HSLIC BOARD MEETING
January 8, 1986
10:00 a.m. - 2:00 p.m.
VA TOGUS
Bldg. 203 (Admin.) Room 304

1. Secretary's Report (attached) - K. Hunt

2. Treasurer's Report - J. Littlefield

3. Committee Reports
   a. Program - S. Jagels
   b. Resource Sharing - C. Damon
   c. Education - C. Damon and M. Fournier
   d. Scholarship - A. McKay
   e. Archives - C. Kirkpatrick
   f. PR - M. Greven
   g. Automation - D. Warner
   h. Ad hoc Membership - J. Morelli

4. Area Representatives
   a. Region I: D. Warner
   b. Region II: M. Fournier
   c. Region III: C. Damon
   d. Region IV: C. Lavin
   e. Region V: D. Thibodeau

5. Delegates
   a. NAHSL Educ. Committee Rep: A. McKay
   b. NAHSL Rep: J. Glover
   c. MCHPE: M. Greven
   d. MLC: R. Rand

6. Old Business
   a. Incorporation
   b. Newsletter
   c. Comments on Fall meeting

7. New Business
   a. Report to NAHSL on HSLIC concerns: M. Greven
   b. NAHSL in Maine
   c. New HSLIC members
   d. other

NOTE: This agenda has been updated and corrected. The minutes from the September Board meeting were sent to you with the November packet.
HSLIC Executive Board
Redington-Fairview Hospital
Thursday, January 9, 1986

PRESENT: Bonnie Drew, Maryanne Greven, Gabriel Kirkpatrick, Mary Anne Libby, Janet Morelli, Melda Page, Robin Rand, Mary Anne Toner

Guest: Mr. T. DeLormier

The first part of the morning was devoted to a presentation by Mr. DeLormier regarding incorporation and tax-exempt status.

I. OPENING

The meeting was called to order at 11:00 a.m.

II. SECRETARY’S REPORT (M. Greven)

Corrections were noted and the report accepted.

III. TREASURER’S REPORT (B. Drew)

To date, 38 institutions have sent in their HSLIC memberships.

Bonnie has received a $500.00 maintenance fee bill for MULS.

** Bonnie discussed the $3.00 checking account fee that was assessed by the bank because of confusion with a returned check. A recommendation was made that she pay this fee with HSLIC funds.

A question arose as to when to pay the referral centers. It was decided that Bonnie will send out $100.00 to each referral center.

IV. COMMITTEE REPORTS

a. Resource Sharing (G. Kirkpatrick)

Decline is still in the infancy stage; there are problems with routing etc. We will probably not be filling out the cells until the end of 1986. More work is needed to get everyone on MARECIVE.

There was a general discussion on creating standards; the Resource Sharing committee will do this and recommend standards to the general membership. Bonnie will check the survey and see if anyone volunteered to be on a committee. Gabriel and the committee are working on the ILL manual doing updates etc. Jan Glover now has the AV Union list and will send this out in the mail shortly. Jan will probably be resigning from this committee – preparing the AV listing is quite a task.

Sam Garwood called Gabriel and asked if we wanted to distribute MULS manuals and we will. We will need to survey the membership and see which size fiche they want. In regards to electronic mail, Melda pointed out that Dialog has DIALMAIL and was wondering if people were aware of this.
b. Scholarship (M. Page for C. Hilt)

A handout was presented to the group indicating the recipients of scholarships for 1985.

c. Education (M. Libby)

A Cataloging Course will be offered March 14, 1986 at CMMC for approximately 15 people. Debi Vendetti, from the CMMC CED department, will be videotaping the course on ½'' tape. The course is aimed at the basic level of cataloging.

Two on-line workshops are being planned for 1986. The first one will be at USM with J. Brady and M. Greven. These workshops are aimed at new trained searchers who have some problem searches. The second workshop will be in Bangor with S. Jagels.

M. Libby will talk with NLM to see if we can get Medline courses/training here in state at one of the universities.

There will be a Wilsonline training course at CMMC in February. CMMC is also looking into other BRS training to be held at Lewiston in the next few months.

M. Page strongly urged us to correspond with the RML in regards to training we feel is necessary in our region.

M. Libby is stepping down from this committee at the end of March and M. Toner volunteered to chair the committee.

d. Program (M. Page for M.Wandersee)

The date for the Spring HSLIC meeting is May 2nd at Mercy Hospital in Portland. M. Toner will look into the lunch arrangements.

e. Archives (C. Kirkpatrick)

The indexing project is almost complete.

A Microcomputer is being donated.

f. Newsletter (J. Morelli)

The column Computer RX will no longer appear in the newsletter.

Jan will handle the regional news, taking over for Lynda Willis.
V. AREA REPRESENTATIVES

a. Region I: (M. Toner)

The HAMTC group will be meeting January 21 at SMVTI.

December 31 was deadline for the MARCive update.

Robin announced that a Public Services Librarian has been hired at MMC and her name is Patty William. Debbie Thurston has left and has been replaced by Anna Benoit.

Nancy Cohen Spiegel is working 20 hours per week at the Foundation for Blood Research.

b. Region II:

No news.

c. Region III: (M. Libby)

The group in this area hopes to meet in March; they have discussed having a Medlink demo.

d. Region IV:

No news.

e. Region V.

M. Greven read a letter sent to her by M. Dean in response to any help Marilyn may need for library services.

VI. DELEGATES

a. NAHSL (R. Rand for A. McKay)

NAHSL is contemplating a joint meeting with upstate New York.

c. MLC (R. Rand)

MLC will meet later in January.

The report from S. Epstein is finally out.

d. MCHPE (M. Page)

Kim Mathews has been getting grants for this group such as hospital handling of toxic substances etc. MCHPE is also working on programs concerning early intervention with developmental disabilities for physicians and nurses. Melda's term is up in June 1986 and the board will need to elect someone from HSLIC to fill this.
d. NAHSL/NEHA (R. Rand)

Robin discussed the brochure and program to be presented. Registration forms should be going out some time next week; February 10th is the deadline for registering. The cost of the two days is $70.00.

Robin will continue on the Education committee and try to work around some scheduling problems.

VII. OLD BUSINESS

a. Interest bearing bank account

Given the information we received from Mr. DeLormier earlier that morning, it was decided to leave the account as it is.

b. Ad Hoc Committee on Membership and Fee-for-Service issues

M. Libby discussed the charge of the committee. In regards to one of the recommendations that all HSLIC members be required to enter MULS, it was pointed out that this information is in the contracts.

It was decided that other issues discussed regarding fee for services be left up to the individual hospitals and that the committee did not want to get involved in dictating standard policies for all hospitals, such as a fee structure. It was recommended that the membership be updated as to the policies regarding fees charged etc.

A new chair will be needed for this committee shortly.

c. Incorporation

A motion was made and seconded that the Board go ahead with the process of incorporation and tax exemption and the membership be notified of this in the next newsletter. The vote was unanimous in favor.

A motion was made and seconded that we request Mr. DeLormier to assist us in this process. The vote was unanimous in favor.

An amendment to the above motion was made that Redington Fairview General Hospital be returned its membership fee as an acknowledgment of its services to HSLIC. The amendment was seconded and voted in favor unanimously.

d. Planning

Issues regarding the planning document will be discussed at the next meeting.
e. Other

In regards to an issue we had discussed before but apparently failed to note in the minutes: A motion was made and moved that the membership at the Spring meeting be asked to approve a bylaws amendment to read: Article 3, Section 2:
"The treasurer shall arrange for notification of members one month in arrears and those whose dues are not paid by March 15th shall be automatically dropped from membership in ESLIC".

VIII. NEW BUSINESS

M. Page notified the Board that Kay Mills Due is leaving the RML.

The RAC committee will be starting again; it would appear that Maine will not be represented this time.
Togus will be getting Decline soon.

** M. Libby will see if there is an old survey on needs assessment and M. Greven will find the old Circuit Rider survey. This is in regards to the issue of doing a survey of information needs of unaffiliated health professionals.

The next Board meeting will be held February 6, 1986 at KVMC.

IX. CLOSING

The meeting was adjourned at 2 p.m. by Melda Page.

Respectfully submitted,

Maryanne Greven
Secretary