HSLIC BOARD MEETING

4/3/86
10 a.m.
Togus VAMROC
Bldg. 210
Theater Conference Room
(bring bag lunches)

AGENDA

(If you cannot attend, please call me or send your report.)

1. Secretary's Report  -  M. Greven
2. Treasurer's Report  -  B. Drew
3. Committee Reports:
   a. Resource Sharing  -  S. Jagels
   b. Scholarship  -  C. Hilt
   c. Education  -  M. Toner for M. Libby
   d. Program  -  M. Wandersee
   e. Archives  -  G. Kirkpatrick
   f. Newsletter  -  J. Morelli
   g. Public Relations  -  M. Greven
   h. Ad Hoc  -  J. Morelli for M. Libby
   i. Bylaws  -  E. Greenlaw
   j. Automation  -  D. Hamson
   k. other
4. Area Representatives:
   a. I. M. Toner
   b. II. E. Greenlaw
   c. III.
   d. IV. D. MacBeth
   e. V. M. Dean
5. Delegates:
   a. NAHSL  -  A. McKay
   b. MLC  -  R. Rand
   c. MCHPE  -  M. Page
   d. NAHSL/NEHA Education  -  R. Rand
   e. State Automation  -  C. Lavin
6. Old Business:
   a. Incorporation
   b. Planning
   c. Annual Meeting Plans
   d. Other
7. New Business
HSLIC EXECUTIVE BOARD
VA Togus
Thursday, April 3, 1986

PRESENT: Bonnie Drew, Evelyn Greenlaw, Maryanne Greven, Gabriel Kirkpatrick, Chris Lavin, Melda Page, Robin Rand and Mary Anne Toner

I. OPENING
The meeting was called to order at 10:00 a.m.

II. SECRETARY’S REPORT (M. Greven)
After corrections were noted, a motion was made by Jan Morelli and seconded by Mary Anne Toner and carried that the report be accepted.

III. TREASURER’S REPORT (B. Drew)
All previous members of HSLIC have renewed their memberships except Mayo, which will not be renewing its membership.

A new membership list will be generated to be distributed to the membership at the spring meeting in May.

There are some unpaid scholarships and this results in the treasurer’s report not corresponding to the scholarship report prepared by C. Hilt.

The AV Union list bill has been paid.

M. Page told the board that Mary Wandersee is in the hospital and a motion was made by Robin Rand and seconded by Mary Anne Toner that the board take funds out of the administration account and send flowers to her. G. Kirkpatrick will order the flowers and send the bill to the treasurer.

After this discussion a motion was made by Robin Rand and seconded by Mary Anne Toner and carried that the report be accepted.

IV. COMMITTEE REPORTS
a. Resource Sharing (G. Kirkpatrick for S. Jagels)
The committee is working on updating the manual.

b. Scholarship (M. Page for C. Hilt)
A report was distributed and it was noted that one recipient of a scholarship had received more than $100.00; B. Drew will contact C. Hilt on this.

c. Education (M. Toner for M. Libby)
A report was distributed and there was discussion con-
cerning the feasibility and costs of producing a videotape of education programs.

d. Program (M. Page for M. Wandersee)
Due to M. Wandersee’s illness, it will not be possible for her to plan the program. She had tried to make contact with J. Mooney for a Time Management presentation, only to find out that this person has now moved out of state. M. Page contacted K. Beiser as a possible speaker and he is not able to come. K. Beiser did recommend Alan King, the librarian over at Central Maine Power. Alan will make a presentation on how to write a proposal to get a micro.
E. Ardia and M. Greven from CMMC will prepare demo’s on DIALMAIL, FILLS, and EASYLINK. G. Pellitier from Togus will do a demo on DECLINE.
M. Page will contact M. Toner regarding room layout etc.

e. Archives (G. Kirkpatrick)
Old treasury materials are now being sorted and money has been received to purchase a micro—probably an IBM.

f. Newsletter (J. Morelli)
Jan will be the newsletter editor next year and will prepare a list of deadline dates.

g. Public Relations (M. Greven)
A memo appeared in the last newsletter requesting pr brochures, pamphlets on library services and to date two such brochures have been received. The project for collecting slides or photographs of bulletin boards is not very successful to date.

h. Ad Hoc (J. Morelli)
Jan has received all the committee notes from M. Libby. A rough draft of the survey is now ready and the next step will be to find funding.

i. By-laws (E. Greenlaw)
The by-laws are included in the agenda packets which were sent to the HSLIC membership.

B. Drew informed the group that for incorporation procedures, our organization cannot have the word "cooperative" in our name. B. Drew submitted in written form an amendment to change the name of Health Sciences Library Information Cooperative to Health Sciences Library Information Consortium. This amendment will be presented to the membership for a vote at the Spring meeting in May at Portland.
E. Greenlaw will rewrite the first page of the proposed by-laws changes to show this change of name.

j. Automation (M. Page for D. Hamson)
   A report prepared by D. Hamson was submitted to the Board indicating the intents and purposes of this committee.

k. other
   Nothing to report

V. AREA REPRESENTATIVES
   a. Region I: M. Toner
      The Marchive Union list of books is available for $10.00 and inquiries should be sent to D. Hamson. Other libraries besides HSLIC members are included in the list.

      The HAMIC group met and had Lee Sutton, the librarian at the Cumberland County Law Library, speak to the group.

      The next meeting will be at the end of May.

b. Region II: E. Greenlaw
   Ann McKay has resigned as Staff Librarian for Technical Services at CMMC and taken a part time position as Librarian at Bath Memorial Hospital. Ann's replacement at CMMC will be Maureen Fournier, Circuit Rider at CMMC.

c. Region III: M. Page
   Chris Bovie has been elected president of KAHCL and Cora Damon the secretary.

   The Gardiner division library at KVMC officially closes on April 4, 1986.

d. Region IV: D. MacBeth
   No report

e. Region V: M. Dean

M. Page read a letter from M. Dean indicating she will not be attending the spring meeting.
VI. DELEGATES
   a. NAHSL (A. McKay)
      No report

   b. MLC (R. Rand)
      This group met jointly with the Automation Committee to discuss the status of the current legislation.

   c. MCHPE (M. Page)
      The trustee term for the representative from HSLIC expires by June 1, 1986 and a new name needs to be submitted.

   d. NAHSL/NEHA (R. Rand)
      Comments from R. Rand and other board members indicated that the program was quite good. Note was made that one of the speakers, Jane Lambermont, charges $100.00 per day plus expenses to make presentations. Apparently she also has a presentation on administration of the library for non-professionals. This may be an idea for a future program.

   e. State Automation (C. Lavin)
      Discussion was held regarding the final report submitted by Susan Epstein. Work is now moving quickly in setting up plans to make use of the information provided in the report.

VII. OLD BUSINESS
   a. Incorporation (B. Drew)
      B. Drew distributed the final draft copy of the articles of incorporation which need to be sent in to the state.

      It was decided that five officers of HSLIC, the Chairperson, Chair-elect, past chair, treasurer and secretary would sign the articles of incorporation.

      B. Drew also found out that there are no problems with scholarships being awarded to member institutions which are profit-making organizations.

   b. Planning (M. Page)
      M. Page will put together the planning reports from the various committees and pass that out to the membership at the spring meeting.

   c. Annual Meeting Plans
Nothing further to report here.

d. Other
   M. Page went over the agenda for the spring meeting and indicated she will explain the changes in the board composition before the elections.

   M. Page thanked the present board for their work and cooperation this past year.

VIII. CLOSING
   The meeting was adjourned at 12:00 for lunch.

Respectfully submitted,

Maryanne Breven
Secretary