HSLIC BOARD MEETING
August 13, 1987
10a.m. - 2 p.m.

MEDICAL CARE DEVELOPMENT - AUGUSTA

1. Secretary's Report (attached) - Ann McKay, Bath Hospital

2. Treasurer's Report - Judy Littlefield, VA

3. Committee Reports
   a. Program - Sue Jagels, EMMC
   b. Resource Sharing - Cora Damon, MMMC
   c. Education - Nancy Cohen-Spiegel, FBR
   d. Scholarship - Jane MacDonald, Millinocket
   e. Archives - Gabriel Kirkpatrick, KVMC
   f. PR - Mary Anne Greven, CMMC
   g. Automation - Debbie Warner, St. Joseph's College

4. Area Representatives
   a. Region V: Marilyn Dean, TAMC
   b. Region IV: Amy Averre, Husson
   c. Region III: Nancy Greenier, MCD
   d. Region II: Maure Shink, CMVTI
   e. Region I: Nancy Spiegel, FBR

5. Delegates
   a. NAHSL Educ. Committee Rep.: Ann McKay
   b. NAHSL Rep.: Jan Glover
   c. MCHPE Rep.: Mary Ann Greven
   d. MLC: Robin Rand

6. Old Business
   Incorporation Update
   Report on MAINE CAT

7. New Business
   Budget
   NAHSL in Maine
   Election/Term Change
HSLIC Executive Board
Medical Care Development, Augusta, Maine
August 13, 1987 10 am - 2 pm

** indicates further action required

PRESENT: Amy Averre, Don Bertsch, Cora Damon, Jan Glover, Nancy Greenier, Sue Jagels, Judy Littlefield, Ann McKay, Robin Rand, Maurie Shink, Nancy Spiegel, Debi Warner.

GUESTS: Dr. Peters of MCD; Marjorie Anderson and Ray Verstrat of Mercy Hospital.

I. Secretary's Report (Ann McKay)
   One correction (spelling of a name) was made in the minutes of the June 10, 1987 meeting minutes. The report was accepted as corrected.

II. Treasurer's Report (Judy Littlefield)
   The Treasurer's Report was accepted as written. The application for tax-exempt status has been submitted and the attorney's fee paid.

III. Committees.
   A. Program (Sue Jagels)
      The date and site of the Fall Meeting have been confirmed: October 23, 1987 at Bath Memorial Hospital. Lunch will be at the New Meadows Inn, and the afternoon program will be provided by a staff member from the Norlands Living History Center. Costs were discussed.

   B. Resource Sharing (Cora Damon)
      ** Options for the production of another Maine AV Union List are being explored. This investigation has included consideration of UMO or MARCIVE production and potential interface with MaineCAT. June Rouillard & Gabriel Kirkpatrick are on an AV Union List taskforce working on standardization of entry and other issues.

   C. Education (Nancy Spiegel)
      Goals and objectives were reviewed. The recommendation was made to invite HSLIC members serving on SACCE to HSLIC Education Committee meetings. The Program and Education chairs submitted to the Board a proposal to have the 1988 HSLIC Spring Meeting in conjunction with the MeLA/MEMA meeting, May 16-18, 1988. The Education Committee's recommendation is to have Guy St. Clair of OPL Resources, Ltd. present two half-day sessions.

   D. Scholarship (Jane MacDonald)
      Written report accepted; $610 remains in the Scholarship Fund.

   E. Archives (Gabriel Kirkpatrick): no report.

   F. Public Relations (Maryanne Greven): no report.

   G. Automation (Debi Warner)
      The diskette collection is being actively used; recommendations for future additions to the file are welcome.
IV. Area Representatives.
   A. Region V. (Marilyn Dean)
      "All quiet in the county."
   B. Region IV (Amy Averre)
      Jean Olaski of EMMC is resigning as of 9/19/87. Eileen Smith has
      a part-time temporary reference position at EMMC. A new group,
      "Region IV Libraries", is forming and will include members of
      the former 6-County Consortium plus other HSLIC libraries in the area
      which were not a part of the 6-County group.
   C. Region III (Nancy Greenier)
      See Region III news in the August HSLIC Newsletter.
   D. Region II (Maurie Shink)
      See also: August HSLIC Newsletter.
   E. Region I (Nancy Spiegel)
      Sister Kathleen Smith of St. Joseph's College will be leaving soon
      on a missionary tour of service. She was in charge of interlibrary
      loan there; since no replacement has been named as yet, please
      keep ILL requests to a minimum until someone is selected for the
      position.

V. Delegates.
   A. NAHSL Education Committee (Ann McKay)
      No report until after the committee's next meeting, 8/19/87.
   B. NAHSL Representative (Jan Glover, with notes from Nancy Spiegel)
      Highlights of the June 19, 1987 NAHSL Executive Committee meeting
      were shared, including plans for the 1987 Annual Meeting and a
      promotion by Ricoh to try telefacsimile equipment for three
      months of free trial usage.
   C. MCHPE (Maryanne Greven): no report.
   D. Maine Library Commission (Robin Rand)
      The Commission has not met since the HSLIC Board's last meeting.
      The State Library is still struggling with problems of roof leakage.

VI. Old Business.
   A. Incorporation.
      Questions arose regarding the signing of federal tax-exempt docu-
      ments each year. It was recommended that this be a duty of the Treasurer.
      If so, should this be included as part of the duties of the position
      as cited in the Bylaws? Should this officer be bonded? J. Littlefield
      said he would look into the bonding process. Discussion was tabled
      until the next meeting.
   B. MaineCAT.
      Debi Warner gave a report on the status of the MaineCAT bill (now
      passed) and project.
VII. New Business.

A. HSLIC/Maine Library Association.
   Edna Mae Bayliss, chairperson of the Maine Library Association,
   will be invited to the next HSLIC Executive Board meeting by N.
   Greenier. The future correlation of the two groups will be discussed
   at that time.

B. A tape of the 1987 HSLIC Spring Meeting will be available for loan
   from the Joan Staats Library, Jackson Laboratory, Bar Harbor.

C. NAHSL '89 in Maine.
   The Site Selection Committee has limited the slate of choices to
   four locations:
   Bethel Inn (Bethel)               Cliff House (Ogunquit)
   Black Point Inn (Prout's Neck)   Samoset Resort (Rockport)

   They will continue to investigate costs and facilities of each site.

D. Change in Date of Elections.
   The advantages and disadvantages of moving the election of officers
   to the fall were discussed. The issue was tabled until the next
   meeting.

E. Budget.
   A budget for 1988 was discussed and approved. It will be distributed
   to the membership in the pre-meeting packet and then discussed and
   voted on at the Fall Meeting.

VIII. Closing.

The next meeting will be held from 11 to 2 on Thursday, September 17, 1987
at St. Joseph's College in North Windham. Committee chairs and delegates
were reminded to bring copies of their reports for the Fall Meeting packet.

Special thanks to our hostess Nancy Greenier and to MCD for providing a
complimentary lunch. Several Executive Board members attended the opening
of the Herb Garden at KVMC following the meeting.

Respectfully submitted,

Ann McKay

Ann McKay,
Secretary