HSLIC BOARD MEETING

11/7/85

10 am

ME. DHS Large Conference Room
157 Capitol Street (downstairs from the receptionist)

(Bring Bag Lunches)

AGENDA

(If you cannot attend, please call M. Page, and send or call in a report).

1. Planning Session – 10 am to lunch (See attachments from CAHSL)

After lunch:

1. Secretary's report – Minutes of 9/5/85 – M. Greven

2. Treasurer's report – B. Drew

3. Committee reports:
   a. Resource sharing – G. Kirkpatrick
   b. Scholarship – C. Hilt
   c. Education – M. Libby
   d. Program – M. Wandersee
   e. Archives – G. Kirkpatrick
   f. Newsletter – J. Morelli
   g. Public Relations – M. Greven

4. Area representatives
   a. I. N. Toner
   b. II. L. Willis
   c. III. M. Libby
   d. IV. D. MacBeth
   e. V. M. Dean

5. Delegates:
   a. NAHSL – A. McKay
   b. MLC – R. Rand
   c. MCHPE – M. Page
   d. NAHSL Education – R. Rand

6. Old Business:
   a. Incorporation
   b. Other

7. New Business:
HSLIC Executive Board
Department of Human Services, Augusta, Me.
Thursday, November 7, 1985

PRESENT: Bonnie Drew, Charles Hilt, Maryanne Greven, Mary Anne Libby, Janet Morelli, Melda Page, Mary Anne Toner, Mary Wandersee, Gabriel Kirkpatrick and Lynda Willis

GUEST: Don Wismer, Maine State Library

I. Opening

The meeting was called to order at 12:15 p.m.

II. Secretary's Report (Maryanne Greven)

Numerous textual corrections were noted.

III. Treasurer's Report (Bonnie Drew)

Bonnie noted that the uncommitted balance is larger than expected. She also informed the Board that the Good Shepherd Nursing Home is joining HSLIC for 1986. Charles Hilt inquired as to whether St. Joseph's Hospital had joined yet. Bonnie indicated that she had not received any notification from them. Bonnie will send out the contracts shortly.

IV. Committee Reports

a. Resource Sharing (Gabriel Kirkpatrick)

This committee will be meeting in the next week.

b. Scholarship (Charles Hilt)

Charles has received refunds from two members of HSLIC - this is the first time this has happened in three years.

c. Education (Mary Anne Libby)

Mary Anne has spoken with Evelyn Greenlaw and it appears Evelyn can supply her with some tapes free of charge. The proposed online clinics were discussed. There will be two 1/2 day workshops with hands on experience. One will be in Portland and the other in Bangor. One to two people will be responsible for each of the vendors. No specific dates have been set as of now - but these workshops will probably not take place until the spring. Also it is not definite if the workshops will be videotaped. To date 16 persons have signed up for the workshops.

Mary Anne Toner will put a notice in the HSLIC newsletter regarding the NLM update materials which can be copied.
d. **Program** (Mary Wandersee)

The spring meeting will be held at Mercy Hospital in Portland. Exact dates and times have not been finalized yet.

It was noted that the Maine Library Assoc. was meeting May 18-20th in 1986.

e. **Archives** (Gabriel Kirkpatrick)

The indexing project has stopped. Nancy Greenier has started volunteering.

Mary Wandersee has a display from a few years ago and will give it to Gabriel for the Archives.

f. **Newsletter** (Janet Morelli)

** Jan will reissue the survey on personnel and policies of HSLIC members in the newsletter.

g. **Public Relations** (Maryanne Greven)

Two persons have volunteered to be on the committee: Cindy Sheldon and Maurie Shink. The committee will be meeting before next HSLIC board meeting to set up time frames for projects.

V. **Area Representatives**

a. **Region I:** (Mary Anne Toner)

The will be a consortium meeting November 19th at MMC. Nancy Cohen will be starting at the Foundation for Blood Research soon. Robin Rand has hired a reference librarian who will be starting sometime in mid-January. She would appreciate it if HSLIC members would hold back on sending her ILL's for a while.

b. **Region II:** (Linda Willis)

Nothing to report.

c. **Region III:** (Mary Anne Libby)

KACHL will be having a meeting next week and will listen to the Leland Kalser tape.

d. **Region IV:** (Doug MacBeth)

No report was sent in.
e. Region V: (Marilyn Dean)

Melda read a letter from Marilyn that indicated that the Library has taken a 15\% budget cut in the form of staff hours. Marilyn will be available in the library Monday-Thursday from 7:30 a.m. to 1:30 p.m. The Library will be closed on Friday.

** Melda Page will contact Marilyn regarding Interlibrary loans.

** Maryanne Greven will write a letter to Marilyn inquiring if there are duplicate journal issues which HSLIC members could sent to her.

The Resource Committee will look at a more efficient method of journal exchange.

VI. Delegates

a. NAHSL (Ann McKay)

No report sent in.

b. MLC (Robin Rand)

Next meeting will be November 22nd.

c. MCHPE (Melda Page)

No report as this organization held a meeting the same day as the HSLIC meeting.

d. NAHSL education (Robin Rand)

There will be a meeting on Dec. 3d, Thursday, and Melda inquired if anyone would volunteer - no one did and Melda may go.

V. Old Business

a. Incorporation

M. Grant has recommended the Dyer, Goodall and Zeegers firm in helping us answer questions regarding incorporation.

Bonnie Drew spoke with her finacial director regarding putting funds into an interest bearing account, and he volunteered to do this for us. He had indicated that it is a matter of filling out forms and that we don't necessarily need a lawyer to do this part. Bonnie will invite him to the next board meeting to discuss this with us. (His name is Tom DeLormier).

** Melda has samples of the incorporation forms and Bonnie will try to get copies of the tax exempt forms. Mary Anne Libby will make copies of these for board members.
VII. New Business

** Bonnie indicated that our account is presently in Waterville, and she will inquire as to opening an interest accruing account before we get tax exempt status.

The payment date for HSLIC contracts was discussed and it appears that if we change this date that it would mean a by-laws change. Bonnie Drew has the original text for the contract dates of payment. Apparently this change would have to wait until the membership can vote on it at the spring meeting.

Bonnie inquired as to potential new members and was told that Ventrex Labs and Envirologic Data could be possible members.

Melda appointed a committee: Mary Anne Libby (chairwoman), Jan Morelli, Maryanne Greven, Linda Willis and Bonnie Drew to investigate various issues on membership such as membership for organizations that do not have resources to share with other HSLIC members but would be willing to pay a higher fee or membership and services.

Don Wismer made the following announcements:

1. The summary report from Susan Epstein has arrived and will be released at the Nov. 22nd meeting of the Maine Library Commission - interested parties can contact Don for a copy.

2. The Maine State Library will probably be hiring a planner to implement the automation report.

3. Don indicated that any bills involving money are not being acted upon in this session of the Legislature.

4. The Maine State Library is trying to get money for the preservation of historical documents in the form of matching grants for such institutions that have these.

5. The Maine State Library will again attempt to raise the per capita fee for public library support.

VIII. Closing

The meeting was adjourned at 2 p.m. The next meeting will be on December 5th at Redington-Fairview Hospital.

It is to be noted that the Executive Board spent two hours in an overall planning session in the morning for the future of the HSLIC organization.

Respectfully submitted,

Maryanne Greven