HSLIC BOARD MEETING
June 10, 1987
10a.m. - Noon

MEDICAL CARE DEVELOPMENT - AUGUSTA

1. Secretary's Report (attached) - Ann McKay, Bath Hospital

2. Treasurer's Report - Judy Littlefield, VA

3. Committee Reports
   a. Program - Sue Jagels, EMMC
   b. Resource Sharing - Cora Damon, MMMC
   c. Education - Nancy Cohen-Spiegel, FBR
   d. Scholarship - Jane MacDonald, Millinocket
   e. Archives - Gabriel Kirkpatrick, KVMC
   f. PR - Mary Anne Greven, CMMC
   g. Automation - Debbie Warner, St. Joseph's College

4. Area Representatives
   a. Region V: Marilyn Dean, TAMC
   b. Region IV: Amy Averre, Husson
   c. Region III: Nancy Greenier, MCD
   d. Region II: Maure Shink, CMVTI
   e. Region I: Nancy Spiegel, FBR

5. Delegates
   a. NAHSL Educ. Committe Rep.: Ann McKay
   b. NAHSL Rep.: Jan Glover
   c. MCHPE Rep.: Mary Ann Greven
   d. MLC: Robin Rand

6. Old Business
   Please send to Don Bertsch, SMVTI

7. New Business
   Discovering What We Need To Accomplish

Map Attached - Call 799-7303, ext.230 if not able to attend.
HSLIC Executive Board
Medical Care Development, Inc. - Augusta
Wednesday, June 10, 1987
10:15 am - 12:30 pm

PRESENT: Don Bertsch, Cora Damon, Nancy Greenier, Maryanne Greven, Judy Littlefield, Ann McKay, Maurie Shink, Nancy Spiegel.

GUESTS: Mary Anne Libby, Don Wismer.

I. SECRETARY'S REPORT (Ann McKay)
The minutes of the March 4, 1987, Executive Board meeting were approved as written.

II. TREASURER'S REPORT (Judy Littlefield)
A verbal report was given and approved; written report attached.

II. COMMITTEES: new members introduced and upcoming activities discussed.

A. Program (A. McKay for Sue Jagels)
Membership: Sue Jagels, chair; Ann McKay; Melda Page; John Shirrefs.
Two options for the 1987 Fall Meeting program were discussed: 1) a presentation on health and sanitation in the 19th century, to be given by the staff at the Norlands Historic Living Center; and 2) a class on writing skills, sponsored by CHEP. The Norlands program will be investigated first. A site for the Fall Meeting was discussed; Bath Memorial Hospital was agreed upon, for either October 23 or 30, 1987.

B. Resource Sharing (Cora Damon)
Membership: Cora Damon, chair; Alison Baker; Mel Fleming; Patty Kahn; Margaret Speirs. A resource survey of the HSLIC membership has been completed. Several projects are underway, in the following areas: HSLIC Manual; AV Union List; HAMIC and Togus union lists of monographs; MULS.

C. Education (Nancy Spiegel)
Membership: Area Representatives plus Maine delegate to the NAHSL Education Committee. The committee has met once and will seek to develop closer affiliations with other library groups planning educational offerings in the region. The Area Representatives will conduct an informal needs assessment to aid in educational program planning. An instructional videotape series on library CE topics is planned.

D. Scholarship (no report)
Membership: Jane MacDonald, chair; Sally MacAuslan; Donna Thibodeau.

E. Archives (D. Bertsch for Gabriel Kirkpatrick)
Membership: G. Kirkpatrick, chair. Indexing and organization of the HSLIC Archives are continuing at KVMC, with computer assistance.

F. Public Relations (Maryanne Greven)
Membership: Maryanne Greven, chair; Margaret Greenlaw; Gabriel Kirkpatrick. The poster contest has been postponed from the Spring to the Fall Meeting.

G. Automation (Debi Warner)
Membership: Debi Warner, chair; Evelyn Greenlaw; Patty Kahn; Ellen Freeman. Debi will do a computer column for the newsletter; HSLIC members are urged to submit any automation questions to her.
IV. AREA REPRESENTATIVES

Region

V (M. Dean)
Sylvia McAusland is the new volunteer managing the library at Houlton Regional Hospital.

IV (A. Averre)
No report.

III (N. Greenier)
Gabriel Kirkpatrick had recommended that Mary Wandersee receive a complimentary copy of the HSLIC Newsletter; the Board voted unanimously in favor of this proposal. There is no one managing the library at Waterville Osteopathic Hospital at this time. It was recommended that Kathy Tibbetts from the UMA Library be invited to attend a Board meeting later in the year to discuss the inter-campus library automation project underway at the U of M branches.

II (M. Shink)
Betty Gensel at Franklin Memorial Hospital is developing special collections on the following topics: 1) parenting & child development; and 2) grief and death & dying. Several staff members at CMMC will be taking MEDLARS training courses over the summer. Bath and Regional Memorial Hospitals are now part of one merged holding company, and the librarians (Ann McKay, Bath and Sylvia Norton, Regional) will be planning some cooperative journal acquisitions.

I (N. Spiegel)
The Mercy Hospital School of Nursing and the Mercy Hospital Libraries have merged, and the full-time librarian at Mercy Hospital is Marjorie Anderson. HAMIC sponsored a session on DOCLINE. Robin Rand (MMC) attended the 1987 MLA Conference in Portland, Oregon in May.

V. DELEGATES.

A. NAHSL Education Committee (Ann McKay)
The committee met at the MLA Conference in Portland, Oregon in May; A. McKay was unable to attend (for reasons of poverty). No report received to date from this meeting.

B. NAHSL Representative (Jan Glover)
No report.

C. MCHPE (Maryanne Greven)
Kim Matthews has resigned as Executive Director, and the MCHPE Board has decided to try to fill the position. The annual meeting is scheduled for June 20. HSLIC's dues to the group are $25 per year, and our delegate's term is a three-year commitment.

D. Maine Library Commission (Don Wismer for Robin Rand)
Several construction and preservation grants have been sought by Maine libraries. The Maine Library Automation bill (MaineCAT, L.D. 321) has survived two reviews by the Appropriations Committee and has one to go. Don Wismer recommended that HSLIC as a professional library organization send a letter in support of the bill to Maine legislative leaders. The State Library staff has started to move books back into the facility; a September opening is projected.

OLD BUSINESS

A. Incorporation.
Judy Littlefield and Maryanne Greven reported on the meeting they had with
attorney Jim Wilson on HSLIC's incorporation. He advised that the group be considered tax exempt as of last August, when tax exempt status was granted, rather than from the very beginning of the organization's existence. Final approval for incorporation is still pending.

II. NEW BUSINESS

A. Budget.
   The budget will be discussed in depth at the next meeting. Board members were asked to come prepared to discuss budgetary needs for their committees, offices, etc.

B. Next meeting: Thursday, August 13, 1987 at MCD (to be confirmed). This is the same date as the official dedication of the herb garden at KVMC, which Board members are invited to attend after the business meeting.

Respectfully submitted,

Ann McKay

Ann McKay,
Secretary