HSLIC 5th RD MEETING
6/1/85
11 A.M.
MEDICAL CARE DEVELOPMENT
BRING BAG LUNCHES
AGENDA

1. Secretary's Report - Minutes of 6/14/85
2. Treasurer's Report
3. Committee Reports
   a. Resource Sharing - G. Kirkpatrick
   b. Scholarship - C. Hilt
   c. Education - M. Libby
   d. Program - M. Wandersee (fall meeting; place & date)
   e. Archives - G. Kirkpatrick
   f. Newsletter - J. Morelli
4. Area Representatives:
   a. I. M. Toner
   b. II. L. Willis
   c. III. M. Libby
   d. IV. D. MacBeth
   e. V. M. Dean
5. Delegates
   a. RAC - R. Rand
   b. NAHSL - A. McKay
   c. MLC - R. Rand
   d. MCHPE - M. Freas
6. Old Business:
   a. NAHSL Forum
   b. NYAM Meeting
   c. Incorporation
   d. Planning
   e. Public Relations Concept
   f. ME State Nurses Convention
   g. Mailing list and paid advertising
   h. Stationery

7. New Business:
HSLIC Executive Board
August 1, 1985

PRESENT: Melda Page, Mary Wandersee, Janet Morelli, Linda Willis, Bonnie Drew, Mary Anne Libby, Gabriel Kirkpatrick and Maryanne Creven.

I. OPENING
The meeting was called to order in the Library of Medical Care Development at 10:00 a.m.

II. SECRETARY'S REPORT (Maryanne Creven)
Corrections on names were noted. Request made that the Secretary use asterisks to indicate action to be taken. The report was then accepted.

III. TREASURER'S REPORT (Bonnie Drew)
Bonnie noted that a new member had joined HSLIC: Atlantic Antibodies in Scarborough. A copy of MULS has been sent to the new member.

** A copy of the HSLIC manual needs to be sent to the new member as well as the Maine AV Union List.

** Melda will inquire if Waterville Osteopathic has a copy of AV Union List.

** Melda and Jan will put a note in the newsletter to inform members of how to get copies of MULS or the AV Union List.

Bonnie also indicated that the checking account now agrees with the bookkeeping.

** Mary Anne Libby suggested that we publish names, addresses and phone numbers of new members under the regional news column in the newsletter.

IV. COMMITTEES

A. Resource Sharing (Gabriel Kirkpatrick)
Sue Jaguels is checking with Sam Garwood regarding quarterly updates for MULS. Issues regarding UCMP membership by consortium have been tabled for now. If MULS is going to be updated on a quarterly basis, then there will be no need to continue publishing changes in the newsletter.

Gabriel has decided to hold off on preparing goals for this committee until HSLIC decides about holding a retreat or planning session.

The budget will not be finalized yet until we know more on UCMP membership costs.

Lynda prepared a list of Hawthorn Press journals and passed out copies to board members.

In regards to "unique" titles - a definition was given as following: titles held only by one institution and supplied free of charge. There will be a method of reporting additions/deletions through the newsletter. Sue Jaguels will have something in the next newsletter on this.
The value of doing a survey on out-of-state titles was questioned as this list may really just constitute a "wish" list of titles. No action on this will be taken now.

B. Scholarship (reported for Charles Hilt)
Attached correspondence to agenda was discussed.

Melda passed out the most recent report on finances of the scholarship committee as well as a chart on usage of scholarships.

Charles will have a meeting in August to go over various questions and will send back a reply.

C. Education (Mary Anne Libby)
Mary Anne distributed notes from her committee meeting.

Region IV and V have problems in that members cannot get to educational programs. These members are "one-person" library managers and they cannot get coverage.

Suggested we look at videotaping educational sessions and then send these out free within the state.

Additional comments:
** Need for more money for a computer fair.
** Mary Anne will contact MAINEON and SLG to see if they want to do joint ventures.
** In regards to offering a Medical Terminology course, Melda suggested she contact June at Togus because they have a set of videotapes on this.
** Melda noted that Mary Anne will need to survey membership and find out who has what regarding videotape equipment, etc.

D. Program (Mary Wendorsee)
The Fall HSLIC meeting will be held at Mid Maine Medical Center, Thayer Unit. Mary will give Cora a choice of October 4th or 11th for meeting dates.

Discussed funding for Bill Walker. Will expenses be paid from uncommitted funds or is there an account for these expenses?

** Mary will contact Bill for his travel plans, etc. Gabriel indicated she and her committee would want to meet with him before the HSLIC meeting.
** Mary will also contact Cora regarding eating arrangements in Waterville.

D. Archives (Gabriel Kirkpatrick)
Gabriel has an ex-librarian who is supervising indexing of the archives. She expects this project to be done by the end of September. Gabriel will keep the archives until she finds suitable space for them elsewhere.
F. Newsletter (Jan Morelli)
Everything is proceeding smoothly and next issue is expected by the end of August.

V. AREA REPRESENTATIVES

A. Region I (Melda for Mary Anne Toner)
The MARCIVE project is proceeding well; letters have been sent to area institutions.

A new union list should be coming out this fall.

MMC will be undergoing a moving process perhaps by the end of August. They will be closed August 20-30 and will send out notices to this effect regarding ILL services.

Mary Anne requested we publish the NAHSL Forum results in the newsletter.

Their consortium will meet on the 3rd Tuesday of each month.

B. Region II (Lynda Willis)
Meeting for Pinetree consortium changed to August 23rd. During this time they will discuss NAHSL poster session. Three persons from the consortium have gone for online training.

C. Region III (Mary Anne Libby)
The group has not met yet so there is no report.

D. Region IV
No report.

E. Region V
No report.

VI. DELEGATES

A. RAC (Melda for Robin Rand)
No meeting yet - no report.

B. NAHSL (Melda for Ann McKay)
No report.

C. MLC (Melda for Robin Rand)
No report.

D. MCHPE (Melda Page)
No report.
VII. OLD BUSINESS

A. MAHSL Forum: Discussion was held by members who attended this meeting. Eight summary statements were read.

B. NYAM: A meeting has not been scheduled yet.

C. Incorporation:
Note was made of a letter written by Melda to Deborah Averill. Melda called but has not gotten an answer yet.

Numerous articles were passed out by Melda.

Remarks were that incorporation itself is not difficult but the tax exempt status is difficult to understand and probably to achieve.

General consensus was that a lawyer could answer these questions. Melda called Evelyn Greenlaw and Evelyn said Paul could help us after the legislature is over. A recommendation was that we pay him if he provides information, etc.

** Mary Anne Libby will call Bar Association to ask for a list of specialists.

** Melda will write a letter to Paul regarding an estimate and she will give him an outline of our questions and describe our situation.

D. D. Planning
Melda got back very few answers to the survey.

Jan Morelli distributed an updated progress report on HSLIC Goals.

** Jan will put a notice in the next newsletter for comments and will suggest having an open board meeting for the planning session.

E. PR Concept
Jan Morelli and Mary Anne Libby passed out a proposal of issues to be addressed. Discussed the problem of finding new people for this work.

A motion was made and seconded to establish a Public Relations Committee.

Melda appointed Maryanne Greven as chairperson. Maryanne is to recruit committee members.

F. Maine State Nurses Convention: No action will be taken.

G. Mailing List and Paid Advertising:
Lynda Willis had investigated this issue and remarked that if HSLIC is incorporated it can sell its mailing list or contract with a purchaser of mailing lists. HSLIC would mail out advertisements for this purchaser (using our mailing list) and charge a fee for this work. HSLIC would need to provide an affidavit each time it does this. It would allow us control over our mailing list. No action was taken on this by the board. There are unanswered questions about what this might do to any tax-exempt status.
H. Stationary
Bonnie got estimates and samples. A motion was made and seconded that 1000 sheets and envelopes of example #1 be purchased and the money to be taken from the Newsletter and Publications fund.

VIII. NEW BUSINESS
HSLIC copy of MAINE HEALTH PROMOTER will be kept by Togus Library.

** All committees need to come up with budgets for the September meeting. Mary Wandersee will also have final version of HSLIC Fall meeting prepared.

** Melda will request for volunteers for the nomination committee.

Jan Morelli read a letter from Brett Kirkpatrick regarding the RML contract award.

Bonnie Drew discussed a letter and packet of information she received from Senator Cohen regarding GPO. A question was raised as to whether HSLIC should make a formal answer or urge individual libraries to respond. It was decided that individuals could respond.

Melda asked area reps to contact their membership regarding annual meeting packets for NAHSL. Apparently thier meeting list was inaccurate.

Maryanne Greven inquired as to the status of the automation report. Melda reported that it has not yet been received.

IX. ADJOURNMENT
The meeting was adjourned at 12:30.

Respectfully submitted,

Maryanne Greven
Secretary