AGENDA
HSLIC EXECUTIVE BOARD
Thursday March 21, 1985
Medical Care Development
11 Parkwood Dr., Augusta
10 a.m. - 2 p.m.

Announcements

Secretary's Report

Treasurer's Report

Committee Reports

✓ Education - Cora Damon
✓ Program - Evelyn Greenlaw
✓ Scholarship - Charlie Hilt
✓ Resource Sharing - Melda Page
✓ Nominating - Janet Morelli
✓ Ad Hoc By-Laws - Gabriel Kirkpatrick

Other (MCHPE, MLC, Regions)

Old Business

✓ Resubmit Membership Issues paper
✓ Incorporation
✓ Other

New Business

✓ NAHSL Task Force Report - Melda Page
✓ HSLIC PLANNING GUIDE - Exec. & Member issues
  h. - Review 3-yr term of vice chair, chair & past chair and their respective duties. 
  h. - Investigate est. fund to reimburse HSLIC board members for travel to board meetings.
✓ Other

Please bring your lunch.
Coffee and tea available.
HSLIC Executive Board
Medical Care Development, Augusta, Maine
Thursday, March 21, 1985

PRESENT: Bonnie Drew, Judy Littlefield, Ann McKay, Jan Morelli, Melda Page, Robin Rand, Margaret Speirs, Mary Anne Toner

GUESTS: Gary Nichols and Don Wismer, Maine State Library

I. Opening

The meeting was called to order at 10:05 a.m. Gary Nichols thanked Melda for the fine job she had done in summarizing the Maine Statewide Automation Plan.

II. Secretary's Report (Ann McKay)

Accepted as written.

III. Treasurer's Report (Judy Littlefield)

Judy recommended that a form letter be sent to those few institutions who have not yet sent in their membership contract for this year. The Board approved this recommendation. She expressed concern about not having enough funds allocated in the budget for updates of MULS for the interconsortial agreement groups. Discussion on this was tabled until the update comes out. Report accepted as written.

IV. Committee Reports

A. Scholarship (Charles Hilt)

No change since last report.

B. Education (Cora Damon) & Program (Evelyn Greenlaw)

A two-hour educational session is planned for the Spring Meeting. Topics include vertical files, state documents, and (tentatively) copyright. The need for establishing guidelines for obtaining and reimbursing speakers was brought up. It was recommended that the Education Committee survey the membership for educational interests and possibly develop one or more workshops that could be presented at meetings of each of the smaller consortia in the state.

C. Resource Sharing (Melda Page)

Melda reported on the April 9th meeting of the committee and on progress to date on various goals set at that time. Bonnie Drew had received a letter from the RML asking if Maine has any AV or monograph union lists. She forwarded the letter to Melda, who is in the process of responding to it. SERHOLD and UCMP were discussed.
D. Nominating (Jan Morelli)

The current slate of officers appeared in the last issue of the HSLIC Newsletter (February/March 1985).

E. Ad Hoc Bylaws (Gabriel Kirkpatrick, written report)

Recommended changes in the bylaws pertaining to members' voting privileges were accepted by the Board. The issue of the terms of office and of the budget year will be discussed at the Spring Meeting and carried over to the next Fall Meeting for a final decision. Officers currently serve from June to May, and the fiscal year is January to December. Various recommendations to make the two terms coincide were discussed.

F. Other

1. MCHPE (Melda Page)

Melda is in charge of a bylaws committee working on membership clarification. The annual conference will be June 21st at Colby.

2. Maine Library Commission (Gary Nichols)

Gary reviewed current legislative concerns for Maine libraries and reminded the group of April 16, ALA (and also Maine) Legislative Appreciation Day.

3. Maine Automation Plan (Gary Nichols, Don Wismer)

Barbara Epstein's report is due at the end of March. Funding will then need to be sought from the legislature. A new employee at the State Library, Barbara Smith, will be working with government documents and automation.

4. Regions

Regional Representatives reported on regional news.

5. Regional Advisory Council (Robin Rand)

No report until after next meeting (April 12).

V. Old Business

A. Membership

The Membership Issues Paper will go out as revised in the pre-spring meeting mailing.

B. Incorporation

Jan Morelli spoke with Marion Levine, who has had experience in seeking incorporation for NAHSL. (Report in secretary's notebook.) The Board discussed the ramifications of incorporation and tax exempt status, and the consensus was to have a lawyer come discuss the issue with the Board if possible.
VI. New Business

A. NAHSL Task Force (Helda Page)

The group met in February to determine its charge and to plan a conference or forum dealing with document delivery. This will be held in June and will cover networking, resource sharing, and the expanded role of NAHSL. One or more representatives per consortium (e.g., the smaller regional consortia) will be eligible to attend.

B. HSLIC Planning Guide

1. The three-year commitment of Chairperson-Elect, Chairperson, and Past Chairperson was reviewed and found acceptable.

2. The recommendation to establish a fund to reimburse HSLIC Board members for travel to meetings was considered. The Board concluded that HSLIC funds were not sufficient nor the need great enough to warrant this addition to the budget.

C. Report of Maine delegate to the NAHSL Executive Board (Ann McKay)

NAHSL is considering a future joint conference with the upstate New York group. A special arrangement with NENON has made reduced NENON membership rates available to NAHSL members.

VII. Closing

The next meeting will be held on Thursday, April 18th in classroom 10 of the new Dana Educational Building at Maine Medical Center. The Spring Meeting is May 10th. All committee chairs and officers should bring sixty (60) copies of any annual reports, which will go out in the pre-meeting mailing, to the next Board meeting.

The meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Ann McKay
Secretary

AM:cbc