AGENDA
HSLIC EXECUTIVE BOARD
Thursday, January 17, 1985
snow date: Jan. 24
11 a.m. - 2 p.m.
EMMC, Bangor
Room 2-G

Announcements
Secretary's Report
Treasurer's Report
Committee Reports
  ___ Education - Jan for Cora Damon
  ___ Program - Jan for Evelyn Greenlaw
  ___ Scholarship - Charlie Hilt
  ___ Resource Sharing - Melda Page
  ___ Ad Hoc Membership
  ___ Nominating
  ___ Ad Hoc By-laws - appoint new chairperson
  ___ Other (RAC, MCHPE, MLC) + Newsletter

Old Business
  ___ Incorporation
  ___ By-laws Changes
  ___ Manual Changes

New Business
  ___ Spring meeting - May 10, Camden Health Ctr
  ___ Change date of May Ex Bd Mtg
  ___ Review Goals & Objectives for Spring Meeting

ROOM 2-G is in the main building. From the main entrance, go upstairs and ask directions in the library. Coffee + tea in 2-G.
PARKING - 1st hour free, then 40chr. Free lots are quite a walk.
DIRECTIONS - I95, Hogan Rd exit, State St. (along river), Right to hosp.
SNOW date - Jan 25. If there's doubt, call me eve or morn at home:
775-0772
HSLIC Executive Board Meeting
Thursday, January 17, 1985
EMMC, Bangor

PRESENT: Bonnie Drew, Judy Littlefield, Ann McKay, Jan Morelli, Melda Page, Robin Rand, Margaret Speirs, Mary Anne Toner

I. Call to Order and Announcements.

A. The meeting was called to order at 11 a.m.

B. Announcements

1. Maureen Fournier has been hired for the Circuit Rider Librarian position at CMMC.

2. Interlibrary loan:
   a. The Mercy Hospital Library is in transition and cannot transact ILL's for the next two weeks.
   b. Maxine Brady has left the Foundation for Blood Research Library for another position, and her job at FBR has not yet been filled.
   c. The librarian at Cary Medical Center has left on maternity leave and will not be returning to work in the library. This position has not been filled either.

II. Secretary's Report (Ann McKay)

Minutes of the Executive Board Meeting and of the HSLIC Fall Meeting, both held November 20, 1984, were distributed. A correction of a typographical error was made. Reports accepted as corrected.

III. Treasurer's Report (Judy Littlefield)

February 1, 1985, is the deadline for membership renewal. Thirty-four (of forty-three) have renewed to date. Report accepted as written.

IV. Committee Reports

A. Education (Jan Morelli for Cora Damon)

Cora will be investigating HSLIC members' interest in a course offering other than the one at the Spring Meeting. A recommendation to offer a day-long session with four workshops was discussed. Possible topics included copyright law, book repair, Maine State Documents, and tips for novice computer searchers.

B. Program (Jan Morelli for Evelyn Greenlaw)

Evelyn will be contacting Cora and will coordinate the afternoon educational program for the Spring Meeting.
C. Scholarship (Jan Morelli for Charles Hilt)

This committee will be reviewing scholarship guidelines prior to the Spring Meeting.

D. Resource Sharing (Melda Page)

1. Written report reviewed and accepted.

2. Melda has been asked to chair the Task Force established at the last NAHSL Conference. A planning meeting is scheduled for February 8th at Countway. Jan will be contacting Elaine Ardia about being the representative from Maine to the Task Force. A document delivery conference is planned for this spring which will be open to anyone interested.

3. The Maine Union List of Serials is due to be out at the end of February, and it will be available in both sizes of microfilm.

E. Ad Hoc Membership Committee (Jan Morelli)

Written report discussed and revised. The revised copy will be sent with the mailing to members prior to the Spring Meeting, and membership issues will be voted on at that time.

F. Nominating Committee (Judy Littlefield)

The Regional Representatives will be asked to contact people in their regions who might be candidates for HSLIC offices. A slate of officers will appear in the March newsletter.

G. Ad Hoc Bylaws Committee

Maxine Brady, former chairperson of this committee, has resigned and will not be active in HSLIC. Jan and Ann offered to work on the committee. Jan will recruit a chairperson.

H. Other

1. Regional Advisory Council/RAC (Robin Rand)

No report until after annual meeting in April.

2. Maine Library Commission (Robin Rand)

Consultant, Susan Epstein, was ill in December and did not make the Commission's meeting. She is due to make a report in February. The State Library did not receive funding for its automation program in this session of the legislative and will have to wait for the next special session to get funding approved.

3. MCHPE (Melda Page)

Report of last meeting given.
4. **Newsletter**

Don Bertsch's assistant has retired, and he is having trouble getting the newsletter out. Mary Anne Toner offered to compile materials he forwards; and Bonnie Drew said she would copy, collate and distribute issues.

Lunch break.

V. **Old Business**

A. **Incorporation**

Pros and cons were discussed. Jan will appoint an ad hoc committee to investigate this issue and report on it to the membership.

B. **Manual Changes**

Melda is coordinating the up-dating of the HSLIC Manual.

VI. **New Business**

A. **HSLIC Spring Meeting**

The Spring Meeting is scheduled for Friday, May 10, 1985, at the Camden Health Center. Nancy Greenier is in charge of arrangements.

B. **Executive Board Meetings**

The May 16th meeting has been cancelled. The next two meetings will be as follows:

- March 21
- April 18

State Library, Augusta
Maine Medical Center, Portland

C. **Goals & Objectives**

Committee chairs should review their goals and objectives prior to the Spring Meeting.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Ann McKay
Secretary

AM: cbc