AGENDA
HSLIC EXECUTIVE BOARD
Thursday April 18, 1985
Classroom 10
Dana Education Building
Maine Medical Center
Portland
10 a.m. - 2 p.m.

Announcements

Secretary's Report accepted

Treasurer's Report accepted

Committee Reports

Education

Program

Scholarship

Resource Sharing

Ad Hoc By-Laws

Regions

RAC - April 12 meeting

Incorporation progress

NAHSL Task Force update

NYAC request for 'Letter of Intent to Cooperate' (for new RML contracts)

Region 5 request for HSLIC letter to Cary Hospital

Finalize agenda and arrangements for May 10 Spring Meeting

Other

PARKING: Lot across from main entrance or on-street according to posted signs.

DIRECTIONS: Enter at the main entrance (on the corner) and stop at the information desk to ask for a map.

LUNCH: Lunch will be catered at approx. $5
HSLIC Executive Board
Maine Medical Center
April 18, 1985

PRESENT: Don Bertsch, Cora Damon, Bonnie Drew, Charles Hilt, Judy Littlefield, Ann McKay, Robin Rand, Mary Anne Toner.

I. Opening

The meeting was called to order in the Dana Educational Building at MMC at 10:15 a.m.

II. Secretary's Report (Ann McKay)

Accepted as written.

III. Treasurer's Report (Judy Littlefield)

Accepted as written. The membership currently stands at fifty-three. Two more institutions have indicated an interest in joining.

IV. Committees

A. Education (Cora Damon)

The committee is in the process of negotiating with BRS for two or more workshops to be presented in June or September. The sessions would run two separate days, and HSLIC would be entitled to sending two people free of charge for sponsoring the workshops.

** A survey of educational interests is being mailed to the HSLIC membership.

B. Program (Cora Damon for Evelyn Greenlaw)

The program for the Spring Meeting has been arranged. No speaker was obtained on copyright issues, but this topic will be covered at this year's Maine Library Association Conference. The afternoon sessions at the HSLIC Spring meeting will be "State Documents", presented by Barbara Smith and Elaine Stanley of the Maine State Library; and "Vertical Files", given by Melda Page and Ann McKay.

C. Scholarship (Charles Hilt)

Review of handout sent to members in the pre-meeting mailing.

D. Resource Sharing (Robin Rand; Judy Littlefield for Melda Page)

Report of April 9th meeting accepted as written. The copyright status of the UCMP list and the implications of this were discussed. The Medical Library Center of New York intends to draft and distribute guidelines to subscribers. Robin announced her resignation from the committee.
E. **Ad Hoc Bylaws**

No change since last report.

F. **Regions**

**Region I** (Mary Anne Toner)

HAMTC members recently had a presentation on library planning. See members for handouts.

**Region II** (Bonnie Drew)

Rachel Day is the new Library Manager at Waterville Osteopathic Hospital.

G. **Regional Advisory Council** (Robin Rand)

Becky Lyon Hartman is the new NLM/RML liaison. A five-year strategic plan was developed in 1984 for NLM. The RML will form a committee including a representative from each state. The Maine rep.'s name should be submitted soon because the committee will meet in New York this spring.

1986 NLM Online Updates will be taught in this region by Susan Barnes of Columbia and Sandra Millard of the UConn Health Center. The RML, plus area and resource libraries in Region I, are now committed to (jointly) subscribing to all Index Medicus and CINAHL titles. Massachusetts holdings will show up on UCMF as of July. DOCLINE will be up soon in various areas nationwide.

A new RML contract proposal will be submitted this year by the New York Academy of Medicine. In the proposal, New York is not applying for online training, which will probably be given in one location for the whole Eastern Seaboard. The National Library of Medicine has been mandated to stop teaching and will sub-contract online training to the Regions.

V. **Old Business**

A. **NAHSL Task Force Update** (Jan Morelli)

** Melda, Jan and six Maine consortia representatives will be attending the forum on regional resource sharing and networking to be held at the Massachusetts Medical Society June 28th.

B. **Incorporation** (Jan Morelli)

Jan reported on information she had collected regarding the possibility of HSLIC's incorporation. Discussion ensued, but no decision was reached until further data is obtained.

VI. **New Business**

A. **NYAM Request**

** The board agreed to have Jan Morelli send a "Letter of Intent to Cooperate" to the New York Academy of Medicine in support of its bid to be appointed the RML for Region I from 1986-1990.
B. Region 5 Request

Region 5 requested that HSLIC send a letter to Cary Memorial Hospital expressing concern over the lack of library services there.
**Jan will write to an official at the hospital.

VII. Other

A. Spring Meeting

The agenda for the May 10th meeting was reviewed.

B. NAHSL Representative Report (Ann McKay)

NAHSL will be sponsoring the educational session at next spring's New England Hospital Assembly.

C. HSLIC Stationery

Judy Littlefield recommended that the organization have official stationery for business correspondence.

VIII. Adjournment

The meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Ann McKay
Secretary

AM:cbc