HSLIC BOARD MEETING
2/6/86
10 a.m.
KENNEBEC VALLEY MEDICAL CENTER
LIBRARY CONFERENCE ROOM
(bring bag lunches)

AGENDA

(If you cannot attend, please call M. Page or send in a report.)

1. Secretary's report - M. Greven (attachment)
2. Treasurer's report - B. Drew
3. Committee reports:
   a. Resource Sharing - G. Kirkpatrick
   b. Scholarship - C. Hilt
   c. Education - M. Libby
   d. Program - M. Wandersee
   e. Archives - G. Kirkpatrick
   f. Newsletter - J. Morelli
   g. Public Relations - M. Greven
   h. Ad Hoc - M. Libby
4. Area Representatives:
   a. I. M. Toner
   b. II. E. Greenlaw
   c. III. M. Libby
   d. IV. D. MacBeth
   e. V. M. Dean
5. Delegates:
   a. NAHSL - A. McKay
   b. MLC - R. Rand
   c. MCHPE - M. Page
   d. NAHSL/NEHA Education - R. Rand
   e. State Automation Committee - M. Page
6. Old Business:
   a. Incorporation
   b. Planning - enclosure
   c. Other
7. New Business:
   a. Electronic mail for HSLIC board
   b. Other
HSLIC EXECUTIVE BOARD
Kennebec Valley Medical Center
Thursday, February 6, 1986

PRESENT: BONNIE DREW, MARYANNE GREVEN, GABRIEL KIRKPATRICK, MARY ANNE LIBBY, MELDA PAGE, and MARY ANNE TONER

GUEST: DON WISMER

I. OPENING
The meeting was called to order at 10:00 a.m.

II. SECRETARY’S REPORT (M. Greven)
After corrections were noted, a motion was made by Mary Anne Libby and seconded by Mary Anne Toner and carried that the report be accepted.

III. TREASURER’S REPORT (E. Drew)
Follow-up contracts have been sent out.

Referral monies have been paid out to the centers.

Uncommitted funds in the treasury are larger than we expected.

Apparently Sam Garwood, from UMO, is offering to sell a paper copy of MULS for $50.00. This is not covered by HSLIC’s agreement to provide its members a fiche copy of MULS.

A motion was made by Mary Anne Libby and seconded by Mary Anne Toner and carried that the report be accepted.

IV. COMMITTEE REPORTS

a. Resource Sharing (G. Kirkpatrick)
There will be a meeting of the Resource Sharing Committee the week after next.

Presently, the committee is working on the HSLIC manual.

Melda Page had a suggestion from Evelyn Greenlaw that when the next official listing of HSLIC members goes out, that it include the hours of part-time library staff.

b. Scholarship (C. Hilt)
No report was given.
c. Education (M. Libby)
Two online trouble-shooting sessions have been set up - Feb 20th at USM and April 18th at EMMC. An advertisement of these sessions will be in the newsletter.

A few registrations have been received so far for the Cataloging course.

The Ad Hoc committee had discussed basic NLM training and M. Libby spoke with Pat Buchan from NLM. Pat said that she had heard from quite a few librarians in the New England area. According to Pat, there is no alternative way of getting basic NLM training at this time.

Kay Mills Due suggested that we write a letter to the RML expressing our concerns, and offering to become a training site.

M. Page indicated that DOCLINE passwords will be given out whether or not an institution has MEDLINE.

M. Page suggested that Mary Anne Libby write an article for the newsletter and send a copy to Kay Mills Due and NLM regarding the difficulties of getting NLM training.

d. Program (M. Page for M. Wandersee)
A list of restaurants will be drawn up for the HSLIC members to go to at the Spring meeting in Portland.

Mary Anne Libby will let M. Wandersee know the results of the survey regarding topics of interest from the membership such as, Time Management.

M. Page indicated that annual reports for each committee are to be sent to her by March 15th.

e. Archives (G. Kirkpatrick)
The archives project is moving along.

f. Newsletter (J. Morelli)
No report was given.

g. Public Relations (M. Greven)
A note to the membership regarding the collecting of PR materials was put in the last newsletter by Maurie Shink.

This committee will probably meet in February or March.
h. Ad Hoc (M. Libby)
   There will be a meeting of this committee February 12th.

   Melda Page indicated that she has written two letters to Kay
   Mills Due indicating that HSLIC wants to be involved in the
   issues brought up by the contract report and also that Melda
   had discussed some of these issues with Kim Mathews from MCHPE
   and that Kim was interested.

   Mary Anne Libby will call Melda after the Feb 12th meeting
   to tell her what the committee decides.

i. Nominating Committee (M. Page for K. Hunt)
   Melda read a letter from G. Kirkpatrick indicating her wish to
   resign from the HSLIC board.

   Gabriel will continue to serve as the Chair-elect until the
   Spring meeting and a new chair of the Resource Sharing
   Committee will be found as soon as possible.

IV. AREA REPRESENTATIVES
a. Region I: M. Toner
   HAMIC met January 21st.

   The monograph list on microfiche has been updated and as
   soon as they receive the billing they will contact the
   participants.

   Portland Public Library has applied for a grant for consumer
   information and HAMIC is interested in working with them on
   this.

   The next meeting will be March 19th at SMVTI.

b. Region II: E. Greenlaw
   A Pinetrees consortium meeting will be held in March and
   is being organized by Barbara Pinkham.

   Sylvia Norton is starting work at Regional Memorial Hospital
   in Brunswick.

   Melda read a letter from Barbara Pinkham regarding her
   resignation from the nominating committee.

c. Region III: M. Libby
   Nothing new to report

d. Region IV: D. MacBeth
   No report.
e. Region V: M. Dean
Melda read note from Marilyn regarding how deep the snow is!

V. DELEGATES

a. NAHSL: (M. Page for Ann McKay)
A written report was submitted regarding the NAHSL Executive Board meeting.

Ann requested comments regarding the draft form of the description of the state representative to NAHSL. Various comments were made and these will be submitted to Ann by Melda.

It was decided by the Board that something can be appended to the HSLIC manual in the form of a policy section and information could be included as to how a person could become the delegate from Maine and represent HSLIC.

The board recommended that Ann be asked to take these Task Force recommendations and ask that some of these be assigned to NAHSL committees.

b. MLC: (M. Page for Robin Rand)
The draft report from Susan Epstein has been received. Most of the meeting was devoted to an analysis of this report.

Other announcements: there will probably be a cut back in federal funding; the LSCA construction funds are a probable target.

c. MCHPE: (M. Page)
nothing further to report

d. NAHSL/NEHA: (M. Page for R. Rand)
Robin is still attending these meetings.

e. State Automation Committee (M. Page)
This report was combined with the Maine Library Commission report above.
VI. OLD BUSINESS

a. Incorporation
   Bonnie Drew passed out a handout for the Articles of Incorporation which was discussed.
   
   Melda will look into the issues of profit making institutions as members of HSLIC and see how this may affect the organization.
   
   Melda appointed a by-laws committee: Bonnie Drew, Evelyn Greenlaw, Chairperson, and Maryanne Greven to look at various changes that are needed in bylaws.
   
   The committee will need to have the amendments ready by the April 1 meeting so that they can be presented to the membership at the May meeting.

b. Planning
   
   It was decided that the first seventeen issues listed on the Proposed Goals and Objectives for HSLIC 1986 would be assigned to various respective committees.
   
   The committees are to come back with a plan of action by the April meeting of the Board.
   
   Melda will contact Darryl Hamsom and see if he would like to start an automation committee.

VII. NEW BUSINESS

a. Electronic mail
   
   Robin Rand has suggested that electronic mail be used by HSLIC Board members as a means of communication and also as a replacement for meetings.
   
   Mary Ann Libby and Bonnie Drew will look into group contract rates.