HSLIC Executive Board
Osteopathic Hospital of Maine, Portland, Maine
Tuesday, January 19, 1982

PRESENT: Executive Board- Cora Damon, Bonnie Drew, Nancy Greenier, Judy Littlefield, Ann McKay, Jan Morelli, Mary Anne Spindler.
Guests- Maxine Brady (Foundation for Blood Research), Toni Buzzac Cyll (Osteopathic Hospital of Maine), Robin Rand and Diane Winard (Maine Medical Center).

EXCUSED: Don Bertsch, Jean Doty, Ellen Johnstone, Cindy Williams, Evelyn Greenlaw.

I. Call to Order. Announcements 10:10 AM

II. Secretary's Report: Ann McKay

Accepted as written.

III. Treasurer's Report: Cora Damon

Accepted as written. Thirty-five institutions have signed up for HSLIC membership to date; new membership lists will be forthcoming.

IV. Committee Reports (given by Mary Anne Spindler unless noted otherwise)
A. Archives: no report.

* B. Program:
Location for Spring Meeting still being negotiated.

* C. Education: Ann McKay
Two-day course, "Introduction to Reference Service in the Health Science Library", coming up March 4 and 5, 1982 at CMMC. Question raised about possibility of taping this.

* D. Nomination Committee:
Members are Isabel Carroll (chair), Eileen Kominsky, and Marilyn Dean. They will report to the board by the February meeting and the slate of Nominees for the Spring Meeting will be published in the March newsletter.

E. Scholarship: Jan Morelli
The guidelines for scholarships which had been developed in 1978 were reviewed and revised by the current Scholarship Committee. Report forms to be used by scholarship recipients were devised, based on a continuing education evaluation form used at CMMC. Other revisions in the guidelines included: 1) a total of three members on the Scholarship Committee; and 2) a maximum of $100 per year for any individual seeking HSLIC scholarship assistance.

* F. Resource Sharing:
Evelyn Greenlaw sent out the new ILL statistics forms with a cover letter in January, to have participating institutions start keeping standard records for a trial period beginning 2/1/82. Area Representatives were
urged to follow up on this record-keeping procedure by contacting HSLIC members in their region and making sure that all runs smoothly. Evelyn is still trying to contact the upper N.Y. state consortium. Additional pages can be composed to supplement the NERMLS ILL manual and make it relevant to Maine ILL practices. The person developing this Maine ILL manual will be on the committee working on the Health Science Librarianship Manual for HSLIC. Those who have expressed an interest in this in the past will be contacted.

G. "Job Descriptions":
The job descriptions requested from each committee chair will be reviewed by Mary Anne in light of current goals & objectives and discussed in detail by the Board at later meetings.

H. NERMLAC (MaryAnne Spindler for Cindy Williams): Cindy may no longer serve as our elected NERMLAC Representative, because she is now on the Executive Committee of that body. Jan Morelli, alternate, accepted appointment as our elected NERMLAC Representative.
(Robin Rand): Report of items discussed at recent meetings including:
1. Survey of MEDLINE users being compiled by Nancy Fazzone (Salem, Mass.) and others to have statistics ready for defense of the MEDLARS System before investigating Congressional groups.
2. Reconfiguration and probable contenders for the new Regional Medical Library of "mega-region" I.
3. Possibility of no resource libraries in Maine under the new "mega-region" configuration.
4. Lack of cooperative spirit at meeting with other libraries' staff (some didn't even show up) from states in the new Region I (incl. N.Y., N.J., Penn., etc.)

V. New Business.

Maxine Brady discussed her research project involving the Maine Consortium for Health Professions Education. She presented two proposals:

A. HSLIC was invited to petition the consortium in order to join as a ready-made "council" (currently, 15 councils make up the consortium).
B. Ms. Brady would be applying to the HSLIC Scholarship Committee for funds to support her independent study making the consortium's membership aware of medical libraries and information services available to them in their institutions.

The recommendation was made to have a member of the consortium come and speak to the whole membership at the HSLIC Spring Meeting. This recommendation will be forwarded to the Program Committee.

VI. Old Business.

A. NELA Representative.
Maryanne Greven, Circuit Rider Librarian at CMMC, was recommended for this position and will be approached about taking it.

B. Maine Union List of Serials.
The new MULS will be provided free to members. In order to save on the $1.50 shipping and handling charge per volume, other distribution plans (possibly by circuit rider or other geographical groupings) will be made. A computer printout of HSLIC-only holdings is possible for about $200; however, duplicating and binding this would prove to be impractical and expensive ($500+). The best option seems to be the hard copy at this point. The recommendation was made to have next year's Resource Sharing
Committee investigate and possibly re-negotiate our exchange of union lists with contracting consortia, and limit the number we provide to each consortium to one.

C. Central Mail Box.
Notice of the new central HSLIC mail box, at Togus, will appear in the next HSLIC Newsletter.

D. Goals and Objectives.

* 1. An AV Union List Task Force, with representatives from Maine Medical Center, USVA Togus, EMMC, KVHC, and BMHI, met to discuss plans for the next AV Union List. Funding will be sought from CHEP.

Names of potential members were presented to the Board; these people will be contacted by Cora and Bonnie, Board members who are also on this committee. Content material of the manual was discussed, and the recommendation to have it three-hole punched (to allow for supplements and revisions) was made.

3. Other.
Education, Monograph Union List, Governance goals and objectives were reviewed.

* E. New England Interconsortial Meeting.
Mary Anne Spindler, Don Bertsch, and Arlee May are working on plans for this.

F. Legislative Action.

* 1. Phone pyramid of contacts for medical library-related legislative action was designed and distributed to Board members by Mary Anne.

* 2. Educational packets for legislative action, including form letters to write to one’s Senator, etc., now are under review and soon will be made available to HSLIC members.

* G. Budget for 1982.
Tabled until next meeting.

Next meeting: February 16, 1982, at Togus. Snow date: February 23.

Meeting adjourned: 1:00 PM. Lunch following, at The Roma, with Eleanor Cairns.

Respectfully submitted,

Ann McKay
Ann McKay,
Secretary