HSLIC Executive Board  
USVA Medical Center, Togus  
Building 203/Rm. 304B  
Tuesday, February 16, 1982

PRESENT: (entire board): Don Bertsch, Cora Damon, Jean Doty, Bonnie Drew, Nancy Greenier, Evelyn Greenlaw, Ellen Johnstone, Judy Littlefield, Ann McKay, Jan Morelli, Mary Anne Spindler, and guest, Dr. Kenneth Russell (CHEP).

I. Call to Order: 10 am.  
Welcome back to Evelyn.

II. Opening Remarks: Dr. Russell  
Overview of CHEP (Cooperative Health Education Program) by Director Dr. Kenneth Russell and discussion of possible interaction with HSLIC.

III. Secretary's Report: Ann McKay.  
Revisions in minutes of 1/19/82 meeting:  
A. Under VI, A (pg.2)-"Maryanne Greven ..., Circuit Rider Librarian at CMMC, was recommended for this position, has been contacted and has accepted it."

B. Under VI,D, i (p.3)- delete "met"; add "plans to meet".

Report accepted as amended.

IV. Treasurer's Report: Cora Damon.  
Accepted as written. A draft membership list, including those institutions which have paid to date, was distributed.

V. Committee Reports  
A. Education: Ann McKay  
Reference course "sold out" for March 4 & 5, 1982. Present Education Committee will submit a list of recommended MLA CE courses to be sponsored in Maine by the next Committee.  
Recommendation: ask Maryann Greven to investigate the possibility of getting earlier and more complete notice of CE offerings presented by the Hospital Library Section of NELA at the New England Hospital Assembly each year.

B. Scholarship: Janet Morelli.  
Scholarships given to those applying for financial assistance for upcoming reference course and to Maxine Brady for aid in independent study. An objection was raised concerning the policy of subsidizing the pursuit of individual studies of this nature; discussion ensued.

C. Program Committee: Don Bertsch.  
The HSLIC Spring Meeting will be held May 21, 1982 at Maine Medical Center, Portland. Other Committee members are working out program details.

No response received yet from letter of inquiry sent to Northern NY consortium concerning exchange arrangements. Report on ILL record-keeping project among HSLIC members; appears to be progressing well. Two (one academic, one special) libraries asked to report slightly modified versions of the required statistics, in keeping with the special nature
of their ILL transaction patterns.

E. Nominating: Mary Anne Spindler
Committee still contacting potential candidates; slate of nominees
to be mailed to Board members when complete. Recommendation:
Region V Representative could meet with the Board via slow-scan TV
a few times per year in order to reduce travel costs.

VI. Old Business
A. AV Union list Committee: Mary Anne Spindler. Jan Glover, Committee
chair, now has the CHEP file and will be pursuing plans to compile &
publish a new edition of the AV Union List, along with the other
Committee members (from participating and interested institutions).

B. Librarianship Manual Committee: Cora Damon, Bonnie Drew.
Cindy Williams named Chair; other members are Bonnie, Cora, and Melda
Page. Other HSLIC members may also be contacted.

C. Governance
1. Written committee guidelines submitted by current committee chair
reviewed and discussed.
2. Articles IV and V of HSLIC By-laws reviewed; Mary Anne will dis-
tribute a revised copy of these articles for further discussion at
a later meeting.

Break for lunch: 12:10-12:45 pm

D. Legislative Action: Mary Anne Spindler
Recommendation: cooperate with Maine Library Association on pro-
fessional library issues calling for legislative action. A Legislative
Action Packet is currently being typed and will be distributed to Board
members. It includes a cover letter, a sample letter to one's
Congressional delegates, the phone pyramid list, an ALA list of "do's
& don'ts" for writers of letters to Congress people, names & addresses
of Maine's Congressional delegation, etc.

E. Interconsortial Meeting: Don Bertsch, Mary Anne Spindler.
Issues to be addressed at a proposed meeting of New England consortia
representatives (possibly in late summer) were presented.
Recommendations: 1. Check with Robin Rand, secretary of NAHSL, about
having such a meeting in conjunction with this year's NAHSL meeting;
2. Contact other consortia chairs and invite board members of each
to come to the meeting.

F. Budget for 1982: Cora Damon, Mary Anne Spindler.
Money has been budgeted for the spring meeting program. Board members
discussed HSLIC's subsidy of its representatives to other groups and/or
conferences (e.g., NELA, NAHSL). Policy on this must be established at
the spring meeting in order for the Treasurer to draft an appropriate
budget by the Fall meeting. Cora will present a proposal with the
various alternatives outlined for the Board to vote on at the next
meeting.

G. Other
1. Reports to come at next meeting:
   a. Survey of HSLIC members' education & experience: Cindy Williams
   b. Monograph Catalog statistics: Judy Littlefield.
c. Guidelines for HSLIC Newsletter: Nancy Greenier,

2. Special notice should be attached to copies of the HSLIC Newsletter which are provided free to exchanging groups that their copy is complimentary and not subject to the listed subscription fee.

3. Basis for HSLIC membership for branches of merged hospitals discussed. Consensus: one membership per institution, with branches listed. This would included ILL and voting privileges for branch members, but one newsletter subscription and one union list per merged institution.


VII. New Business.
A. Maine Library Association News.
1. Announcement of $1,000 Grolier Grant to the Maine Library Assoc. for its proposed PR plans to promote patient health education via libraries. Raynna Genetti, CMMC, is a contact person for this committee.

2. A book purchasing cooperative called SCOOP has been established in the Southern Maine Library District. Robin Rand, MMC, will be attending the next meeting of the group and will report back to the Board on the likelihood of HSLIC participation.

B. Consideration of Central Office.
Estimated costs of a central HSLIC Office do not make it feasible at this time. Don Bertsch will be meeting with representatives of MHA and will investigate any involvement or support they might be able to offer in this or other areas.

C. Other.
1. MULS: Cora Damon.
The union lists have been printed and should arrive soon in bulk at Mid-Maine Medical Center. The M-MMC Library staff plan to do quarterly cumulated up-dates of union list corrections, which they will distribute to HSLIC members. These cumulations will aid participants in keeping the MULS up-to-date, a task made difficult by lack of blank space for written-in corrections and additions.

2. NERMLAC Guide: Evelyn Greenlaw
Linda Victors has been appointed coordinator of a NERMLAC special projects committee compiling information from all New England health science library consortia, to be published as a NERMLAC Guide. The data will include consortia names, addresses, contacts, publications, educational programs, standards, etc., as well as lists of online centers and vendors. Evelyn will be in contact with Ms. Victors and will give her the names of HSLIC representatives who can provide her with as much information as is readily available before the proposed deadline of April 1982.

Meeting adjourned: 2:45 pm
Upcoming Board Meetings (latest revised dates):
Wednesday, March 24, 1982 St. Mary's General Hospital, Lewiston
Wednesday, April 28, 1982 Penobscot Bay Medical Center, Rockland

Respectfully submitted,

Ann McKay, Secretary
AM/pa