HSLIC Executive Board
Tuesday, July 24, 1984
VAMROC, Togus, Maine

** indicates further action required

PRESENT: Jan Morelli, Melda Page, Don Bertsch, Robin Rand, Nancy Greenier,
Gabriel Kirkpatrick, Margaret Speirs, Cora Damon, Mary Anne Toner,
Bonnie Drew, Judy Littlefield, Ann McKay and Gary Nichols.

I. Call to Order and Announcements.

A. The meeting was called to order at 10:10 a.m.
B. Ellen Gartenfeld’s recent death was announced.

** Jan Morelli will send a card to her relatives on behalf of HSLIC. A memorial service will be held July 30.
C. Irene Pettengill is no longer employed in the Library at Franklin Memorial Hospital and has resigned as Region II Representative.

** Jan will contact Kathy Hunt about the position.

II. Secretary's Report (Ann McKay).

The minutes of the March 22nd Executive Board meeting were read and approved.

III. Treasurer's Report (Judy Littlefield).

A written report was distributed and approved. St. Joseph's College has joined, bringing the total membership to 52.

IV. Committee Appointments.

A. Education (Cora Damon).
No activities planned until the new fiscal year begins in January.
B. Program (Evelyn Greenlaw - absent).
No report.
C. Resource Sharing (Melda Page).
Committee members Suellen Jagels, Elaine Ardia, Robin Rand and Linda Willis will meet with Melda in August.
D. Scholarship (Charles Hilt - absent).
No report
E. Archives (Gabriel Kirkpatrick).
Indexing is in progress.
F. Regional Advisory Council (RAC) - (Robin Rand).
Highlights of the latest RML Directors meeting presented; these will appear in the newsletter.
G. Maine Library Commission (Robin Rand, Gary Nichols).
The Central Maine Library District Consultant position is being temporarily filled by Ben Keating. A permanent appointment is to be made soon. The Maine State Library's automation proposal received several bids before the announced deadline.
The Automation Committee, which includes HSLIC members Melda Page and Chris Lavin, will select one of the bidding firms to undertake the project. The Larger Libraries Group will be meeting Thursday, July 26, and the topic of the Maine Union List of Serials will be discussed. Melda Page will attend.

H. MCHPE (Melda Page).
Written report in HSLIC Newsletter.

I. NAHSL (Nancy Greenier).
Maine has several elected members on the NAHSL Executive Committee, but after the October elections, our state will need a non-voting state representative. Report from the NAHSL Executive Committee Meeting in Salem, NH (week of July 15).

V. Old Business.

A. Membership.
Options were discussed. Mary Anne Toner volunteered to investigate the issue further. Mary Anne Spindler and Maxine Brady were mentioned as interested parties.

B. Incorporation.
Paul Gauvreau (attorney) is investigating; no report at this time.

C. By-laws changes.
The amendments approved at the Fall meeting will be typed on the word processor at Togus. The revised by-laws will be distributed along with other updates to the HSLIC Manual.
Revisions to the by-laws concerning membership will not be made until after the membership issue is resolved.

D. Fall Meeting.
The Fall Meeting will be held Friday, November 16, 1984.
The Program Committee will determine the location.

E. Board Meetings.
The following dates and locations were tentatively set for Executive Board meetings (all Thursdays): September 20, 1984 at Mercy Hospital; November 8, 1984 - Augusta area; January 17, 1985 - EMHG; March 21, 1985 - Maine State Library; May 16, 1985 - Maine Medical Center.

VI. New Business.

A. Conference Reports.
1. MLA.
The HSLIC poster was well received. Written reports in HSLIC Newsletter.

2. NAHSL '84 Steering Committee.
Committee reports indicate that plans are well underway for the October conference.

B. Other
1. HSLIC Manual.
Updates should be sent to Melda.
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Don will offer the manual for sale (@ $15 ea.) in the HSLIC Newsletter and other professional publications.
2. **HSLIC brochures.**
   Each area representative was given several copies to give to each hospital in their region. The Maine State Library will send a copy to each public, school and academic library in the state free of charge. Community health centers and health professional groups will be provided with copies of the brochure. Other ideas for target audiences should be sent to Don Bertsch.

3. **MaineOn.**
   First official meeting of the newly reorganized Maine Online Users Group will meet on September 14th at Jackson Lab in Bar Harbor.

4. **Electronic mail.**
   The Library at Togus has contracted with the CLASS ONTYME system for electronic mail services. This is the system our RML in New York uses. The average ILL costs $.50. Other health science libraries in Maine are urged to utilize the system.

**VII. Adjournment.**

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Ann McKay
Secretary

AM: cc