HSLIC Executive Board
Wednesday, April 28, 1982
Pen Bay Medical Center, Rockland

PRESENT: Don Bertsch, Cora Damon, Bonnie Drew, Nancy Greenier, Evelyn Greenlaw, Ellen Johnstone, Judy Littlefield, Ann McKay, Mary Anne Spindler, Cindy Williams.

I. Call to Order: 10:10 a.m.

II. Secretary's Report (Ann McKay)
Accepted as written.

III. Treasurer's Report (Cora Damon).
Written reports for March and April submitted for entry into secretary's notebook; accepted as written.
A returned scholarship of $15 accounted for the difference noted in this fund.

IV. Committee Reports.

A. Education (Ann McKay)
No report. Revised application papers for CHEP funding were received from the chairperson, to be kept with Education Committee materials.

B. Program (Don Bertsch)
Flyers announcing the afternoon program for the HSLIC Spring Meeting, May 21, 1982, have been prepared and will be distributed to HSLIC members and others (e.g., NERMLS).
The program will consist of a panel presentation entitled "The Maine Regions... The Main Reasons".

C. Resource Sharing (Evelyn Greenlaw)
There will be a meeting in May of union list center staff who have been responsible for keeping interconsortial ILL statistics for a trial period. A project report will be presented to the full membership at the Spring Meeting.

D. Scholarship:
No report.

E. Nominating (Mary Anne Spindler).
Nominee for Region IV, Deb Margeson, will be unable to serve in this capacity because she is moving from the area. Another nominee is being sought.

V. Old Business.

A. NERMLS Guide/ HSLIC Librarianship Manual (Cora Damon)
Any input to the Guide being compiled by the NERMLS Office should be channeled through Cora, who will be reporting to Linda Victor. Work on the HSLIC Librarianship Manual slated to start late summer '82.

B. AV Union List (Mary Anne Spindler).
Report of April 27th meeting of the AV Union List Committee, covering their progress and plans. The HSLIC Board will submit an application to CHEP for funding for this project, and the Resource Sharing Committee may aid in the production of the union list. Other possible sources of funding were discussed. Entries must be in to Jan Clover at Maine Medical Center by June 14, and publication is projected for early fall.
C. By-Laws Changes (Mary Anne Spindler)
Draft revisions to the HSLIC By-Laws were distributed and discussed. These will be typed and presented to the full membership for discussion and voting at the Spring Meeting. Sections of the By-Laws pertaining to committees will be reviewed by next year's committee chairs, and their recommended revisions will be voted on at a later meeting.

D. Annual Meeting Preparations (Mary Anne Spindler)
1. A memo has been sent to all committee chairs and officers requesting 55 copies of their annual reports, to be sent to the chairperson by May 5, 1982. These documents will be collected and distributed to all HSLIC Members prior to the Spring Meeting.

2. Goals and objectives discussed.

3. Appointment of new committee chairs should be made at or shortly after (i.e., within two weeks) the Spring Meeting. The only exception to this would be the Nominating Committee Chairperson, who need not be chosen until the Fall Meeting.

4. The Secretary and Vice-Chairperson will be called upon to count hand votes at the Spring Meeting; Nominating Committee Members will count ballots.

E. Other.
1. Membership Survey (Cindy Williams)
Results of a survey of HSLIC members' educational backgrounds and interests were distributed and will appear in the HSLIC Newsletter.

2. NERMLAC Education Committee (Ann McKay)
Highlights of the Committee's plans for the rest of the current contract year were presented, a written report will accompany the HSLIC Education Committee's annual report. Guidelines for the payment of instructors' fees for HSLIC-Sponsored courses will be developed by the next HSLIC Education Committee and probably will be based on existing NERMLS guidelines.

VI. New Business
Thanks extended by Mary Anne to the Board for a job well done (and vice versa!) Meeting adjourned: 11:50 a.m.

Lunch at the Samoset, including bridal gifts for Mary Anne.

Respectfully submitted,

[Signature]
Ann McKay,
Secretary