HSLIC Executive Board  
Wednesday, September 21, 1983  
Medical Care Development  
Augusta, Maine  

PRESENT: Amy Averre, Don Bertsch, Maxine Brady, Diane Carroll, Kathy Hunt, Judy Littlefield, Jan Morelli, and Mary Wandersee.  

GUESTS: Melda Page and Gabriel Kirkpatrick  

Call to order.  

I. Presentation by guests  

A. Gabriel Kirkpatrick presented an abstract that had been sent to the Medical Library Association. The paper, on the history and activities of HSLIC, is due November 4th. Gabriel will contact other HSLIC members to work on other components of the paper which should include the problems and organizational growth HSLIC has experienced. It is yet to be decided who will present the paper in Denver if it is accepted.  

B. Melda Page distributed four copies of the last draft of the HSLIC manual. She asked the Board to review table of contents and look for omissions. The manual has been set up so pages can be inserted easily. Seventy-five copies will be made, requiring 13,000 pages of photocopy. October 3rd is the final date for any additions or changes. The manual will be collated on November 14th.  

Melda asked Don to create a committee to continue to update the manual. She will let Don know who would like to continue to serve.  

C. Melda asked the Board for clarification on the HSLIC Agreement. The word personal was changed to personnel in the following sentence:  

a) economic use, sharing, and distribution of material, financial and **personal** resources.  

Also, a motion was made and posted to attach to the HSLIC agreement a list of committees or tasks which members could contribute to during the year. This list will be revised before the next set of agreements are distributed.  

D. Melda Page reported on the September 14, 1983 meeting of the Maine Consortium for Health Professional Education. New Goals have been established for the group. A full report of the meeting will be given in the October HSLIC newsletter.  

II. Announcements  

A. Don will not be able to attend the Regional Advisory Committee meeting September 30 in New York City. Robin Rand from Maine Medical Center will be going in his place.
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B. Jean Doty will be leaving Eastern Maine Medical Center at the end of September. She will be acknowledged at the Fall HSLIC meeting.

C. Jenny McGee, Program Chairman of NAHSL will be hosting a meeting from 5:00 – 6:00 on Thursday October 6th to discuss region-wide cooperation. All chairpersons and Resource Sharing Committees from the region have been invited to attend.

D. A letter was received from John Conway, Health Sciences Library Association of New Jersey (HSLANJ) Chairperson. Three representatives from the group will be attending NAHSL to discuss reciprocal ILL agreements.

III. Secretary's Report (Diane Carroll)

Minutes of the August 23rd meeting were approved as written.

IV. Committee Reports

A. Scholarship (Don Bertsch for Charles Hilt)
Chris Lavin will be taking care of scholarship requests while Charles is away. There is still $645 in the scholarship fund.

B. Resource Sharing (Jan Morelli and Diane Carroll)
1. Diane Carroll presented an educational session on interlibrary loans to Region IV on September 14th. Don Bertsch discussed HSLIC membership.

Region I and II have also had ILL training.

2. Jan Clover thinks the AV Union List should be back from the printer soon.

3. Gary Nichols will be meeting with Shirley Helfrich, M.S.L. District Representative, and Stephen Hilyard, U.S.M. Library to discuss automation in the state of Maine.

V. Treasurer's Report (Judy Littlefield)
The report was read and accepted.

VI. Old Business

A. Don Bertsch will need a slate of candidates for the Regional Advisory Committee by October 4th.

B. A final review of goals and objectives were presented by Jan Morelli. The scholarship goal was added to the Education Planning Guide.
VII. Agenda for fall meeting

Don Bertsch discussed and wrote agenda. Items to be mailed before the fall meeting include: Planning guide, proposed budget, responsibilities of committee, RAC slate, minutes of spring meeting, and amendments to bylaws and agenda.

VIII. NAHSL Update

The first meeting of the NAHSL 84 Planning Committee will be held at Maine Medical Center on September 23, 1983.

Next meeting will be held in December.

Meeting was adjourned.

Respectfully submitted,

Diane Carroll
Secretary

DC/spd