HSLIC BOARD MEETING

3/6/86
10 a.m.

Maine Department of Human Services
157 Capitol Street
Large Conference Room Downstairs
(bring bag lunches)

AGENDA

(If you cannot attend, please call me or send your report)

1. Secretary's report - M. Greven (attachment)
2. Treasurer's report - E. Drew
3. Committee reports:
   a. Resource sharing - S. Jagels
   b. Scholarship - C. Hilt
   c. Education - M. Libby
   d. Program - M. Wandersee
   e. Archives - G. Kirkpatrick
   f. Newsletter - J. Morelli
   g. Public relations - M. Greven
   h. Ad Hoc - M. Libby
   i. Bylaws - E. Greenlaw
   j. Other

4. Area Representatives:
   a. I. M. Toner
   b. II. E. Greenlaw
   c. III. M. Libby
   d. IV. D. MacBeth
   e. V. M. Dean

5. Delegates:
   a. NAHSL - A. McKay
   b. MLC - R. Rand
   c. MCHPE - M. Page
   d. NAHSL/NEHA Education - R. Rand
   e. State Automation Committee - M. Page

6. Old business:
   a. Incorporation
   b. Planning
   c. Electronic mail for HSLIC board
   d. Other

7. New business:
   a. RML report
   b. Annual meeting business
   c. Other
HSLIC EXECUTIVE BOARD
Department of Human Services Library
Thursday, March 8, 1984

PRESENT: Bonnie Drew, Evelyn Greenlaw, Maryanne Greven, Sue Jagels, Mary Anne Libby, Jan Morelli, Melda Page, Mary Anne Toner, and Mary Wandersee

I. OPENING
The meeting was called to order at 10:00 a.m.

II. SECRETARY'S REPORT (M. Greven)
Corrections were noted in the minutes. A motion was made by M. Libby and seconded by M. Toner and carried that the report be accepted.

III. TREASURERS' REPORT (B. Drew)
Bonnie reported five new memberships to HSLIC.

Four previous HSLIC members have not renewed. S. Jagels will make phone call inquiries to these four institutions.

Jan Glover has not received a bill for the AV Union List yet.

MULS has been paid for out of HSLIC funds and just needs to be delivered (which should be happening shortly).

The question was voiced as to whether or not there would be extra copies of the AV Union List, and if so, are we going to advertise in the hope of selling there extra copies. The Board took no action on this issue.

A motion was made by M. Libby and seconded by M. Toner and carried that the report be accepted.

IV. COMMITTEE REPORTS
a. Resource Sharing (S. Jagels)
There was a discussion of the issues regarding libraries that have decline and ones that don't have terminals. Decline starts at Togus March 7th. We should all be thinking about putting together our own maps soon.

There are eight members of HSLIC which are joining UCMP.

Togus' experiment on DIALMAIL with other area hospitals was discussed. M. Toner informed the group that she also has a DIALOG password

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The HAMIC Union List of Monographs was given to Togus
to share with the state.
Togus is encouraging other libraries to use DIALMAIL
rather than telephoning for interlibrary loans.

M. Page will assign Darryl Hamson a project to produce
a list of HSLIC members and the hardware, software and
electronic mail capabilities they own.

b. Scholarships (B. Drew for C. Hilt)
The scholarship fund is at $625 as reported in the
Treasurers' report.

c. Education (M. Libby)
The Cataloging course will take place on March 14th and
six persons have signed up for it. A videotape of the
course has already been requested by Region IV.

The online searchers workshop was quite successful. The
evaluations indicated that searchers were interested in
meeting informally every 3 to 6 months. The next workshop
will be at EMMC April 18th.

M. Toner is working on goals and objectives and will be
come the chairperson in April.

d. Program (M. Wandersee)
Lunch will be open at the Spring Meeting in Portland.
A list of restaurants and map will be sent out to the
membership, including a return form for attendance at
the meeting.

Mary is working on contacting Joanne Mooney, a consultant,
for a program on time management. Mary has not been
able to reach this person yet but will actively pursue
this next week. Another suggestion was made to have a
panel of HSLIC librarians on how to keep statistics.
Other suggestions made included a demo of decline,
asking Karl Beiser to talk about basics of getting online,
and having a speaker on decline. We will wait to see how
firm of a commitment we will get from the consultant
on time management before pursuing these other suggestions.

e. Archives
No report.

f. Newsletter (J. Morelli)
A notice will be put in the HSLIC newsletter regarding
the Spring meeting with a registration form.
M. Page is sending out a mailing with committee reports etc. and this registration form/notice will also be included.

A notice of the next searchers clinic will also be in the next newsletter.

g. Public Relations (M. Greven)
The committee has not met again.

M. Shink, FMH, who is collecting the bulletin board slides/photos has received some inquiries. To date, the response to her notice in the newsletter has been slow. Another notice will go in the newsletter.

h. Ad Hoc (M. Libby)
M. Greven and J. Morelli will be the representatives to the RML.

The committee is working on a rough draft of a needs assessment of unaffiliated health professionals in the state. M. Libby has found an old survey done by M. Reed discussing how various health professionals get their information.

M. Page reported that K. Mathews from MCHPE was interested in the issues we discussed regarding the survey.

i. By-laws (E. Greenlaw)
Evelyn went over all of the by-laws changes that will be proposed to the membership at the Spring meeting.

Nothing was put into the text concerning incorporation even though the decision to incorporate has been made, the process is not complete yet.

M. Page will need a copy of this document by the end of March.

j. other
M. Page reported that Darryl Hamson has agreed to chair the automation committee. He has also gotten a copy of the planning document and will prepare a plan of action.

V. AREA REPRESENTATIVES
a. Region I: M. Toner
The next meeting for HAMIC will be March 19th
b. Region II: E. Greenlaw
   No report.

c. Region III: M. Libby
   Next meeting for the group will be March 20th.

d. Region IV: D. MacBeth
   No report.

 e. Region V: M. Dean
   No report

VI. DELEGATES
a. NAHSL (M. Page for A. McKay)
   A revised draft of delegate responsibilities was sent
   in by Ann and circulated around the Board.

b. MLC (M. Page for R. Rand)
   The commission has not met but will be going over
   the report submitted by S. Epstein.

c. MCHPE (M. Page)
   This organization met two weeks ago at which time they
   heard a speaker (a retired professor from UMF who had
   his appendix out during a visit to Russia). The speaker
   was quite good and interesting and should be considered
   as a possible program speaker.

M. Page informed the Board that her term ends in June
and the next Chairperson will have to appoint a HSLIC
representative for the next three years.

M. Page will also be making a presentation on the state
of health science libraries to the MCHPE at their next
meeting.

d. NAHSL/NEHA (M. Page for R. Rand)
   There are still openings for some of the courses being
   offered.

e. State Automation Committee (M. Page)
   M. Page passed out a copy of the draft report prepared
   by S. Epstein. The committee will start meeting monthly
   to try to implement this report under Karl Beiser's
   leadership. One major aim of the committee is to get
   legislative requests prepared in order to get any funding.

Chris Lavin is the representative for HSLIC to this
committee.
Gary Nichols spent some time discussing Karl Beiser's job in regards to implementing this report.

S. Epstein will negotiate less salary due to the lateness of this report.

UMO is not able to move further on automation due to financial and political constraints at this time.

The larger university libraries (Bates, Colby and Bowdoin) are going for a combined system that should be compatible with the UMO system.

J. Morelli with reprint the letter for requests for funding for libraries in the newsletter.

VII. OLD BUSINESS
a. Incorporation (B. Drew)
Bonnie distributed a form that is to be sent in to the state and asked for comments/corrections.

b. Planning (M. Page)
M. Page wants Goals and Objectives of committees by the April Board meeting (including plans of action and time frames).

c. Electronic mail (M. Libby and B. Drew)
Handouts were distributed comparing the various rates. This is obviously an issue that the Board will need to address in the next few months.

VIII. NEW BUSINESS
a. RML report (M. Page)
M. Page informed the group about the near disaster that befall the RML.

Kay Mills Due has left and a Mary Mylenki will be replacing her on April 1.

The consultants program sponsored by the RML seems not to be going so well. The RML has decided to get out of the area of pricing the consultant fees that are charged.

The new editor of the newsletter is a Ms. Savage.

A table top exhibit depicting the RML network can be borrowed by any group.
The RML is working on a statistics package for decline and this will deal with the problems with the coupons.

UCMP will start putting in a symbol that will tell you who will charge or reciprocate.

The Medical Library Center has won a contract to correct NLM records.

Regarding unaffiliated health professionals: the RML will be sending out a questionnaire so they can make a list of libraries who will provide services to these professionals and what the policies will be.

Ralph Arcari discussed payments of library services by VISA or MASTERCARD.

The Preservation Task Force discussed methods of giving monies to the regional libraries to buy journal titles that are not available and are being regularly requested.

Micki McIntyre will be taking over the online training responsibilities for the RML.

M. Page was informed of a retired online searcher from NLM who is presently living in Boothbay. Perhaps this person could be contacted regarding training.

b. Annual meeting (M. Page)
The agenda was discussed:

The agenda will include the committee reports.

The Old Business will cover incorporation and planning.

The New Business will include by-laws changes, elections and a brief report of accomplishments.

The times of the Spring meeting will be:
9:00 - 9:30  Registration and coffee
9:30 - 12:00 Business meeting
12:00 - 1:30 Lunch
1:30 - 3:30 Program in auditorium B2
M. Toner will work on the parking issues.
The meeting was adjourned at 2:00 p.m.

Respectfully submitted,
Maryanne Greven
Secretary