HSLIC BOARD MEETING

June 14, 1985
10 a.m.

Dental Conference Room
1st Floor, Bldg. 200

Bring Bag Lunches

AGENDA

I. Secretary's Report

II. Treasurer's Report

III. Committee Reports
   a. Appointments
   b. Resource Sharing -- M. Page, G. Kirkpatrick
   c. Scholarship -- C. Hilt
   d. Education -- M. Libby
   e. Program
   f. Archives -- G. Kirkpatrick
   g. Other

IV. Old Business
   a. NAHSL Forum Representatives
   b. NYAM Meeting
   c. Incorporation
   d. Newsletter
   e. Other

V. New Business
   a. Directions for the new year -- see attached excerpts from responses to my letter.
   b. Planning
   c. Meeting times -- 1st Thursday or 2nd Friday
   d. Meeting Places
   e. Other
HSLIC Executive Board
June 14, 1985

PRESENT: Melda Page, Maryanne Toner, Mary Wandersee, Maryanne Spindler Libby, Jan Morelli, Linda Willis, Bonnie Drew, Bafriele Kirkpatrick, Doug MacBeth and Maryanne Greven.

I. OPENING
The meeting was called to order in the Dental Conference Room at Togus at 10:00 a.m.

II. SECRETARY'S REPORT (Maryanne Greven)
Maryanne Greven read report prepared by Ann McKay for the HSLIC Spring Meeting. Report of the Spring meeting accepted as read. The minutes of the last executive board meeting of April 18th, 1985 accepted as written.

III. TREASURER'S REPORT (Bonnie Drew)
Bonnie Drew discussed the difference of $20.33 between the checking account and the treasurers report at the Spring meeting. A motion was made and accepted to accept the report and make an adjustment to the checking account so that both are the same.

IV. COMMITTEES
Chairpersons of committees are as follows:
Resource Sharing: Gabriele Kirkpatrick
Scholarship: Charles Hilt
Education: Maryanne Spindler Libby
Program: Mary Wandersee
Archives: Gabrielle Kirkpatrick

Melda has asked all chairpersons of committees who are not board members to come to the board meeting when they can or send in reports.

A. Resource Sharing (Gabriele Kirkpatrick)
Question arose as to whether sections 8 and 10 of the HSLIC manual need to be revised. Gabriele will be meeting with committee members this month.

B. Scholarship (reported for Charles Hilt)
A list of issues to be addressed were drawn up such as: what is payable, non-payable, meals reimbursement etc. Conflicts between information on the form and guidelines were cited and it was decided changes would be necessary to make both consistent.

Melda requested that the chairperson of the Scholarship committee and the newsletter editor are to enforce getting reports on scholarship awards into the newsletter.

C. Education (Maryanne Spindler Libby)
Maryanne had met with Cora Damon and went over the survey on education - there were thirty seven responses. Hot topics were: searching databases, automation, learning how to do feasibility reports for administrators, how to work with micros, cataloging, copyright issues, budget, statistics, quality assurance and cost accounting. More BRS and NLM updates and also more on DIALOG was requested. She mentioned that Predicasts and DIALOG want to come up in the Fall to do a course. Respondates indicated they would attend the usual 1/2 day and also 1 day workshops. Not all
that many were interested in MLA CE. Maryanne will talk to Walt Taranko
regarding the speaker on copyright, Jerry Miller, who was not able to make
it to the Maine Library Assoc. meeting in May. There is a possibility
he may come up in the Fall.

Maryanne Toner mentioned that Sandy Millard (UCONN) would be willing to do
an update here in the Fall. Questions arose re: funding /costs. It is
understood that the RML will provide this update on a cost/recovery
basis.

D. Program (Mary Wandersee)
No host site for the Fall meeting as of yet. Maryanne Toner invited
all to Mercy for the Spring meeting in '86. Mary Wandersee will contact
Cora Damon re: Fall meeting. There was discussion on getting to know new
members. Some sort of "get to know you" technique should be devised,
perhaps doing profile in the newsletter etc. Maryanne Toner inquired as
to whose responsibility it is to provide the afternoon activities at the
meetings. The bylaws were checked by Bonnie Drew: it is the responsibility
of the program committee. Note was made that this was usually done in joint
coordination with the Education Committee.

E. Archives (Gabrielle Kirkpatrick)
Gabrielle has gotten some help with volunteers in the process of indexing.
She expects this to be done by September 1. After everything is boxed she
will turn these files over to someone else. Idea surfaced as to putting
index on a micro - and everyone could have a copy of the index when its done.

F. Other Regional Reports
Region I: Maryanne Toner
Continuing to work on Marcive project. Not all members of HAMIC are using
Marcive.

Region II: Linda Willis
Last meeting was held at CMCC where Elaine Ardia demoed FELLS software
and Maureen Fournier demoed new databases on BRS. Linda requested that
the consortia chairpersons be listed in the HSLIC manual. Melda mentioned
that this should be coming out in the next edition. Melda mentioned that
reps send her changes/corrections etc. for the manual.

Region III: Maryanne Spindler Libby
Discussion about problems of the smaller consortia in ability to plan
programs etc.

Region IV: Doug MacBeth
Wendy Troiano did a demo on reference tools for the consortia membership.
He will be attending these meeting in the future.

Region V: reported by Melda Page for Marilyn Dean
Al Uperman, RAISE, will be leaving that position and RAISE director,
Judy Feinstein has resigned. The group is working on redoing their union
list - it should be done by the end of the summer.
V. OLD BUSINESS

A. NAHSL Forum Reps -
Maryanne Spindler Libby is the HSLIC representative going to the forum. By request, an extra person per state will be allowed to come. Jan Morelli will talk with M. Dean to see if they want to appoint someone. This forum will provide an opportunity for the group to identify issues, concerns, problems with resource sharing.

B. NYAM meeting
Robin Rand has nothing to report as yet on this.

C. Incorporation
Question was raised as to where we should from here. The next step is to contact a group that has recently gone through this - D. Averill had mentioned the Big Brothers in Bangor. Melda will follow up on this. Other questions raised as to purpose of incorporation: to get grants or to earn interest on money? Melda will gather all these facts/ issues together and write a report on where we are, pro's, con's etc.

D. Newsletter
Melda requested a schedule of deadlines from Jan. Jan has contacted various people to be responsibly for sections of the newsletter:

  Regional news: Landa Willis
  Calendar: Maryanne Toner
  Book Review page: Ann McKay
  Profile: Jan Morelli

The third Friday of each month will be the deadline for news. The May-June, July-August, and December-January issues will be combined, thus giving nine issues of the newsletter.

E. Other
Bonnie Drew brought up issue of HSLIC stationary. Board agreed that Bonnie will prepare a rough draft of the costs, etc.

VI. NEW BUSINESS

A. Directions for the new year
There was discussion about whether to create a PR person/committee. The brochure was handled on an ad hoc basis. Maryanne Libby and Jan Morelli will come up with purposes, ideas etc. and report back to the board.

UNE and MCD are writing a grant for geriatric health education

Landa Willis has a copy of AV fiche catalog from NIM if anyone is interested.
B. Planning
Consensus was that we have fairly well exhausted the issues in the original goals and objectives. Is it time to have a new planning session? Melda will put something in the newsletter and ask who is interested in participating. Jan and Melda will meet and update goals and send out copies to the board. The board is looking at the possibility of having a one day session with someone from the outside as the facilitator.

C. Meeting times and places
Meetings will be held on the first Thursday of each month as follows:

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<td>August 1</td>
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<td>Sept. 5</td>
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Melda will continue to invite Don Wismer and Gary Nichols to the meetings.

D. Other
It was decided not to exhibit at the Maine State Nurses Assoc. meeting.

Discussion about the request by Predicasts to buy our membership list. It was decided to think about this further - what rights are given away, retained etc. Melda will contact Paul Cavreau and other members will contact their hospital lawyers if possible.

Bonnie Drew read an article from Hayward Publishers re: copyright. The resource sharing committee will make a list of these titles by owned by HSLIC.

VII. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Maryanne Greven
Secretary