on hold for the moment. Scripts have been submitted for the portions assigned to committee members, and the group plans to meet soon. Nancy will check with Cora (Resource Sharing Comm.) to insure that the content of the video and the ILL chapter of the HSLIC Manual agree.

D. Scholarship Committee (Jane MacDonald): no report.

E. Archives (Gabriel Kirkpatrick)
   There will be a section on the HSLIC Archives in the new Manual.
I. Committee Reports (cont'd)

F. PR (Maryanne Greven)
The winning entry in the poster contest will be printed and distributed this year as part of the commemoration of HSLIC's 15th anniversary.

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Maryanne will look into the possibility of having a HSLIC display booth at the Maine Library Association Conference.

G. Automation (Debi Warner)
Debi presented the advantages and (mostly) disadvantages of the only two automated library systems which put in bids for the MaineCAT project. The consensus of the Board was to "keep looking"; i.e., reopen the bid and find a better alternative. Debi planned to take that recommendation to the afternoon meeting of the Statewide Automation Committee (2/10/88).

H. Nominating (Maureen Fournier)
A tentative slate of 1988/89 HSLIC officers and regional representatives was announced. Several positions still had to be confirmed or filled.

IV. Regional Reps.

Regional Representatives gave their reports; news items will be covered in the HSLIC Newsletter.

Computer update: Husson has DIALOG;
SMVTI has MEDLINE, will be applying for DOCLINE;
Franklin and Bath are on DOCLINE;
St. Joseph Hospital will have DOCLINE soon;
SMMC has a terminal, will be online soon.

V. Delegates.

A. NAHSL Education Committee (Ann McKay)
The NAHSL at NEHA educational offerings were announced and will appear in the next HSLIC Newsletter. Ann's term ends this spring, so a new delegate to this committee will need to be named at the Spring Meeting.

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B. NAHSL Executive Committee (Sue Jagels)
Jan Glover will no longer be representing HSLIC on this committee, as she has accepted a job at the Yale Medical Library.
Sue presented highlights of the last Executive Committee meeting, including:
1. DOCLINE problems;
2. future possibilities for health science library CE in the region -- mentoring, pre-packaged "traveling" courses, videotapes, clearinghouse services, etc.;
3. availability of NAHSL scholarships.

**
A HSLIC delegate to NAHSL will also need to be selected this spring.

VI. New Business.

A. NAHSL '89.
1. A Conference Planning Chair needs to be named soon. This will be done by Sue Jagels, NAHSL Chair-Elect.

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2. The Samoset in Rockland has been selected as the site for the conference, to be held October 22-25, 1989. A deposit check from NAHSL must be signed by the 1989 NAHSL Chair (S. Jagels) and submitted to the resort in the near future.

B. HSLIC stationery has been ordered.
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New Business (cont'd)

C. Tax-Free Status.
   Judy Littlefield reported that HSLIC is now officially tax-exempt.
   The Board moved and voted to approve two requests which she made:
   1. to solicit the services of a CPA in preparing the 1987 tax return
      for the group; and
   2. to move our funds to an interest-bearing account.
   ** The issue of bonding the person serving as HSLIC Treasurer was tabled until
   a later date.

D. MLA Exchange.
   The MLA Exchange has been discontinued. For further information, contact
   Claire Yoshida, Univ. of Conn. Health Center Library, Farmington, CT 06032.

E. The next Board meeting will again be held at the Seton Unit of Mid-Maine
   Medical Center in Waterville on Wednesday, March 9, 1988, from 10 am to 2 pm.

Respectfully submitted,

Ann McKay

Ann McKay, Secretary