HSLIC Executive Board
St. Mary's General Hospital, Lewiston, Maine
Wednesday, March 24, 1982

PRESENT: Don Bertsch, Cora Damon, Bonnie Drew, Nancy Greenier, Evelyn Greenlaw, Judy Littlefield, Ann McKay, Jan Morelli, Mary Anne Spindler. Guests: Diane Carroll (library Director, CMMC); George Spino (Director, Human Resources, St. Mary's).

I. Call to Order - 10:10 am. Introductions.

II. Opening Remarks (George Spino).

III. Secretary's Report (Ann McKay).

Accepted as written.

IV. Treasurer's Report (Cora Damon).

* Verbal report given; written version to follow. Two scholarships have been awarded, each for $100, for members to attend professional association conferences. We have exceeded the figure budgeted for MULS.
* A question concerning eligibility for HSLIC membership came up; this will be presented to the full membership on the agenda for the Spring Meeting.

V. Committee Reports.

A. Education (Ann McKay).

Report of successful co-sponsorship with NERMLS of a two-day introductory reference service course involving 28 students from all over the state.
The Education Committee was asked to devise and present recommended financial guidelines for the payment of fees to instructors involved in future educational offerings.

B. Program (Don Bertsch).

Maine Medical Center, Portland, will be the site of the Spring Meeting on Friday, May 21, 1982. Lunch will be at The Roma.
* A promotional flyer should be ready by the next meeting of the Executive Board. Arrangements for the afternoon program are still underway.
Announcement: a presentation on circuit-riding librarian programs will be given at the Maine Library Association convention at UMO.

C. Resource Sharing (Evelyn Greenlaw).

No answer to date from the northern New York State consortium.
* The revised guidelines for reporting of ILL statistics will appear in an up-coming newsletter. Committee "job description" (i.e., for chairperson of Resource Sharing Committee) and recommendations for future action were submitted to HSLIC Chairperson.

D. Scholarship (Jan Morelli)

Final draft of committee job description, with minor corrections, submitted.

Note: the job descriptions submitted by each committee chair will be used to up-date and revise the pertinent sections of the HSLIC By-Laws. Final drafts will be presented to in-coming committee chairs and members; will serve as guidelines for committee activity; and will be reviewed annually.
E. Librarianship Manual Committee (Cora Damon).

Cora will act as the contact person for Maine health science libraries involved in the New England Regional Guide being compiled by Linda Victors of NERMLS. She (Cora) will be contacting those on the "Guide Advisory Group" list in order to avoid needless duplication of research and discussion, and she will attempt to chanel all Maine input to the Guide.

Diane Carroll said she could provide reference to a Region VII librarianship manual which had already accomplished much of the work planned by New England compilers.

F. Nominating (Mary Anne Spindler, reporting for this year's committee: Isabel Carroll, Marilyn Dean, and Eileen Kominsky).

A slate of nominees has been drawn up; further nominations may be accepted from the floor at the Spring Meeting. Some travel problems are anticipated with nominees from Regions IV and V. Possible solutions discussed were:

1. Alternate attendance at Executive Board meetings by Region IV and V representatives;
2. Executive Board meetings via slow-scan TV (occasionally);
3. More meetings in the northern part of the state.

Discussion ensued on the three-year commitment of Vice-Chair, Chair, Past-Chair and the problem of burn-out, etc. The recommendation was made that the active duties of the Vice-Chair (i.e., newsletter) and Past-Chair (i.e., Resource Sharing Committee) be switched. This will be considered further by the Board and presented to the membership at the Spring Meeting.

VI. Old Business.

A. Quarterly Report on Monograph Catalog (Judy Littlefield).

During the period January - March 1982, 41 requests for book titles were received at Togus for searching in the HSLIC union list of monographs. Of these, 33 were not located; 5 were located in the union list; and 3 were located in the collections of the Togus libraries. The library at KVVTI (Waterville) joined as a contributor during the quarter.

B. Net Lenders Group (Cora Damon).

A recent meeting and comparison of statistics showed no recognizable patterns of borrowing trends or abuse of the ILL system. Problems in poor verification and general ignorance of correct ILL procedures pointed to the definite need for a statewide mandatory basic interlibrary loan educational session. This charge will be given to next year's Education Committee and can be developed in conjunction with ILL-related materials to be included in the health science librarianship manual. A new form designed by members of the Net Lenders Group was presented. This will be reviewed and revised in light of a recommendation by Diane Carroll to have one person collect and complete all statistics on the number of ILL's for the whole consortium.

The Net Lenders Group will discuss this recommendation and report on their decision at the Spring Meeting. A recommendation was also made to form an Interlibrary Loan Subcommittee to the Resource Sharing Committee, to bring such matters under the jurisdiction of recognized HSLIC committee structure.

LUNCH BREAK

C. SCOOP (Mary Anne Spindler).

The Southern Maine Cooperative for book purchasing has sent out informational
material on their service to health science libraries but has not received any response to date. The Service extends only to paperback and standard book jobbers (i.e., not medical).

D. Proposals for Region I RML Office (Mary Anne Spindler).

Current contenders for the new Region I RML include the College of Physicians (Philadelphia), the Academy of Medicine (NY), and U.Conn./Countway in a combined proposal. A copy of a "letter of intent to cooperate" received from one of the contending libraries was circulated and discussed.

A motion was made, seconded, and passed to have Mary Anne write to the library directors at the University of Connecticut and Countway, expressing HSLIC's support for the establishment of the Region I RML at their institutions. It was noted that individual HSLIC members would be free to write to any or all of the contenders.

E. Other.

1. Report on special libraries' union list, which can be compiled using computer facilities available at the Maine State Library:

   a. Rose Thompson (Maine Medical Center) will act as HSLIC liaison in contacting Don Wismer (Maine State Library and Special Libraries Group, Maine Library Assoc.);

   b. The union list will include the holdings of Maine special libraries and HSLIC members not already included in the Maine Union List of Serials. It would not duplicate MULS holdings.

2. Interconsortial Meeting.

   Plans for a meeting of New England consortia leaders at the next NAHSL conference did not prove viable, and further action in this area will be tabled until after Region I re-configuration details are more firmly established.


   Mary Anne will be writing up a draft of the proposed revisions to the HSLIC By-Laws for the next Executive Board meeting.

4. Legislative Action.

   Packets have been distributed. The next issue which may require letters to Congressional delegates is one concerning the publishers of Excerpta Medica and attempts to hike the cost of publication of Index Medicus; a letter regarding this issue is being circulated.

VII. New Business.

A. Agenda for Spring Meeting.

   Distributed to Board members; copy in Secretary's notebook.

B. Material to be sent out before Spring Meeting.

   1. Officers' reports (Chair, Treasurer, Secretary).
   2. Committee reports (Chairs)
   3. New membership list (Secretary)
Those responsible for these reports were asked to submit 55 copies of each to Mary Anne Splindler by May 6.

C. Other (Don Bertsch).

1. Contact with the Maine Hospital Association:
   a. MHA is concerned about a publisher producing the Medical Update Service and related duplications of various hospitals' experiences with JCAH visiting teams and their requirements. Those with questions about this "service" should contact MHA.

   b. Don submitted a letter to MHA defining specific avenues the organization could investigate to increase their cooperation with Maine health science libraries.

2. Pocket guides on the various NLM data bases are now available.

3. The Maine Consortium for Health Professions Education will be subsidizing a proposal to have a basic health science library orientation program developed and presented. Only two of the fifteen proposals made were accepted.

   Also in conjunction with this consortium, Maxine Brady will be asked to submit a brief summary of her independent study results (involving the CHPE and health science libraries) to the HSLIC Newsletter.

4. Explanation of the changing focus of Northern Maine RAISE, starting 7/1/82.

D. Next Board Meeting: Wednesday, April 28, 1982
   9:30 am Pen Bay, Rockland

   HSLIC Spring Meeting: Friday, May 21, 1982
   Maine Medical Center, Portland

Meeting adjourned: 1:40 pm.

Respectfully submitted,

Ann McKay

Ann McKay, Secretary